

# INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, January 21, 2025

12:00 p.m.

Inverness Firehouse, 50 Inverness Way

- 1) **Call to Order:** Attendance Report
- 2) **Election of Officers for 2025:** (President, Vice President, Treasurer; ex officio officers)
- 3) **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
- 4) **Consent Calendar**

*All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.*

  - A. **Approval of Minutes:** November 19, 2024, Re-Scheduled Regular Meeting Minutes
  - B. **Approval of Expenditures**
    1. **Accounts Payable:** November 2024 & December 2024
    2. **Credit Card Purchases:** November 2024 & December 2024
    3. **Payroll Expenses:** November 2024 & December 2024
- 5) **Reports:** Receive Reports On Administrative and Operational Activities For November and December 2024
  - A. **General Manager's Report**
    1. Grants and Projects Report
    2. Colby/Seahaven Tank Project Update
    3. California Department of Insurance – Online Meeting Opportunity
  - B. **Operations Reports**
    1. Water System Report November & December 2024
    2. Fire Department Report November & December 2024
    3. Marin Wildfire Prevention Authority (MWPA) Report November & December 2024
- 6) **Business of the District**
  - A. **FY 2023-2024 Audit:** Accept and Approve the FY 2023-2024 Financial Audit
  - B. **Financial Consultant Proposal:** Accept and Approve Proposal from Phillip Chavira Corp. for 3<sup>rd</sup> Party Financial Review Activities
  - C. **Resolution 290-2025:** Accept and Approve Resolution 290-2025 Establishing a California Employer Pension Pre-Funding Trust (CEPPT) Section 115 Trust
- 7) **Committee Meetings/Reports**
  - A. **Personnel Committee:** Report on Water System Staffing and Administration Staffing
- 8) **Adjournment**

*Posted: 1/17/2025*

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Material provided in the meeting packet is available on the District's website, [www.invernesspubd.org](http://www.invernesspubd.org), or by contacting the District office. Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

**THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS**

**BOARD OF DIRECTORS:** KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT  
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD  
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)



Inverness Public Utility District  
Board Meeting

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# Agenda Item No. 1

## **Call to Order; Attendance Report**



Inverness Public Utility District  
Board Meeting

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## Agenda Item No. 2

### **Election of Officers for 2025**



## Inverness Public Utility District Board Meeting

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# Agenda Item No. 3

## Public Expression

**Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda.**

**Directors or staff “*may briefly respond to statements made or questions posed*” during Public Expression, but “*no action or discussion shall be undertaken on any item not appearing on the posted agenda*” (Gov. Code §54954.2(a)(3)).**

**Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.**



## Inverness Public Utility District Board Meeting

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# Agenda Item No. 4

### **Consent Calendar**

*All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.*

**A. Approval of Minutes**

**B. Approval of Expenditures**



# INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT ✧ WATER SYSTEM

POST OFFICE BOX 469, INVERNESS, CA 94937

OFFICE: 12781 SIR FRANCIS DRAKE BLVD., SUITE 5, INVERNESS, CA

415-669-1414 📞 WWW.INVERNESSPUD.ORG 🌐 ADMIN@INVERNESSPUD.ORG

Board of Directors  
Minutes, Re-Scheduled Regular Meeting  
Tuesday, November 19, 2024, 12:00 p.m.  
Inverness Firehouse, 50 Inverness Way, Inverness CA

## 1. Call to Order; Attendance Report

President Donohue called the meeting to order at 12:00 p.m.

Directors Present: Kathryn Donohue, Dakota Whitney, David Press, Brent Johnson

Directors Absent: Kenneth Emanuels

Staff Present: Shelley Redding, General Manager; David Briggs, Assistant Fire Chief; Jim Fox, Chief of Operations; Ken Fox, Senior Water Operator

## 2. Approval of Agenda: Director Donohue asked if there were any comments on the agenda.

*M/S Whitney/Johnson to approve the Agenda as presented. AYES 4, NOES 0.*

## 3. Public Expression: No one responded to the invitation to address the Board.

## 4. Consent Calendar

A) **Approval of Minutes:** Regular Meeting of October 24, 2024.

B) **Approval of Expenditures:** October 2024

*M/S Whitney/Johnson to approve the Consent Calendar as presented. AYES 4, NOES 0.*

## 5. Reports: Receive Reports On Administrative and Operational Activities for October 2024

### A. **General Manager's Report**

**1. FY 2024-2025 1<sup>st</sup> Quarter Cash and Investments Report:** GM Redding presented the 1<sup>st</sup> quarter Cash on Hand and Investment Reports for review. She noted that she would be bringing a recommendation on defining each fund and the reserves held in the LAIF account.

**2. Measure W (TOT) FY 2023-2024 Final Fiscal Report:** GM Redding presented the final report sent to Marin County Fire for review and documentation showing the income and expenditures from the previous fiscal year and the rollover balance available for restricted expenses according to the measure.

**3. Grant and Projects Report:** A report was provided by Jenna Nicolas concerning recent activity for grants and funding projects. Director Whitney asked if the messaging for the planned Holiday Craft Fair merchandise sales for the Fire Department could be more about community outreach and less about fundraising. Similar sentiments were expressed by some staff. General sentiment was a concern about over-burdening current volunteers with non-fire activities that may dissuade them from participating with the fire department. A consensus that the outreach should be more about community engagement and goodwill.

**4. Colby/Seahaven Tank Project:** GM Redding presented the Board with the Environmental Reports and the Site Plans for both locations. In the staff report, it was noted that 2 Coastal Live Oak Heritage trees were recommended for removal. These tree removals will be included in the permit applications. General discussion about the project and next steps for submitting the permit applications. GM Redding noted that she will be requesting an extension for the project from the DWR Project Manager since the drafting of the site plans took longer than expected. Director Press asked if other tank sites have a maintenance schedule

BOARD OF DIRECTORS: **KATHRYN DONOHUE**, PRESIDENT • **KENNETH J. EMANUELS**, VICE PRESIDENT  
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**SHELLEY REDDING**, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

for ensuring that vegetation growth and establishment is maintained to prohibit interference with the operations at all tank sites. Chief of Operations Fox confirmed that they work to maintain the vegetation year-round.

**5. Marin Water Managers Meeting:** GM Redding reported she attended the Quarterly Marin Water Manager's meeting chaired by Supervisor Rodoni. She noted that there was a discussion about mutual assistance projects to potentially develop workforce training and recruitment. She also reported that most water agencies were preparing for winter, and all systems have been working on resiliency projects.

**6. CSDA Roundtable Meeting with Congressman Jared Huffman's Staff:** GM Redding reported that she was invited to participate in a discussion with other Special Districts in Marin, Sonoma, Mendocino and Humboldt Counties about challenges and success in the Districts. She reported that it gave her an opportunity to highlight the recent grant award and the work towards drought resiliency as well as the challenges of affordable housing and workforce development.

**7. California Department of Insurance – Public Meeting Update:** GM Redding reported that she has not had any follow-up concerning the planning for a public meeting but will keep asking for updates so she can report back to the Board again.

**B. Operational Reports:**

**4C. Operations Reports:**

The October Water System report and the Fire Department reports were presented. The October 2024 MWPA report was presented and general discussion about the roadside evacuation route vegetation removal project has started in Inverness Park and will progress over the next few weeks into Inverness.

**6. Business of The District**

**A) Resolution 291-2024:** Designating the Time and Place For Holding Regular Meetings. This resolution was presented to designate the day and time of regular meetings to be held on the 3<sup>rd</sup> Tuesday of each month at 12:00 pm. This will take effect in January 2025.

*M/S Whitney/Johnson to approve the designation of the regular meeting day and time as presented in the Resolution. AYES 4, NOES 0*

**B) Approval of the 2025 Board Meeting Schedule:** GM Redding presented the 2025 Regular Board Meeting Schedule for 2025 to be held on the 3<sup>rd</sup> Tuesday of each month at 12:00 pm.

*M/S Whitney/Johnson to approve the 2025 Board Meeting schedule for 2025 as presented. AYES 4, NOES 0*

**C) Consider and Approve Establishing Funding Goals for Long-Term Unfunded Liabilities of Pension and Other Post Employment Benefits (OPEB) and Consider and Approve Proposal To Establish a Section 115 Pension Prefunding Trust Account with CalPERS (CEPPT):** GM Redding presented a staff report with a proposal to establish a policy that designates funding percentage goals for both Pension and Other Post Employment Benefits (OPEB). The proposal also includes establishing and funding a Pension Trust Account with CalPERS (CEPPT). This District already has an OPEB Trust Account with CalPERS (CERBT) which has a funding percentage of 42%. The District currently pays the Unfunded Accrued Liabilities (UAL) annually from the District operating budget and based on the most current GASB 75 Actuarial Report, the district has a pension funding percentage of 72% with CalPERS. Discussion about benefits for establishing the Trust, the liquidity of the funds and the benefit of a policy that will be in accordance with the District Investment Policy. Staff would bring both the drafted policy and the appropriate Resolutions to the Board for approval to move forward with the recommendations as stated in the Staff Report.

*M/S Whitney/Johnson to approve staff develop a policy for funding both liabilities and setting appropriate funding goals for both OPEB and Pensions; staff to contact CalPERS and begin the process of setting up a Pension Trust (CEPPT), as presented in the Staff Report. AYES 4, NOES 0*

**7. Committee Meetings/Reports**

GM Redding reported that she has hired a temporary consultant as an employee to explore the individual's potential to be the Water System Superintendent. She also has the resume of another qualified individual for a Water Operator position that she will be contacting.

**8. Adjournment**

The meeting was adjourned at 12:48. The next regular meeting of the Board is scheduled for December 17, 2024, at 12:00 pm.

Attest: /s/

Date: November 19, 2024

Shelley Redding, Clerk of the  
Board

DRAFT



**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Bill Pmt -Check</b>		<b>11/04/2024</b>	<b>CalPERS Health</b>	<b>Health Insurance</b>	<b>1-103 · Bank of America 4809</b>	
Bill		02/10/2024		March 2024	810-07 · Health Insurance	-6,128.46
					810-07 · Health Insurance	-3,677.08
					810-07 · Health Insurance	-31.38
					810-08 · Retiree Health Ins.	-268.62
					810-08 · Retiree Health Ins.	-2,106.53
TOTAL						<u>-12,212.07</u>
<b>Check</b>		<b>11/15/2024</b>			<b>1-103 · Bank of America 4809</b>	
					66100 · Water Autopay Bank Clea	-65,004.59
TOTAL						<u>-65,004.59</u>
<b>Check</b>		<b>11/16/2024</b>		<b>Service Charge</b>	<b>1-103 · Bank of America 4809</b>	
				Service Charge	870-06 · Banking & Payroll Charge	-369.75
TOTAL						<u>-369.75</u>
<b>Bill Pmt -Check ACH</b>		<b>11/29/2024</b>	<b>Innovative Business Solution 95952</b>		<b>1-103 · Bank of America 4809</b>	
Bill	202772	11/29/2024		Payroll Processing	870-06 · Banking & Payroll Charge	-101.00
TOTAL						<u>-101.00</u>
<b>Bill Pmt -Check Auto</b>		<b>11/01/2024</b>	<b>Inverness Properties</b>	<b>November rent</b>	<b>1-103 · Bank of America 4809</b>	
Bill		11/01/2024		November rent	870-15 · Admin. Office Rent	-1,236.00
TOTAL						<u>-1,236.00</u>
<b>Bill Pmt -Check eft</b>		<b>11/15/2024</b>	<b>CalPERS Health</b>	<b>Health Insurance December 2024</b>	<b>1-103 · Bank of America 4809</b>	
Bill	December 20	11/15/2024		Health Insurance	810-07 · Health Insurance	-5,733.12
				Health Insurance	810-07 · Health Insurance	-955.52
				Health Insurance	810-07 · Health Insurance	-2,484.35
				Health Insurance	810-08 · Retiree Health Ins.	-251.29
				Health Insurance	810-08 · Retiree Health Ins.	-1,968.51
TOTAL						<u>-11,392.79</u>

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Bill Pmt -Check EFT</b>		<b>11/08/2024</b>	<b>Diversified Tech</b>		<b>1-103 · Bank of America 4809</b>	
Bill	24492	11/01/2024		Water Billing Service	870-12 · Billing & Collections	<u>-758.00</u>
TOTAL						-758.00
<b>Bill Pmt -Check EFT</b>		<b>11/10/2024</b>	<b>CalPERS Health</b>	<b>Health Insurance November 2024</b>	<b>1-103 · Bank of America 4809</b>	
Bill	Billed 10/15/	11/01/2024		Health Insurance	810-07 · Health Insurance	-6,128.46
				Health Insurance	810-07 · Health Insurance	-1,021.41
				Health Insurance	810-07 · Health Insurance	-2,655.67
				Health Insurance	810-07 · Health Insurance	-832.70
				Health Insurance	810-08 · Retiree Health Ins.	-268.62
				Health Insurance	810-08 · Retiree Health Ins.	<u>-2,104.26</u>
TOTAL						-13,011.12
<b>Bill Pmt -Check EFT</b>		<b>11/13/2024</b>	<b>U. S. Bank Bancorp Purchasing Card Prog</b>		<b>1-103 · Bank of America 4809</b>	
Bill		10/22/2024		D Briggs	CalCard xx0239 David Briggs	-1,516.84
Bill		10/22/2024		J. Fox	CalCard xx6591 Jim Fox	-2,464.39
Bill		10/22/2024		S. Redding	CalCard xx7757 S. Redding	<u>-1,830.30</u>
TOTAL						-5,811.53
<b>Bill Pmt -Check EFT</b>		<b>11/15/2024</b>	<b>Truist Bank</b>		<b>1-103 · Bank of America 4809</b>	
Bill	IPUD 0115	11/01/2024			870-12 · Billing & Collections	<u>-1.17</u>
TOTAL						-1.17
<b>Bill Pmt -Check EFT</b>		<b>11/15/2024</b>	<b>Innovative Business Solution 95952</b>		<b>1-103 · Bank of America 4809</b>	
Bill	201763	11/15/2024			870-06 · Banking & Payroll Charge	<u>-95.50</u>
TOTAL						-95.50
<b>Bill Pmt -Check EFT</b>		<b>11/23/2024</b>	<b>Verizon Wireless</b>	<b>Water Radio Communication</b>	<b>1-103 · Bank of America 4809</b>	
Bill	9975288667	11/23/2024		Water Radio Communication	870-01 · Telephone & Internet	<u>-40.01</u>
TOTAL						-40.01
<b>Bill Pmt -Check EFT</b>		<b>11/28/2024</b>	<b>PG&amp;E</b>	<b>Utilities</b>	<b>1-103 · Bank of America 4809</b>	

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	112124	11/21/2024		Utilities - Treatment Plant	840-07 · Collection/Treat Utilities	-2,701.55
				Utilities - Misc Water	840-07 · Collection/Treat Utilities	-9.88
				Utilities - Pumping	840-08 · Distribution Utilities	-396.45
				Utilities - Admin Office	840-10 · Admin Office Utilities	-98.57
				Utilities - Firehouse	840-09 · Firehouse Utilities	-216.86
TOTAL						<u>-3,423.31</u>
<b>Check</b>	<b>Returned Ck</b>	<b>11/20/2024</b>			<b>1-103 · Bank of America 4809</b>	
			Unknown	No advice given	130 · Water Customer A/R	-442.64
TOTAL						<u>-442.64</u>
<b>Check</b>	<b>Returned CK</b>	<b>11/04/2024</b>			<b>1-103 · Bank of America 4809</b>	
			Unknown	No advice given	130 · Water Customer A/R	-600.00
TOTAL						<u>-600.00</u>
<b>Bill Pmt -Check Wire</b>		<b>11/14/2024</b>	<b>Emalco Enamelware Sp. z o.o.</b>		<b>1-103 · Bank of America 4809</b>	
Bill	CNPKWiU	11/13/2024		Mugs for IVFD fundraiser	850-03 · Resale Merchandise	-1,259.00
TOTAL						<u>-1,259.00</u>
<b>Bill Pmt -Check 14514</b>		<b>11/04/2024</b>	<b>Brelje &amp; Race Engineering</b>		<b>1-104 · Bank of America 0150</b>	
Bill	0029103	10/15/2024		Colby Tank Improvement Plans - Pr 1371-35 · Colby & Seahaven Tank		-7,880.00
				Seahven Tank Improvement Plans · 1371-35 · Colby & Seahaven Tank		-1,832.50
TOTAL						<u>-9,712.50</u>
<b>Bill Pmt -Check 14515</b>		<b>11/25/2024</b>	<b>Brelje &amp; Race Engineering</b>	<b>Colby &amp; Seahaven Tank Project O</b>	<b>1-104 · Bank of America 0150</b>	
Bill	0029244	11/15/2024		02630.07 October 2024	1371-35 · Colby & Seahaven Tank	-22,013.75
TOTAL						<u>-22,013.75</u>
<b>Bill Pmt -Check 60572</b>		<b>11/04/2024</b>	<b>John's Dairy Equipment &amp; Supply</b>		<b>1-103 · Bank of America 4809</b>	
Bill	T39631	09/05/2024			850-01 · Supplies & Inventory	-189.26
TOTAL						<u>-189.26</u>
<b>Bill Pmt -Check 60573</b>		<b>11/04/2024</b>	<b>Quill LLC</b>		<b>1-103 · Bank of America 4809</b>	

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	41092674	10/15/2024		HP410A 4 pack toner	870-05 · Office Supplies	<u>-413.99</u>
TOTAL						-413.99
<b>Bill Pmt -Check 60574</b>		<b>11/04/2024</b>	<b>USA Blue Book</b>	<b>70259</b>	<b>1-103 · Bank of America 4809</b>	
Bill	INV0051437	10/16/2024		LMI multifunction valve	850-01 · Supplies & Inventory	<u>-223.00</u>
TOTAL						-223.00
<b>Bill Pmt -Check 60575</b>		<b>11/04/2024</b>	<b>McMaster-Carr</b>		<b>1-103 · Bank of America 4809</b>	
Bill	33349174	09/16/2024			850-01 · Supplies & Inventory	<u>-19.83</u>
TOTAL						-19.83
<b>Bill Pmt -Check 60576</b>		<b>11/12/2024</b>	<b>Burton Eubank</b>	<b>Fire Duty Coverage</b>	<b>1-103 · Bank of America 4809</b>	
Bill		11/03/2024		Fire Duty Coverage	810-06 · Duty Officer Stpend	<u>-250.00</u>
TOTAL						-250.00
<b>Bill Pmt -Check 60577</b>		<b>11/12/2024</b>	<b>Alpha Analytical Laboratories</b>	<b>Lab Testing</b>	<b>1-103 · Bank of America 4809</b>	
Bill	4112707-INV	11/04/2024		2024 Annual Samples	835-02 · Periodic Samples	<u>-4,308.00</u>
TOTAL						-4,308.00
<b>Bill Pmt -Check 60578</b>		<b>11/12/2024</b>	<b>Brelje &amp; Race Laboratories, Inc.</b>		<b>1-103 · Bank of America 4809</b>	
Bill	158763	10/02/2024			835-01 · BacT & Raw Samples	-387.00
Bill	159463	11/02/2024		Bac-Ts	835-01 · BacT & Raw Samples	<u>-405.00</u>
TOTAL						-792.00
<b>Bill Pmt -Check 60579</b>		<b>11/12/2024</b>	<b>Building Supply &amp; Hardware</b>		<b>1-103 · Bank of America 4809</b>	
Bill	155134	10/29/2024			850-01 · Supplies & Inventory	<u>-232.64</u>
TOTAL						-232.64
<b>Bill Pmt -Check 60580</b>		<b>11/12/2024</b>	<b>Flume, Inc.</b>		<b>1-103 · Bank of America 4809</b>	
Bill	2266	10/31/2024			710-08 · Flume Rebates	<u>-205.68</u>
TOTAL						-205.68
<b>Bill Pmt -Check 60581</b>		<b>11/12/2024</b>	<b>Good &amp; Clean</b>		<b>1-103 · Bank of America 4809</b>	

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	72935	11/01/2024		Janitorial Services	840-02 · Building Maintenance	-417.00
				Janitorial Services	840-02 · Building Maintenance	-300.00
TOTAL						<u>-717.00</u>
<b>Bill Pmt -Check 60582</b>		<b>11/12/2024</b>	<b>Horizon Cable TV Inc.</b>		<b>1-103 · Bank of America 4809</b>	
Bill	November 2024	10/27/2024			870-01 · Telephone & Internet	-105.04
Bill	November 2024	10/27/2024			870-01 · Telephone & Internet	-90.04
TOTAL						<u>-195.08</u>
<b>Bill Pmt -Check 60583</b>		<b>11/12/2024</b>	<b>Jerry &amp; Don's Pump Well Serv Customer No. 02-IN3418</b>		<b>1-103 · Bank of America 4809</b>	
Bill	0172599-IN	10/25/2024		Goulds Mutistage Pump 25GBC30	1371-37 · Goulds Multi-Stage Pump	-3,129.14
TOTAL						<u>-3,129.14</u>
<b>Bill Pmt -Check 60584</b>		<b>11/12/2024</b>	<b>John's Dairy Equipment &amp; Supply</b>		<b>1-103 · Bank of America 4809</b>	
Bill	T39709	10/14/2024			850-01 · Supplies & Inventory	-124.16
TOTAL						<u>-124.16</u>
<b>Bill Pmt -Check 60585</b>		<b>11/12/2024</b>	<b>The Dance Palace</b>		<b>1-103 · Bank of America 4809</b>	
Bill		10/14/2024		Booth at Craft Fair	870-14 · Miscellaneous	-190.00
TOTAL						<u>-190.00</u>
<b>Bill Pmt -Check 60586</b>		<b>11/18/2024</b>	<b>Cheda's Garage</b>		<b>1-103 · Bank of America 4809</b>	
Bill	October 2024	10/31/2024			860-02 · Vehicle Repairs & Service	-73.61
TOTAL						<u>-73.61</u>
<b>Bill Pmt -Check 60587</b>		<b>11/18/2024</b>	<b>CORE Utilities, Inc.</b>		<b>1-103 · Bank of America 4809</b>	
Bill	42879	11/11/2024		IT Services	870-11 · Office IT Support	-180.00
				IT Services	840-11 · SCADA Maintenance	-90.00
TOTAL						<u>-270.00</u>
<b>Bill Pmt -Check 60588</b>		<b>11/18/2024</b>	<b>Ken Fox</b>		<b>1-103 · Bank of America 4809</b>	
Bill	10/1/24 - 11/12/24	11/12/2024			860-01 · Vehicle Oil & Gas	-529.00

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL						-529.00
<b>Bill Pmt -Check</b>	<b>60589</b>	<b>11/18/2024</b>	<b>Quill LLC</b>		<b>1-103 · Bank of America 4809</b>	
Bill	41366053	11/01/2024			870-05 · Office Supplies	-108.22
					870-05 · Office Supplies	-163.53
TOTAL						-271.75
<b>Bill Pmt -Check</b>	<b>60590</b>	<b>11/18/2024</b>	<b>AT&amp;T Mobility (FirstNET)</b>	<b>287322251032</b>	<b>1-103 · Bank of America 4809</b>	
Bill	2873222510	11/01/2024		Briggs	870-01 · Telephone & Internet	-50.51
				iPhone Device	870-01 · Telephone & Internet	-45.47
				iPhone Device	870-13 · Disaster Council	-45.47
				Home office	870-01 · Telephone & Internet	-50.51
				Chief	870-01 · Telephone & Internet	-50.51
TOTAL						-242.47
<b>Bill Pmt -Check</b>	<b>60591</b>	<b>11/18/2024</b>	<b>AT&amp;T CalNet</b>	<b>Inv#22555821,822,823,824,825,8</b>	<b>1-103 · Bank of America 4809</b>	
Bill		11/07/2024		Phones & Internet	870-01 · Telephone & Internet	-160.82
				Phones & Fax	870-01 · Telephone & Internet	-152.79
				Phone	870-01 · Telephone & Internet	-130.45
TOTAL						-444.06
<b>Bill Pmt -Check</b>	<b>60593</b>	<b>11/19/2024</b>	<b>Quill LLC</b>	<b>Bal Due on Invoice (Sales Tax)</b>	<b>1-103 · Bank of America 4809</b>	
Bill	41092674*	10/15/2024		Bal Due on Invoice (Sales Tax)	850-01 · Supplies & Inventory	-34.15
TOTAL						-34.15
<b>Bill Pmt -Check</b>	<b>60595</b>	<b>11/25/2024</b>	<b>Barcomm Communications</b>		<b>1-103 · Bank of America 4809</b>	
Bill	17055	11/14/2024		2 mobile antennas	830-02 · Commo Supplies	-52.11
TOTAL						-52.11
<b>Bill Pmt -Check</b>	<b>60596</b>	<b>11/25/2024</b>	<b>Dennis Holton</b>		<b>1-103 · Bank of America 4809</b>	
Bill		11/15/2024		Disaster Council drill	870-13 · Disaster Council	-112.72
TOTAL						-112.72

**Inverness Public Utility District**  
**Check Detail**  
November 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Bill Pmt -Check</b>	<b>60597</b>	<b>11/25/2024</b>	<b>McMaster-Carr</b>		<b>1-103 · Bank of America 4809</b>	
Bill	36664608	11/18/2024			850-01 · Supplies & Inventory	-60.98
TOTAL						<u>-60.98</u>
<b>Bill Pmt -Check</b>	<b>60598</b>	<b>11/25/2024</b>	<b>McPhail Fuel Company</b>	<b>INVPUB</b>	<b>1-103 · Bank of America 4809</b>	
Bill	1027031	11/14/2024			840-10 · Admin Office Utilities	-36.28
TOTAL						<u>-36.28</u>
<b>Bill Pmt -Check</b>	<b>60599</b>	<b>11/25/2024</b>	<b>Quill LLC</b>		<b>1-103 · Bank of America 4809</b>	
Bill	41452915	11/07/2024			870-05 · Office Supplies	-103.90
Bill	41473786	11/08/2024			870-05 · Office Supplies	-23.53
TOTAL						<u>-127.43</u>

**Inverness Public Utility District**  
**Check Detail**  
December 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Check</b>		<b>12/16/2024</b>		<b>Service Charge</b>	<b>1-103 · Bank of America 4809</b>	
				Service Charge	870-06 · Banking & Payroll Charge	-397.03
TOTAL						-397.03
<b>Bill Pmt -Che ACH</b>		<b>12/02/2024</b>	<b>Inverness Properties</b>	<b>Lease - Admin Offices</b>	<b>1-103 · Bank of America 4809</b>	
Bill	December 2024	12/01/2024		Lease - Admin Offices	870-15 · Admin. Office Rent	-1,236.00
TOTAL						-1,236.00
<b>Bill Pmt -Che ACH</b>		<b>12/10/2024</b>	<b>Diversified Tech</b>	<b>Billing Services</b>	<b>1-103 · Bank of America 4809</b>	
Bill	24659	12/01/2024		Billing Services	870-12 · Billing & Collections	-758.00
TOTAL						-758.00
<b>Bill Pmt -Che ACH</b>		<b>12/31/2024</b>	<b>Innovative Business Solution 95952</b>		<b>1-103 · Bank of America 4809</b>	
Bill	204619	12/31/2024		12/31/24 Payroll Fee	870-06 · Banking & Payroll Charge	-101.00
TOTAL						-101.00
<b>Bill Pmt -Che EFT</b>		<b>12/02/2024</b>	<b>CalPERS Retirement</b>	<b>October 2024</b>	<b>1-103 · Bank of America 4809</b>	
Bill	October 2024	10/31/2024		3055 Retirement October	810-10 · Retirement Premiums	-1,452.32
				26451 Retirement October	810-10 · Retirement Premiums	-1,891.82
				3056 Retirement October	810-10 · Retirement Premiums	-1,219.46
				25404 Retirement October	810-10 · Retirement Premiums	-925.04
				3055 Retirement October	810-10 · Retirement Premiums	-885.14
				26451 Retirement October	810-10 · Retirement Premiums	-2,025.97
Bill	November 2024	12/02/2024		3055 Retirement November 2024	810-10 · Retirement Premiums	-126.38
				26451 Retirement November 2024	810-10 · Retirement Premiums	-177.86
				3056 Retirement November 2024	810-10 · Retirement Premiums	-106.12
				25404 Retirement November 2024	810-10 · Retirement Premiums	-80.50
				3055 Retirement November 2024	810-10 · Retirement Premiums	-77.03
				26451 Retirement November 2024	810-10 · Retirement Premiums	-164.62
TOTAL						-9,132.26
<b>Bill Pmt -Che EFT</b>		<b>12/04/2024</b>	<b>CalPERS Retirement</b>	<b>Retirement November 2024</b>	<b>1-103 · Bank of America 4809</b>	
Bill	November 2024	12/02/2024		3055 Retirement November 2024	810-10 · Retirement Premiums	-1,325.94
				26451 Retirement November 2024	810-10 · Retirement Premiums	-1,865.94
				3056 Retirement November 2024	810-10 · Retirement Premiums	-1,113.34
				25404 Retirement November 2024	810-10 · Retirement Premiums	-844.54
				3055 Retirement November 2024	810-10 · Retirement Premiums	-808.11
				26451 Retirement November 2024	810-10 · Retirement Premiums	-1,727.09



Inverness Public Utility District  
**Check Detail**  
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
TOTAL						-7,684.96
Check	EFT	12/10/2024	CalPERS Retirement	Late fee	1-103 · Bank of America 4809	
				Late fee on November retirement	870-17 · Agency Fees	-200.00
TOTAL						-200.00
Bill Pmt -Che	EFT	12/13/2024	Truist Bank	AR Box November 2024	1-103 · Bank of America 4809	
Bill	IPUD 0116	12/02/2024		AR Box November 2024	870-12 · Billing & Collections	-10.27
TOTAL						-10.27
Bill Pmt -Che	EFT	12/13/2024	Innovative Business Solution 95952		1-103 · Bank of America 4809	
Bill	203674	12/13/2024		Payroll Fee	870-06 · Banking & Payroll Charge	-106.50
TOTAL						-106.50
Bill Pmt -Che	EFT	12/16/2024	U. S. Bank Bancorp Purchasing Card Prog		1-103 · Bank of America 4809	
Bill		11/21/2024		D Briggs	CalCard xx0239 David Briggs	-2,051.64
Bill		11/21/2024		J. Fox	CalCard xx6591 Jim Fox	-1,794.31
Bill		11/21/2024		S. Redding	CalCard xx7757 S. Redding	-1,380.46
TOTAL						-5,226.41
Check	EFT	12/20/2024	U. S. Bank Bancorp Purchash	S. Redding	1-104 · Bank of America 0150	
				S. Redding	CalCard xx7757 S. Redding	-2,168.57
TOTAL						-2,168.57
Bill Pmt -Che	EFT	12/27/2024	Verizon Wireless	Water Comms	1-103 · Bank of America 4809	
Bill	6100135040	12/24/2024		Water Comms	870-01 · Telephone & Internet	-40.01
TOTAL						-40.01
Bill Pmt -Che	EFT	12/31/2024	CalPERS Retirement	December 2024	1-103 · Bank of America 4809	
Bill	123124	12/31/2024		3055	810-10 · Retirement Premiums	-1,452.32
				26451	810-10 · Retirement Premiums	-2,053.09
				3056	810-10 · Retirement Premiums	-1,219.46
				25404	810-10 · Retirement Premiums	-925.04
				3055	810-10 · Retirement Premiums	-885.14
				26451	810-10 · Retirement Premiums	-1,960.61
TOTAL						-8,495.66
Bill Pmt -Che	EFT	12/31/2024	PG&E	Utilities	1-103 · Bank of America 4809	
Bill	9408018479-2 1	12/23/2024		Treatment Plant	840-07 · Collection/Treat Utilities	-2,236.17

**Inverness Public Utility District**  
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December 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
				Misc Power	840-07 · Collection/Treat Utilities	-10.53
				Pumping	840-08 · Distribution Utilities	-475.29
				Admin Offices	840-10 · Admin Office Utilities	-100.95
				Firehouse	840-09 · Firehouse Utilities	<u>-231.32</u>
TOTAL						-3,054.26
<b>Check</b>	<b>Returned Ck</b>	<b>12/02/2024</b>			<b>1-103 · Bank of America 4809</b>	
			H20	Returned check # 071 11/5/24 for 130 · Water Customer A/R		<u>-482.76</u>
TOTAL						-482.76
<b>Bill Pmt -Che 14516</b>		<b>12/02/2024</b>	<b>Marin County Community Dev</b>	<b>Colby Site Permit Application Fee</b>	<b>1-104 · Bank of America 0150</b>	
Bill	CP Colby Tank 5	12/02/2024		Technology Fee	1371-35 · Colby & Seahaven Tank	-15.00
				DPW Review - Major	1371-35 · Colby & Seahaven Tank	-1,493.00
				EHS Review	1371-35 · Colby & Seahaven Tank	-893.00
				Coastal Permit (Partial)	1371-35 · Colby & Seahaven Tank	<u>-4,920.81</u>
TOTAL						-7,321.81
<b>Bill Pmt -Che 14517</b>		<b>12/02/2024</b>	<b>Marin County Community Dev</b>	<b>Seahaven Site Permit Application</b>	<b>1-104 · Bank of America 0150</b>	
Bill	CP Seahaven Tank	12/02/2024		Technology Fee	1371-35 · Colby & Seahaven Tank	-15.00
				EHS Review Fee	1371-35 · Colby & Seahaven Tank	-893.00
				DPW Review - Major	1371-35 · Colby & Seahaven Tank	-1,493.00
				COastal Permit Fee (Partial)	1371-35 · Colby & Seahaven Tank	<u>-4,189.81</u>
TOTAL						-6,590.81
<b>Bill Pmt -Che 14519</b>		<b>12/16/2024</b>	<b>Marin County Community Dev</b>	<b>Seahaven Tank Application DPV</b>	<b>1-104 · Bank of America 0150</b>	
Bill	CP Seahaven # 1	12/16/2024		Seahaven Tank Long Range Plan	1371-35 · Colby & Seahaven Tank	-348.81
				Coastal Permit Fee (Partial)	1371-35 · Colby & Seahaven Tank	<u>-1,967.19</u>
TOTAL						-2,316.00
<b>Bill Pmt -Che 14520</b>		<b>12/23/2024</b>	<b>Brelje &amp; Race Engineering</b>	<b>November 2024</b>	<b>1-104 · Bank of America 0150</b>	
Bill	0029367	12/16/2024		Colby Tank Site Plans	1371-35 · Colby & Seahaven Tank	-1,835.00
				Seahaven Site Plans	1371-35 · Colby & Seahaven Tank	<u>-4,918.75</u>
TOTAL						-6,753.75
<b>Bill Pmt -Che 60600</b>		<b>12/02/2024</b>	<b>Horizon Cable TV Inc.</b>	<b>2 Accounts</b>	<b>1-103 · Bank of America 4809</b>	
Bill	005-009493 12/2	12/01/2024		Admin Office Internet	870-01 · Telephone & Internet	-105.04
Bill	005-003907 12/2	12/01/2024		Fire Dept Internet	870-01 · Telephone & Internet	<u>-90.04</u>
TOTAL						-195.08
<b>Bill Pmt -Che 60601</b>		<b>12/02/2024</b>	<b>Lunny Grading &amp; Paving</b>		<b>1-103 · Bank of America 4809</b>	

Inverness Public Utility District  
**Check Detail**  
December 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill	15371	11/19/2024		Sand	870-13 · Disaster Council	-373.78
Bill	15375	11/19/2024		3/4" Base Rock	840-03 · Grounds Maintenance	-503.85
TOTAL						-877.63
<b>Bill Pmt -Che 60602</b>		<b>12/02/2024</b>	<b>Nigro &amp; Nigro</b>	<b>Final Audit Billing FY2324</b>	<b>1-103 · Bank of America 4809</b>	
Bill	21243	11/26/2024		Final Audit Billing FY2324	870-04 · Audit & Financial	-4,500.00
TOTAL						-4,500.00
<b>Bill Pmt -Che 60603</b>		<b>12/02/2024</b>	<b>PACE Supply Corp</b>	<b>09035-00</b>	<b>1-103 · Bank of America 4809</b>	
Bill	019811164	11/18/2024		2 - 3/4 CTS/PJ X MTR Swivel Nut	850-01 · Supplies & Inventory	-274.38
TOTAL						-274.38
<b>Bill Pmt -Che 60604</b>		<b>12/02/2024</b>	<b>Quill LLC</b>	<b>Paper / 2025 Calendars</b>	<b>1-103 · Bank of America 4809</b>	
Bill	41601934	11/18/2024		Paper / 2025 Calendars	870-05 · Office Supplies	-141.74
TOTAL						-141.74
<b>Bill Pmt -Che 60605</b>		<b>12/02/2024</b>	<b>U. S. Postal Service</b>	<b>12 Months Box Rent - 2025</b>	<b>1-103 · Bank of America 4809</b>	
Bill	Box# 469 94937	12/01/2024		12 Months Box Rent - 2025	870-05 · Office Supplies	-246.00
TOTAL						-246.00
<b>Bill Pmt -Che 60606</b>		<b>12/06/2024</b>	<b>Santa Rosa Diesel</b>	<b>GMC Truck Repair - Fuel Pump</b>	<b>1-103 · Bank of America 4809</b>	
Bill	W73054	12/06/2024		GMC Truck Repair - Fuel Pump	860-02 · Vehicle Repairs & Servic	-16,392.32
TOTAL						-16,392.32
<b>Bill Pmt -Che 60607</b>		<b>12/12/2024</b>	<b>Building Supply &amp; Hardware</b>		<b>1-103 · Bank of America 4809</b>	
Bill	155821	11/28/2024		Supplies	850-01 · Supplies & Inventory	-483.07
				Supplies	1371-35 · Colby & Seahaven Tank	-190.40
Bill	155860	11/28/2024		Supplies	850-01 · Supplies & Inventory	-19.45
TOTAL						-692.92
<b>Bill Pmt -Che 60608</b>		<b>12/12/2024</b>	<b>DeCarli's</b>	<b>2-45217</b>	<b>1-103 · Bank of America 4809</b>	
Bill	379225	11/27/2024		Firehouse Propane	840-09 · Firehouse Utilities	-698.57
TOTAL						-698.57
<b>Bill Pmt -Che 60609</b>		<b>12/12/2024</b>	<b>McMaster-Carr</b>		<b>1-103 · Bank of America 4809</b>	
Bill	37160808	11/27/2024			850-01 · Supplies & Inventory	-120.10
TOTAL						-120.10
<b>Bill Pmt -Che 60610</b>		<b>12/16/2024</b>	<b>Brelje &amp; Race Laboratories, Ir Bac-T November 2024</b>		<b>1-103 · Bank of America 4809</b>	

**Inverness Public Utility District**  
**Check Detail**  
December 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	160148	12/09/2024		Bac-T November 2024	835-01 · BacT & Raw Samples	-432.00
TOTAL						<u>-432.00</u>
<b>Bill Pmt -Che 60611</b>		<b>12/16/2024</b>	<b>Cassidy Russell</b>	<b>Fuel Jeep</b>	<b>1-103 · Bank of America 4809</b>	
Bill	11.30.24	11/30/2024		Fuel Jeep	860-01 · Vehicle Oil & Gas	-75.00
TOTAL						<u>-75.00</u>
<b>Bill Pmt -Che 60612</b>		<b>12/16/2024</b>	<b>Cheda's Garage</b>	<b>Vehicle Repairs</b>	<b>1-103 · Bank of America 4809</b>	
Bill	Nov 24	11/30/2024		Veh 333	860-02 · Vehicle Repairs & Servic	-799.38
				Veh '15 GMC	860-02 · Vehicle Repairs & Servic	-1,635.00
				Veh Jeep	860-02 · Vehicle Repairs & Servic	-221.91
TOTAL						<u>-2,656.29</u>
<b>Bill Pmt -Che 60613</b>		<b>12/16/2024</b>	<b>CORE Utilities, Inc.</b>	<b>November 2024</b>	<b>1-103 · Bank of America 4809</b>	
Bill	42899	12/06/2024		November 2024	870-11 · Office IT Support	-270.00
TOTAL						<u>-270.00</u>
<b>Bill Pmt -Che 60614</b>		<b>12/16/2024</b>	<b>David Briggs</b>	<b>Mileage Reimbursement</b>	<b>1-103 · Bank of America 4809</b>	
Bill	Mileage	12/15/2024		Mileage Reimbursement 94 Miles	870-09 · Travel, Meetings, Training	-62.98
TOTAL						<u>-62.98</u>
<b>Bill Pmt -Che 60616</b>		<b>12/16/2024</b>	<b>John's Dairy Equipment &amp; Su Chlorine</b>		<b>1-103 · Bank of America 4809</b>	
Bill	T39785	11/30/2024		Chlorine	850-01 · Supplies & Inventory	-98.12
TOTAL						<u>-98.12</u>
<b>Bill Pmt -Che 60617</b>		<b>12/16/2024</b>	<b>McPhail Fuel Company</b>	<b>INVPUB</b>	<b>1-103 · Bank of America 4809</b>	
Bill	U0173241	12/05/2024		F1 Propane 227.40 @ 3.85	840-07 · Collection/Treat Utilities	-947.72
TOTAL						<u>-947.72</u>
<b>Bill Pmt -Che 60618</b>		<b>12/16/2024</b>	<b>Marin County Department of I</b>	<b>Annual Encroachment Permit</b>	<b>1-103 · Bank of America 4809</b>	
Bill	2025 Annual Per	12/12/2024		Annual Encroachment Permit	870-17 · Agency Fees	-490.00
TOTAL						<u>-490.00</u>
<b>Bill Pmt -Che 60619</b>		<b>12/17/2024</b>	<b>Recovery of Judgement</b>	<b>42-1675123 UCC Lien Payment</b>	<b>1-103 · Bank of America 4809</b>	
Bill	Good and Clean	12/04/2024		November 2024	840-02 · Building Maintenance	-278.00
				November 2024	840-02 · Building Maintenance	-100.00
TOTAL						<u>-378.00</u>

Inverness Public Utility District  
**Check Detail**  
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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che 60620</b>		<b>12/17/2024</b>	<b>AT&amp;T Mobility (FirstNET)</b>	<b>287322251032</b>	<b>1-103 · Bank of America 4809</b>	
Bill	287322251032X	12/09/2024		Asst Chief Phone	870-01 · Telephone & Internet	-50.51
				Water System Phone	870-01 · Telephone & Internet	-45.47
				IDC Phone	870-01 · Telephone & Internet	-45.47
				GM Phone	870-01 · Telephone & Internet	-50.51
				Fire Chief Phone	870-01 · Telephone & Internet	-50.51
TOTAL						<u>-242.47</u>
<b>Bill Pmt -Che 60621</b>		<b>12/17/2024</b>	<b>McPhail Fuel Company</b>	<b>INVPUB</b>	<b>1-103 · Bank of America 4809</b>	
Bill	1027327	12/14/2024		Admin Office	840-10 · Admin Office Utilities	-37.46
TOTAL						<u>-37.46</u>
<b>Bill Pmt -Che 60622</b>		<b>12/20/2024</b>	<b>Thomas Fox</b>		<b>1-103 · Bank of America 4809</b>	
Bill		12/18/2024		Preparation of forms for foundatio	840-02 · Building Maintenance	-3,315.00
TOTAL						<u>-3,315.00</u>
<b>Bill Pmt -Che 60623</b>		<b>12/23/2024</b>	<b>AT&amp;T CalNet</b>		<b>1-103 · Bank of America 4809</b>	
Bill		12/07/2024		415-669-1828-182-6	870-01 · Telephone & Internet	-32.48
				415-669-1340-135-3	870-01 · Telephone & Internet	-61.93
				415-669-9626-964-4	870-01 · Telephone & Internet	-54.77
				415-669-7151-627-4	870-01 · Telephone & Internet	-51.74
				415-669-1414-360-8	870-01 · Telephone & Internet	-133.54
				415-669-1010-955-3	870-01 · Telephone & Internet	-50.10
				F1 internet DSL	870-01 · Telephone & Internet	-66.63
TOTAL						<u>-451.19</u>
<b>Bill Pmt -Che 60624</b>		<b>12/20/2024</b>	<b>Cassidy Russell</b>	<b>Reimbursement</b>	<b>1-103 · Bank of America 4809</b>	
Bill		12/20/2024		To replace 3/1/24 bill and check th	840-01 · Equipment Maintenance	-209.98
TOTAL						<u>-209.98</u>
<b>Bill Pmt -Che 60625</b>		<b>12/23/2024</b>	<b>Tuff Shed</b>		<b>1-103 · Bank of America 4809</b>	
Bill	Customer PO#: (	12/18/2024		8 x 12 shed	1371-35 · Colby & Seahaven Tank	-6,417.29
TOTAL						<u>-6,417.29</u>
<b>Bill Pmt -Che 60627</b>		<b>12/23/2024</b>	<b>UPS</b>	<b>476W0F</b>	<b>1-103 · Bank of America 4809</b>	
Bill	1838121044	12/06/2024		Shipping Fees	870-14 · Miscellaneous	-94.38
TOTAL						<u>-94.38</u>
<b>Bill Pmt -Che 60628</b>		<b>12/31/2024</b>	<b>Hach Company</b>	<b>108425</b>	<b>1-103 · Bank of America 4809</b>	

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December 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	14305680	12/23/2024		Water treatment supplies	850-01 · Supplies & Inventory	-180.34
TOTAL						-180.34
<b>Bill Pmt -Che 60629</b>		<b>12/31/2024</b>	<b>Ken Fox</b>	<b>Reimbursements for fuel and sn 1-103 · Bank of America 4809</b>		
Bill	1224 Reimb	12/26/2024		Fuel Purchases	860-01 · Vehicle Oil & Gas	-439.00
				Smog Check	860-02 · Vehicle Repairs & Servic	-81.70
TOTAL						-520.70
<b>Bill Pmt -Che 60630</b>		<b>12/31/2024</b>	<b>Marin County Tax Collector</b>	<b>21543 11-24 Fuel Charges 1-103 · Bank of America 4809</b>		
Bill	11-24 Fuel Char	12/19/2024		11-24 Fuel Charges	860-01 · Vehicle Oil & Gas	-28.90
TOTAL						-28.90
<b>Bill Pmt -Che 60632</b>		<b>12/31/2024</b>	<b>Napa Auto Parts</b>	<b>Small parts for vehicle - lamps 1-103 · Bank of America 4809</b>		
Bill	297571	12/19/2024		Small parts for vehicle - lamps	860-02 · Vehicle Repairs & Servic	-43.25
TOTAL						-43.25
<b>Bill Pmt -Che 60634</b>		<b>12/31/2024</b>	<b>Able Tire &amp; Brake</b>	<b>4 Tires - 2000 Chevy 1-103 · Bank of America 4809</b>		
Bill	690849	12/19/2024		4 Tires - 2000 Chevy	860-02 · Vehicle Repairs & Servic	-1,129.62
TOTAL						-1,129.62

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01/15/25

Accrual Basis

## Inverness Public Utility District CalCard Credit Card Report October 23 through November 21, 2024

Type	Date	Name	Memo	Account	Split	Amount	Balance
<b>2670 · US Bank Cal Card</b>							
<b>CalCard xx0239 David Briggs</b>							
Credit Card C...	10/25/2024	Amazon-Credit Card Chgs	Door Part for UTV	CalCard xx0239 David ...	850-01 · Supplies & Inventory	9.73	9.73
Credit Card C...	11/14/2024	U. S. Postal Service	Defensible Space Letter Po...	CalCard xx0239 David ...	650-02 · MWPA Defensible Space	8.64	18.37
Credit Card C...	11/14/2024	Redwood Oil	Fuel Eng. 380	CalCard xx0239 David ...	860-01 · Vehicle Oil & Gas	74.79	93.16
Credit Card C...	11/15/2024	Lettering.com	Reflective Lettering	CalCard xx0239 David ...	850-01 · Supplies & Inventory	17.89	111.05
Credit Card C...	11/15/2024	Forthrite Printing	T-Shirts	CalCard xx0239 David ...	850-03 · Resale Merchandise	1,897.77	2,008.82
Credit Card C...	11/15/2024	Redwood Oil	Fuel Eng 381	CalCard xx0239 David ...	860-01 · Vehicle Oil & Gas	42.82	2,051.64
Bill	11/21/2024	U. S. Bank Bancorp Pur...	D Briggs	CalCard xx0239 David ...	20000 · Accounts Payable	-2,051.64	0.00
Total CalCard xx0239 David Briggs						0.00	0.00
<b>CalCard xx6591 Jim Fox</b>							
Credit Card C...	10/24/2024	Redwood Oil	Fuel 330	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	58.17	58.17
Credit Card C...	10/24/2024	Redwood Oil	Fuel Jeep	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	133.17
Credit Card C...	10/29/2024	Palace Market	Drill Supplies	CalCard xx6591 Jim Fox	843-01 · Volunteer Appreciation	69.10	202.27
Credit Card C...	10/31/2024	Redwood Oil	Fuel 330	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	70.70	272.97
Credit Card C...	11/01/2024	Redwood Oil	Fuel 300	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	347.97
Credit Card C...	11/02/2024	Redwood Oil	Fuel Jeep	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	422.97
Credit Card C...	11/06/2024	Redwood Oil	Fuel 330	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	27.43	450.40
Credit Card C...	11/08/2024	Redwood Oil	Fuel 300	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	70.41	520.81
Credit Card C...	11/13/2024	Redwood Oil	Fuel 330	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	56.77	577.58
Credit Card C...	11/13/2024	Redwood Oil	Fuel Jeep	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	652.58
Credit Card C...	11/13/2024	Amazon-Credit Card Chgs	Door Lock - Firehouse	CalCard xx6591 Jim Fox	840-02 · Building Maintenance	38.96	691.54
Credit Card C...	11/14/2024	Start Safety Inc.	Trench Plates	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	737.00	1,428.54
Credit Card C...	11/19/2024	Inverness Store	Drill Supplies	CalCard xx6591 Jim Fox	843-01 · Volunteer Appreciation	13.78	1,442.32
Credit Card C...	11/19/2024	Redwood Oil	Fuel 300	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	70.41	1,512.73
Credit Card C...	11/19/2024	Redwood Oil	Fuel Jeep	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	1,587.73
Credit Card C...	11/21/2024	Unication USA Inc.	Radio Supplies	CalCard xx6591 Jim Fox	830-02 · Commo Supplies	206.58	1,794.31
Bill	11/21/2024	U. S. Bank Bancorp Pur...	J. Fox	CalCard xx6591 Jim Fox	20000 · Accounts Payable	-1,794.31	0.00
Total CalCard xx6591 Jim Fox						0.00	0.00
<b>CalCard xx7757 S. Redding</b>							
Credit Card C...	10/24/2024	California Special Distric...	Workshop Fee	CalCard xx7757 S. Red...	841-02 · Certification & Courses	155.00	155.00
Credit Card C...	10/25/2024	San Francisco Chronicle	Monthly E Subscription	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	15.96	170.96
Credit Card C...	10/29/2024	U. S. Postal Service	Postage (Stamps and 1 mail...	CalCard xx7757 S. Red...	870-05 · Office Supplies	74.77	245.73
Credit Card C...	10/29/2024	Lawdepot.com	Monthly Subscription	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	35.00	280.73
Credit Card C...	11/04/2024	Roboform	Annual Subscription 3 users	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	119.85	400.58
Credit Card C...	11/06/2024	Scheepers Flowers	Firehouse Bulb Order	CalCard xx7757 S. Red...	840-03 · Grounds Maintenance	127.65	528.23
Credit Card C...	11/10/2024	Canva	Annual Subscription	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	119.40	647.63
Credit Card C...	11/18/2024	Merv's Radiator	Radiator for 330	CalCard xx7757 S. Red...	860-02 · Vehicle Repairs & Service	647.36	1,294.99
Credit Card C...	11/20/2024	Costco Wholesale	Volunteer/Drill Supplies	CalCard xx7757 S. Red...	843-01 · Volunteer Appreciation	85.47	1,380.46
Bill	11/21/2024	U. S. Bank Bancorp Pur...	S. Redding	CalCard xx7757 S. Red...	20000 · Accounts Payable	-1,380.46	0.00
Total CalCard xx7757 S. Redding						0.00	0.00
Total 2670 · US Bank Cal Card						0.00	0.00
<b>TOTAL</b>						<b>0.00</b>	<b>0.00</b>

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01/15/25

Accrual Basis

## Inverness Public Utility District CalCard Credit Card Report November 22 through December 22, 2024

Type	Date	Name	Memo	Account	Split	Amount	Balance
<b>2670 · US Bank Cal Card</b>							
<b>CalCard xx0239 David Briggs</b>							
Credit Card C...	11/22/2024	Redwood Oil	Fuel	CalCard xx0239 David ...	860-01 · Vehicle Oil & Gas	60.13	60.13
Credit Card C...	11/22/2024	Grundens	PPE	CalCard xx0239 David ...	850-02 · Personal Protective Gear	487.08	547.21
Credit Card C...	12/05/2024	Crutchfield	Firehouse Mtg Room Supplies	CalCard xx0239 David ...	850-01 · Supplies & Inventory	140.70	687.91
Credit Card C...	12/06/2024	Redwood Oil	Fuel	CalCard xx0239 David ...	860-01 · Vehicle Oil & Gas	67.50	755.41
Credit Card C...	12/20/2024	Grundens	PPE	CalCard xx0239 David ...	850-02 · Personal Protective Gear	649.44	1,404.85
Credit Card C...	12/20/2024	U. S. Postal Service	MWPA Def. Space Mailer P...	CalCard xx0239 David ...	843-06 · MWPA Defensible Space	10.62	1,415.47
Bill	12/20/2024	U. S. Bank Bancorp Pur...	D Briggs	CalCard xx0239 David ...	20000 · Accounts Payable	-1,415.47	0.00
Total CalCard xx0239 David Briggs						0.00	0.00
<b>CalCard xx6591 Jim Fox</b>							
Credit Card C...	11/24/2024	Inverness Store	Drill Supplies	CalCard xx6591 Jim Fox	843-01 · Volunteer Appreciation	49.01	49.01
Credit Card C...	11/29/2024	Amazon-Credit Card Chgs	Batteries	CalCard xx6591 Jim Fox	830-02 · Commo Supplies	46.54	95.55
Credit Card C...	11/29/2024	Amazon-Credit Card Chgs	Batteries	CalCard xx6591 Jim Fox	830-02 · Commo Supplies	19.79	115.34
Credit Card C...	11/29/2024	Redwood Oil	Fuel	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	70.13	185.47
Credit Card C...	12/03/2024	Amazon-Credit Card Chgs	Chlorine Neutralizer	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	137.90	323.37
Credit Card C...	12/09/2024	Santa Rosa Diesel	Fuel	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	145.96	469.33
Credit Card C...	12/13/2024	Redwood Oil	Fuel	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	68.89	538.22
Credit Card C...	12/16/2024	Amazon-Credit Card Chgs	Safety Flares	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	159.26	697.48
Credit Card C...	12/16/2024	Palace Market	Drill Supplies	CalCard xx6591 Jim Fox	843-01 · Volunteer Appreciation	46.62	744.10
Credit Card C...	12/16/2024	Redwood Oil	Fuel for small tools	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	49.67	793.77
Credit Card C...	12/17/2024	Amazon-Credit Card Chgs	18" PVC Safety Cones	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	81.19	874.96
Credit Card C...	12/17/2024	Amazon-Credit Card Chgs	Hi-Vis Jacket	CalCard xx6591 Jim Fox	850-02 · Personal Protective Gear	64.29	939.25
Credit Card C...	12/18/2024	Redwood Oil	Fuel	CalCard xx6591 Jim Fox	860-01 · Vehicle Oil & Gas	75.00	1,014.25
Credit Card C...	12/21/2024	Amazon-Credit Card Chgs	Supplies	CalCard xx6591 Jim Fox	850-01 · Supplies & Inventory	15.14	1,029.39
Bill	12/21/2024	U. S. Bank Bancorp Pur...	J. Fox	CalCard xx6591 Jim Fox	20000 · Accounts Payable	-1,029.39	0.00
Total CalCard xx6591 Jim Fox						0.00	0.00
<b>CalCard xx7757 S. Redding</b>							
Credit Card C...	11/22/2024	San Francisco Chronicle	E-subscription	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	15.96	15.96
Credit Card C...	11/25/2024	FedEx Printing	Permit Application Colby/Se...	CalCard xx7757 S. Red...	1371-35 · Colby & Seahaven Tan...	622.08	638.04
Credit Card C...	11/28/2024	Lawdepot.com	Monthly Subscription	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	35.00	673.04
Credit Card C...	12/10/2024	California Special Distric...	Job Posting - Bookkeeper	CalCard xx7757 S. Red...	870-02 · Dues/Publications/Subs...	235.00	908.04
Credit Card C...	12/10/2024	Vistaprint	Holiday Cards	CalCard xx7757 S. Red...	870-05 · Office Supplies	66.65	974.69
Bill Pmt -CCard	12/17/2024	Marin County Communit...	Bal Due - Tank Project Permit	CalCard xx7757 S. Red...	20000 · Accounts Payable	273.16	1,247.85
Bill Pmt -CCard	12/17/2024	Marin County Communit...	Colby Tank Project Fees (B...	CalCard xx7757 S. Red...	20000 · Accounts Payable	1,895.41	3,143.26
Bill Pmt -CCard	12/17/2024	Intuit/QuickBooks	Annual QB Desktop Pro Sof...	CalCard xx7757 S. Red...	20000 · Accounts Payable	1,199.00	4,342.26
Credit Card C...	12/18/2024	Inverness Park Market	Supplies	CalCard xx7757 S. Red...	870-05 · Office Supplies	17.49	4,359.75
Credit Card C...	12/18/2024	Inverness Park Market	Applicant Lunch w/ Staff	CalCard xx7757 S. Red...	870-14 · Miscellaneous	119.46	4,479.21
Check	12/20/2024	U. S. Bank Bancorp Pur...	S. Redding	CalCard xx7757 S. Red...	1-104 · Bank of America 0150	-2,168.57	2,310.64
Bill	12/20/2024	U. S. Bank Bancorp Pur...	S. Redding	CalCard xx7757 S. Red...	20000 · Accounts Payable	-2,310.64	0.00
Total CalCard xx7757 S. Redding						0.00	0.00
Total 2670 · US Bank Cal Card						0.00	0.00
<b>TOTAL</b>						<b>0.00</b>	<b>0.00</b>



**Inverness Public Utility District  
Payroll Report  
November 2024**

	Water (Enterprise Fund)	Total Enterprise Fund	TOT Expenses (Fire)	Fire - Other (Fire)	Total Fire (General Fund)	Total General Fund	TOTAL
<b>Expense</b>							
<b>810 · Personnel Costs</b>							
810-01 · Management Wages	4,563.66	4,563.66	0.00	5,215.60	5,215.60	5,215.60	9,779.26
810-02 · Operations Wages	21,178.22	21,178.22	4,195.16	0.00	4,195.16	4,195.16	25,373.38
810-03 · Administrative Wages	3,854.93	3,854.93	0.00	0.00	0.00	0.00	3,854.93
810-04 · Employers Payroll Tax	1,924.26	1,924.26	278.34	401.75	680.09	680.09	2,604.35
810-06 · Duty Officer Stpend	0.00	0.00	0.00	500.00	500.00	500.00	500.00
810-07 · Health Insurance	13,542.00	13,542.00	5,311.34	2,813.87	8,125.21	8,125.21	21,667.21
810-08 · Retiree Health Ins.	0.00	0.00	0.00	537.24	537.24	537.24	537.24
<b>Total 810 · Personnel Costs</b>	<u>45,063.07</u>	<u>45,063.07</u>	<u>9,784.84</u>	<u>9,468.46</u>	<u>19,253.30</u>	<u>19,253.30</u>	<u>64,316.37</u>
<b>Total Expense</b>	<u>45,063.07</u>	<u>45,063.07</u>	<u>9,784.84</u>	<u>9,468.46</u>	<u>19,253.30</u>	<u>19,253.30</u>	<u>64,316.37</u>
<b>Net Income</b>	<u><b>-45,063.07</b></u>	<u><b>-45,063.07</b></u>	<u><b>-9,784.84</b></u>	<u><b>-9,468.46</b></u>	<u><b>-19,253.30</b></u>	<u><b>-19,253.30</b></u>	<u><b>-64,316.37</b></u>

**Inverness Public Utility District**  
**Payroll Report**  
**December 2024**

	Water (Enterprise Fund)	Total Enterprise Fund	District (General Fund)	TOT Expenses (Fire)	Fire - Other (Fire)	Total Fire (General Fund)	Total General Fund	TOTAL
<b>Expense</b>								
<b>810 · Personnel Costs</b>								
810-01 · Management Wages	5,215.60	5,215.60	9,981.82	0.00	5,215.60	5,215.60	15,197.42	20,413.02
810-02 · Operations Wages	21,977.22	21,977.22	0.00	4,195.16	0.00	4,195.16	4,195.16	26,172.38
810-03 · Administrative Wages	0.00	0.00	10,745.58	0.00	0.00	0.00	10,745.58	10,745.58
810-04 · Employers Payroll Tax	2,312.38	2,312.38	1,336.33	278.33	401.74	680.07	2,016.40	4,328.78
810-06 · Duty Officer Stpend	0.00	0.00	0.00	0.00	250.00	250.00	250.00	250.00
810-07 · Health Insurance	4,390.71	4,390.71	25.64	1,902.64	731.79	2,634.43	2,660.07	7,050.78
810-08 · Retiree Health Ins.	0.00	0.00	2,396.07	0.00	291.62	291.62	2,687.69	2,687.69
810-09 · Health Ins in Lieu	0.00	0.00	1,060.00	0.00	0.00	0.00	1,060.00	1,060.00
810-10 · Retirement Premiums	7,886.67	7,886.67	4,737.46	1,850.08	2,438.92	4,289.00	9,026.46	16,913.13
<b>Total 810 · Personnel Costs</b>	<b>41,782.58</b>	<b>41,782.58</b>	<b>30,282.90</b>	<b>8,226.21</b>	<b>9,329.67</b>	<b>17,555.88</b>	<b>47,838.78</b>	<b>89,621.36</b>
<b>Total Expense</b>	<b>41,782.58</b>	<b>41,782.58</b>	<b>30,282.90</b>	<b>8,226.21</b>	<b>9,329.67</b>	<b>17,555.88</b>	<b>47,838.78</b>	<b>89,621.36</b>
<b>Net Income</b>	<b>-41,782.58</b>	<b>-41,782.58</b>	<b>-30,282.90</b>	<b>-8,226.21</b>	<b>-9,329.67</b>	<b>-17,555.88</b>	<b>-47,838.78</b>	<b>-89,621.36</b>



Inverness Public Utility District  
Board Meeting

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## Agenda Item No. 5

### Reports

Receive Reports On Administrative and Operational  
Activities for November & December 2024

- A. General Manager's Reports
- B. Operations Reports



## **Board Agenda Item Staff Report**

Subject: California Department of Insurance – Online Meeting Opportunity  
Meeting Date: January 21, 2025  
Date Prepared: January 9, 2025  
Prepared by: Shelley Redding, General Manager  
Attachments: None

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### **Recommended Action: Informational for discussion purposes**

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In October 2024 Staff received a mailer from the California Department of Insurance offering to provide information to areas considered “at risk” for high rate increases or cancellation of homeowner insurance policies. As part of their outreach, they sent along a list of items that they are willing to discuss concerning the actions being taken by the state legislature to address these issues and help provide some answers.

Staff sent an email to the Executive Director of the Marin Wildfire Prevention Authority (MWPA) asking if they were aware of this offering and to ask if they would like to participate in coordinating a West Marin meeting or if they had any objection to our District contacting them for just the District residents. After some further communication with the MWPA and the County Office of Emergency Management (OEM), I was asked to wait while the County worked through some planning they had concerning this same issue.

After some time, I ended up being given permission to go ahead with a community meeting for Inverness while the County determined their larger plan on this topic. I then contacted the representative assigned to the Marin Region, Durriya Syed, who would like to share the most recent regulations and insurance updates with communities like ours. The two areas she would like to discuss are:

- 1) The Safer From Wildfires regulation, which has been approved, allows for consumers to obtain discounts on their premiums if they complete wildfire risk mitigation efforts on their property. They also qualify for a discount if they are in a Firewise USA Site in Good Standing, or a Fire Risk Reduction Community. Additionally, this regulation requires insurance companies to provide property owners with their wildfire risk score and the factors that went into creating that score. More information may be found on their Safer From Wildfires page: <https://www.insurance.ca.gov/01-consumers/200-wrr/Safer-from-Wildfires.cfm>
- 2) The Department has proposed regulations in the works to improve the State’s market conditions even further for consumers. It is called the Sustainable Insurance Strategy, and it will benefit consumers in the following ways:
  - Increased insurance availability because insurance companies will write no less than 85% of homes and businesses in wildfire distressed areas.
  - Return FAIR Plan policyholders back to traditional insurance with priority given to hardened homes and businesses following the Safer from Wildfires regulation.
  - Allowing utilization of forward-looking catastrophe models prioritizing wildfire safety, mitigation and fuel reduction. Insurance companies will increase their writing because they better anticipate future losses.
  - More information may be found on the Department’s Sustainable Insurance Strategy Page: <https://www.insurance.ca.gov/01-consumers/180-climate-change/SustainableInsuranceStrategy.cfm>

Ms. Syed is willing to provide an opportunity for the Inverness Community to participate in an online meeting to answer questions and provide information concerning insurance coverage issues. She would like the participants to submit questions in advance to help her understand some of the topics to be covered. Staff could create an e-blast that could contain a way for interested parties to submit questions before the meeting.

It is the staff's recommendation that a questionnaire be created, with the assistance of Fire Wise Inverness (who would co-sponsor the event) and send it to Inverness property owners. Once responses are received and questions are summarized, a meeting will be scheduled that would involve Ms. Syed, IPUD Staff, Inverness Fire Wise, and could also have representatives from Fire Safe Marin and the MWPA and the District Supervisor, Dennis Rodoni.

# Being Safer from Wildfires Can Help With Your Insurance



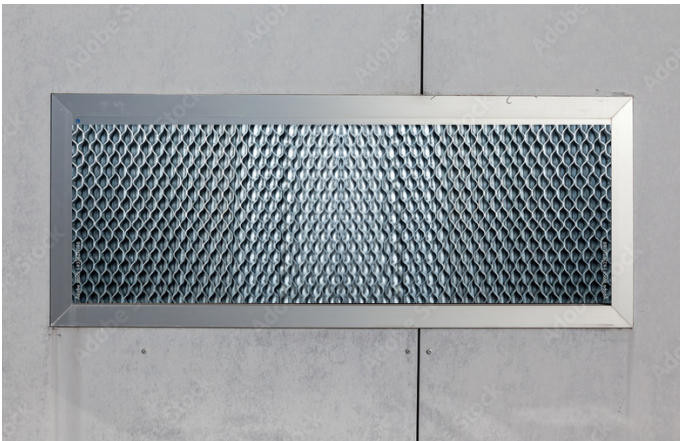
**Safer from Wildfires** is a ground-up approach to wildfire resilience with three layers of protection — for the structure, the immediate surroundings, and the community. Following these achievable steps can help you save money on your insurance.



*Safer from Wildfires* was created by an interagency partnership between Insurance Commissioner Ricardo Lara and the emergency response and readiness agencies in Governor Gavin Newsom's administration. Learn more at [insurance.ca.gov](https://insurance.ca.gov)

# 3 Ways to Get Started with **Safer from Wildfires**

Don't know where to start? Here are 3 low-cost steps you can take today.



## Keep embers out

Installing 1/16 to 1/8 inch noncombustible, corrosion-resistant metal mesh screens over attic vents can keep wind-blown embers out of your house.



## Clear the first 5 feet

Removing greenery and replacing wood chips with stone or decomposed granite 5 feet around your home prevents fire from getting a foot in the door.



## Be safer together

With Firewise USA, communities as small as 8 dwelling units or as big as 2,500 can create an action plan and start being safer together. Firewise USA is a nationally recognized program with proven results, sponsored by the National Fire Prevention Association.

## Do more, save more

Every action under **Safer from Wildfires** will qualify you for an insurance discount. By doing more, you can save more.

- Class A fire-rated roof
- 5-foot ember-resistant zone around the structure
- Noncombustible 6 inches at the bottom of walls
- Ember- and fire-resistant vents
- Double pane windows or added shutters
- Enclosed eaves
- Cleared vegetation and debris from under decks
- Move sheds and outbuildings at least 30 feet away
- Trim trees and remove brush in compliance with state and local defensible space laws
- Neighborhoods can form a Firewise USA community
- Cities, counties, and local districts can become certified as a Fire Risk Reduction Community

Scan to find more resources



# CALIFORNIA'S SUSTAINABLE INSURANCE STRATEGY



## What is the Sustainable Insurance Strategy?

California Insurance Commissioner Ricardo Lara's Sustainable Insurance Strategy is a comprehensive initiative aimed at modernizing the state's insurance market to ensure accessible insurance for all Californians, create a resilient insurance marketplace, and protect consumers and communities from the adverse impacts of climate change. It addresses the challenges posed by rising global inflation, increased insurance costs for rebuilding, and the growing risk of natural disasters.

## Why is it Important?

The Sustainable Insurance Strategy is crucial because it addresses the pressing issues faced by both the insurance market and consumers in California. It responds to the changing landscape of insurance by enhancing market stability, improving consumer access to coverage, and safeguarding against the escalating financial burden of climate change-intensified catastrophes and global inflation.

## How Will it Benefit the Market and Consumers?

This strategy enhances insurance access, fairness, and resilience for both the market and consumers.

- **Increasing Insurance Availability and Access:** The strategy seeks a commitment from insurance companies to write a minimum of 85% of their statewide market share in wildfire distressed areas identified by the Insurance Commissioner. This ensures that insurance remains available, especially for homeowners in high wildfire-risk regions.
- **Decreasing FAIR Plan Policyholders:** Priority is given to homes and businesses that mitigate wildfire risk by following the Insurance Commissioner's "Safer from Wildfires" regulation, facilitating a return to the open market and increasing options for consumers.
- **Allowing Catastrophe Models and Mitigation:** The strategy incorporates new catastrophe models that consider mitigation and hardening requirements, leading to more accurate risk pricing and offering discounts to consumers. This means more accurate rates for all Californians so they don't pay more than they should.
- **Modernizing the FAIR Plan:** By expanding commercial coverage limits to \$20 million per structure, the strategy addresses coverage gaps, benefiting homeowner associations (HOAs), affordable housing, and infill developments.

## The Most Comprehensive Insurance Regulatory Reform in Decades

This strategy represents the most significant insurance reform since Proposition 103 was passed in 1988. It is informed by the voices of thousands of consumers from every county in California, demonstrating a commitment to addressing the real-world challenges faced by Californians.





## Market Benefits

Market benefits include improved stability, transparency, sustainability, and broader participation.

- **Rate Review Timelines:** Improved to provide market certainty, supporting the long-term stability of insurance rates.
- **Rate Filing Procedures:** Enhanced to maintain intervenor transparency, fostering confidence in the insurance market.
- **Risk Assessment Tools:** Introduction of catastrophe modeling regulations ensures the sustainability of coverage and rates, and exploration of California-only net costs of reinsurance protects consumers from the costs of global catastrophes.
- **Increased Transparency:** Making intervenor filings more publicly accessible and encourage broader participation and understanding of the rate-setting process.

## California Department of Insurance Enforcement and Resources

The Department of Insurance (CDI) will continue to ensure public input, insurance company commitments, rate approval process efficiency, additional staff resources, and reporting on progress.

- **Regulatory Process Control:** CDI maintains control over the rate review and catastrophe modeling processes, guaranteeing public input and transparency compliance.
- **Binding Agreements:** Insurance companies must increase writing and set clear targets to reduce reliance on the FAIR Plan.
- **Rate Filing Control:** Updates to rate filing processes enhance efficiency and accessibility.
- **Additional Department Staffing:** To implement major regulatory changes by December 2024 and improve rate filing processes.
- **CDI Reporting:** Periodic progress reports on insurance availability, rulemakings, and FAIR Plan depopulation efforts.

## Major Actions Taken to Date

Major actions include regulations for wildfire mitigation, insurance discounts, expanded FAIR Plan coverage, and modernization efforts, as well as partnerships for climate sustainability.

## Wildfire Response

- "Safer From Wildfires" Regulation: Sets community-wide mitigation standards and rewards consumers and businesses for property hardening with first-in-the-nation mandatory discounts.
- Expanded FAIR Plan Coverage: Includes agrobusiness, outdoor, and recreation businesses.
- Continued Modernization of the FAIR Plan: Provides consumers with more options.

## Climate Response

- "Climate and Sustainability Branch": The first in the country at any state insurance department.
- "Climate Insurance Working Group": Generated California's first-ever Climate Insurance Report.
- United Nations Partnership: Launched "California's Sustainable Insurance Roadmap."

Commissioner Lara's Sustainable Insurance Strategy is a visionary approach to address the evolving insurance landscape, benefiting both the insurance market and consumers alike by ensuring access, affordability, and resilience in the face of changing climate change-intensified catastrophic risks.



Inverness Public Utility District  
Monthly Water System Report

**NOVEMBER 2024**

Prepared by Ken Fox T3, Senior Water Operator

November	Rainfall ( in inches " )		November		November			
Rainfall (inches) "	2024	2023	2022	2021	2020	2019	2018	2017
Total for Month	13.31"	3.27"	3.27"	2.82"	2.02"	2.52"	5.05"	
Year To Date (7/01 →12/01)	14.03"	4.66"	4.59"	14.93"	2.41"	2.71"	6.75"	
Average yearly since 1925	37.43"	37.39"	37.26"	37.32"	37.57"	37.26"		

(\* GPD = gallons per day; gpm = gallons per minute;

End of Month Stream Flow Measurements				
	2024		2023	
Diversions	November		November	
1st Valley Upper Intakes	<i>gpm*</i>	GPD*	<i>gpm</i>	GPD
D1	32	46,080	8	11,520
D2	40	57,600	27	38,880
D3	38	54,720	21	30,240
<b>110</b>			<b>56</b>	
2nd Valley Upper Intakes				
D4	35	50,400	12	17,280
D5	50	72,000	22	31,680
D6	45	64,800	22	31,680
<b>130</b>			<b>56</b>	
3rd Valley Upper Intakes				
D7	33	47,520	25	36,000
D8	17	24,480	8	11,520
<b>50</b>			<b>33</b>	
<b>Totals</b>	<b>290</b>	<b>417,600</b>	<b>145</b>	<b>208,800</b>

2024 Recent 3-month EOM Streamflows			
→	Oct-24	Sep-24	Aug-24
<i>gpm</i>	132	111	153
<b>GPD</b>	<b>190,080</b>	<b>159,840</b>	<b>220,320</b>

Sources Used: NOVEMBER	2024	2023
1st Valley Upper Intakes	57%	48%
2nd Valley Upper intakes	19%	33%
3rd Valley Upper intakes	24%	19%
1st Valley Lower Intake (L1)		
2nd Valley Lower intake		
Wells. (W1,W3,W4, etc.)		
<b>Total</b>	<b>100.0%</b>	<b>100%</b>

Distribution System Usage	# days --> 30		30	
Distribution Zone	Nov-24		Nov-23	
	Gallons	% of Use	Gallons	% of Use
Colby -	589,200	41%	641,300	40%
Tenney -	478,100	33%	617,000	38%
Conner	29,500	2%	39,300	2%
Stockstill	196,800	14%	166,300	10%
Seahaven	147,400	10%	146,500	9%
<b>Total for Month =&gt;</b>	<b>1,441,000</b>	<b>100%</b>	<b>1,610,400</b>	<b>100%</b>
<b>Average for Month =&gt;</b>	<b>GPD</b>	<b>gpm</b>	<b>GPD</b>	<b>gpm</b>
Oct-2024	<b>48,033</b>	<b>33.4</b>	53,680	37.3



## Inverness Public Utility District

Fire Department • Water System

Post Office Box 469

Inverness, CA 94937

(415) 669-1414 • Fax (415) 669-1010 • info@invernesspub.org

### **NOVEMBER 2024 – WATER SYSTEM REPORT –**

**[ NOVEMBER 2024 PRODUCTION TOTAL: 1,441,000 GALLONS:  
AVERAGE 48,033 gal/day = 33.4 average gpm ]**

#### **Water Quality**

( \* GPD = gallons per day; gpm = gallons per minute; ppm = parts per million )

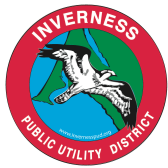
All sources are filtered by first Ultra and then Nano filters; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water are tested twice monthly and influent raw water sources are being collected once a month for lab analysis of coliform content.

Average Chlorine (CL<sub>2</sub>) dose at F1→ approximately 0.55 ppm; Average CL<sub>2</sub> dose at F3→ approximately 0.65 ppm

#### **Major Activities and Events**

1. Monthly reports sent to CA RWQCB DHS / SWRCB Drinking Water Division
2. Regular flushing of 4" iron main on Via de la Vista & Escondido 2" PVC lines
3. First significant rainfall of the season. Monthly rainfall 13.31" ! YTD=> 14.03"
4. F1:
  - o performed CIP cleaning of the Nano Unit A
  - o D1 and D4 put to bed
  - o Waiting for Pure-Aqua delivery of new SS manifolds for retrofit of Nano units
5. F3:
  - o SCADA radio continues to cut-out...intermittently failing but plant running ok
  - o Cracked Union nut found on Nano Unit recycle 'rotometer' flow meter replaced
  - o Assisted patching holes in access road.
6. Trees cut down on Sea Haven site in preparation for Tank Replacement project.
7. Colby #1 continued to plug small holes in tank staves
8. Excavated footings for new shed to be constructed at Sea Haven Tanks site
9. Water system Squad 335 out of commission, sending to Santa Rosa to get repaired
10. S-333 installed 2 new batteries
11. Jeep batteries also failed and replaced
12. S 330 radiator failed, install replacement radiator
13. Assisted in reducing flooding issues at the Inverness Store
14. Continuing installing gopher protection in water meter boxes

Senior Water Operator



**Inverness Public Utility District  
Monthly Water System Report**

**D E C E M B E R 2024**

Prepared by Ken Fox T3, Senior Water Operator

December	Rainfall ( in inches " )		December		December			
Rainfall (inches) "	2024	2023	2022	2021	2020	2019	2018	2017
Total for Month	11.30"	9.44"	11.23"	9.57"	2.88"	9.91"	3.53"	
Year To Date (7/01 →01/01)	25.33"	14.10"	15.82"	24.50"	5.29"	12.62"	10.28"	
Average yearly since 1925	37.43"	37.39"	37.26"	37.32"	37.57"	37.26"?	?	

(\* GPD = gallons per day; gpm = gallons per minute;

End of Month Stream Flow Measurements				
Diversions	2024		2023	
	DECEMBER		DECEMBER	
	<i>gpm*</i>	<i>GPD*</i>	<i>gpm</i>	<i>GPD</i>
<b>1st Valley Upper Intakes</b>				
D1	140	201,600	80	115,200
D2	200	288,000	100	144,000
D3	150	216,000	120	172,800
<b>490</b>			<b>300</b>	
<b>2nd Valley Upper Intakes</b>				
D4	200	288,000	100	144,000
D5	300	432,000	110	158,400
D6	300	432,000	120	172,800
<b>800</b>			<b>330</b>	
<b>3rd Valley Upper Intakes</b>				
D7	300	432,000	90	129,600
D8	60	86,400	20	28,800
<b>360</b>			<b>110</b>	
<b>Totals</b>	<b>1,650</b>	<b>2,376,000</b>	<b>740</b>	<b>1,065,600</b>

2024 Recent 3-month EOM Streamflows			
→	Nov-24	Oct-24	Sep-24
<i>gpm</i>	290	132	111
<b>GPD</b>	<b>417,600</b>	<b>190,080</b>	<b>159,840</b>

Sources Used: DECEMBER	2024	2023
1st Valley Upper Intakes	78%	66%
2nd Valley Upper intakes	0%	18%
3rd Valley Upper intakes	22%	16%
1st Valley Lower Intake (L1)		
2nd Valley Lower intake		
Wells. (W1, W3, W4, etc.)		
<b>Total</b>	<b>100.0%</b>	<b>100%</b>

Distribution System Usage / # days → 31			31	
Distribution Zone	Dec-24			Dec-23
	Gallons	% of Use		% of Use
Colby -	529,900	41%	719,400	45%
Tenney -	434,700	34%	610,400	38%
Conner+	33,100	3%	15,600	1%
Stockstill-	158,400	12%	141,500	9%
Seahaven-	128,400	10%	113,300	7%
<b>Total for Month =&gt;</b>	<b>1,284,500</b>	<b>100%</b>	<b>1,600,200</b>	<b>100%</b>
<b>Average for Month =&gt;</b>	<b>GPD</b>	<b>gpm</b>	<b>GPD</b>	<b>gpm</b>
Dec-2024	<b>41,435</b>	<b>28.8</b>	51,619	35.8



## INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT • WATER SYSTEM

POST OFFICE BOX 469

INVERNESS, CA 94937

(415) 669-1414 • FAX (415) 669-1010 • INFO@INVERNESSPUD.ORG

### DECEMBER 2024 – WATER SYSTEM REPORT –

[ DECEMBER 2024 PRODUCTION TOTAL: 1,284,500 GALLONS:

AVERAGE 41,435 gal/day = 28.8 average gpm ]

Monthly rainfall 11.30" ! YTD=> 25.33"

#### Water Quality

( \* GPD = gallons per day; gpm = gallons per minute; ppm = parts per million )

All sources are filtered by first Ultra and then Nano filters; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water are tested twice monthly and influent raw water sources are being collected once a month for lab analysis of coliform content.

Average Chlorine (CL<sub>2</sub>) dose at F1→ approximately 0.6 ppm; Average CL<sub>2</sub> dose at F3→ approximately 0.7 ppm

#### Major Activities and Events

1. Monthly reports sent to CA RWQCB DHS / SWRCB Drinking Water Division
2. Regular flushing of 4" iron main on Via de la Vista & Escondido 2" PVC lines
3. Again, had significant rainfall, and storm related power outage
4. Quarterly TOC grabs collected and sent to Alpha Labs for analysis
5. F1:
  - o performed CIP cleaning of the Nano Unit B
  - o CIP performed on Both Ultra Units
  - o D2 and D3 diversions being utilized until middle of month, D3 only from then on.
  - o Pure-Aqua delivery of new SS manifolds for retrofit of Nanos being shipped here soon
  - o Plant running on Generator during portions of day during storm-event power outages
6. F3: SCADA radio continues to cut-out...intermittently failing but plant running ok
7. Colby Wood #1 continued to plug small holes in tank staves, CW 2 also starting to leak.
8. Sea Haven: concrete pad for new shed poured at Sea Haven Tanks site
9. Water system Squad 335 at Santa Rosa getting fuel system repaired
10. S-333 new tires and alignment
11. assist in reducing flooding issues at the Inverness Store
12. All customer meters read/ gopher protection in water meter boxes makes more efficient
13. Large Leak on upper via de la vista service. Service quickly shut as no house there as yet.

Senior Water Operator

## Report on Water Customer Payments and Billings, Nov/Dec 2024

1. What our customers owed us at the beginning of the period (Nov. 1):
- |   |                 |                          |
|---|-----------------|--------------------------|
| Current charges (from bills sent out on October 29, 2024) | 109,070.54      |                          |
| Unpaid prior charges (5.60% of total amount owed to us)   | <u>6,469.19</u> |                          |
| <b>Total Amount Owed Us on Nov. 1, 2024:</b>              |                 | <b><u>115,539.73</u></b> |
2. We received the following **payments** from our customers during the period:
- |  |                  |         |                     |
|--|------------------|---------|---------------------|
| Electronic payments:   | 81,841.67        | (76.5%) |                     |
| Payments by check:   | <u>25,074.17</u> | (23.5%) |                     |
| <b>Total Payments Received During November &amp; December:</b> |                  |         | <b>- 106,915.84</b> |
3. We posted the following **charges** to our customers' accounts during the period:
- |   |             |   |                    |
|---|-------------|---|--------------------|
| Write-offs:   | --          |   |                    |
| Adjustments:  | --          |   |                    |
| Basic charges (future):                                     | 84,317.53   | 519 Basic charges for <u>Jan/Feb</u> (billed on 12/20)*       |                    |
| X-C charges (future):                                       | 234.90      | 18 Cross-Connection charges for <u>Jan/Feb</u> (billed 12/20) |                    |
| Usage charges (net):  | 5,857.02    | Usage charges for 10/25 to 12/17/24 (billed on 12/20)†        |                    |
| Misc. charges:  | 240.00      | Such as account setup, late pay, & ret'd check charges        |                    |
| Refused payments:   | 1,082.76    | 2 returned checks   |                    |
| Refunds:  | <u>0.00</u> | No closed-account credit-balance refunds                      |                    |
| <b>Total Charges Posted During November &amp; December:</b> |             |   | <b>+ 91,732.21</b> |
4. Thus, the **amount our customers owed us on Dec. 31** (the end of the period) was: **100,356.10**  
(of which 9.54%, or \$9,570.75, was past-due charges)

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\* Bimonthly Basic Charges (for Nov/Dec): 516 customers at \$163.09; 1 Lifeline customer at \$81.55; 2 Lifeline customers at \$40.77.

† **Total billed usage was \$7,980.67**, less 3 credits totaling \$2,123.65 for 2 prior-period leak adjustments and 1 prior-period meter reading error.

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### Reconciliation with BofA checking account:

There were no deposits in transit on 12/31/2024. Thus, the A/R balance on the District's books as of 12/31 should also be \$100,356.10.

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**Scheduled AutoPay receipts: \$56,462.78 on Jan. 10, 2025 (from 315 customers, which is 60.7% of the total of 519 billed customers).**

**A temporary security debit will be posted to IPUD's checking account in the amount of \$56,462.78 on or about Jan. 8, 2025 (subject to adjustments).**

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**Report on Number of Discontinuations of Residential Service** (pursuant to paragraph (g) of IPUD Water System Regulation 303 and in compliance with Chapter 6, "Discontinuation of Residential Water Service," of Part 12, Division 104, of the Health and Safety Code (HSC) of the State of California)

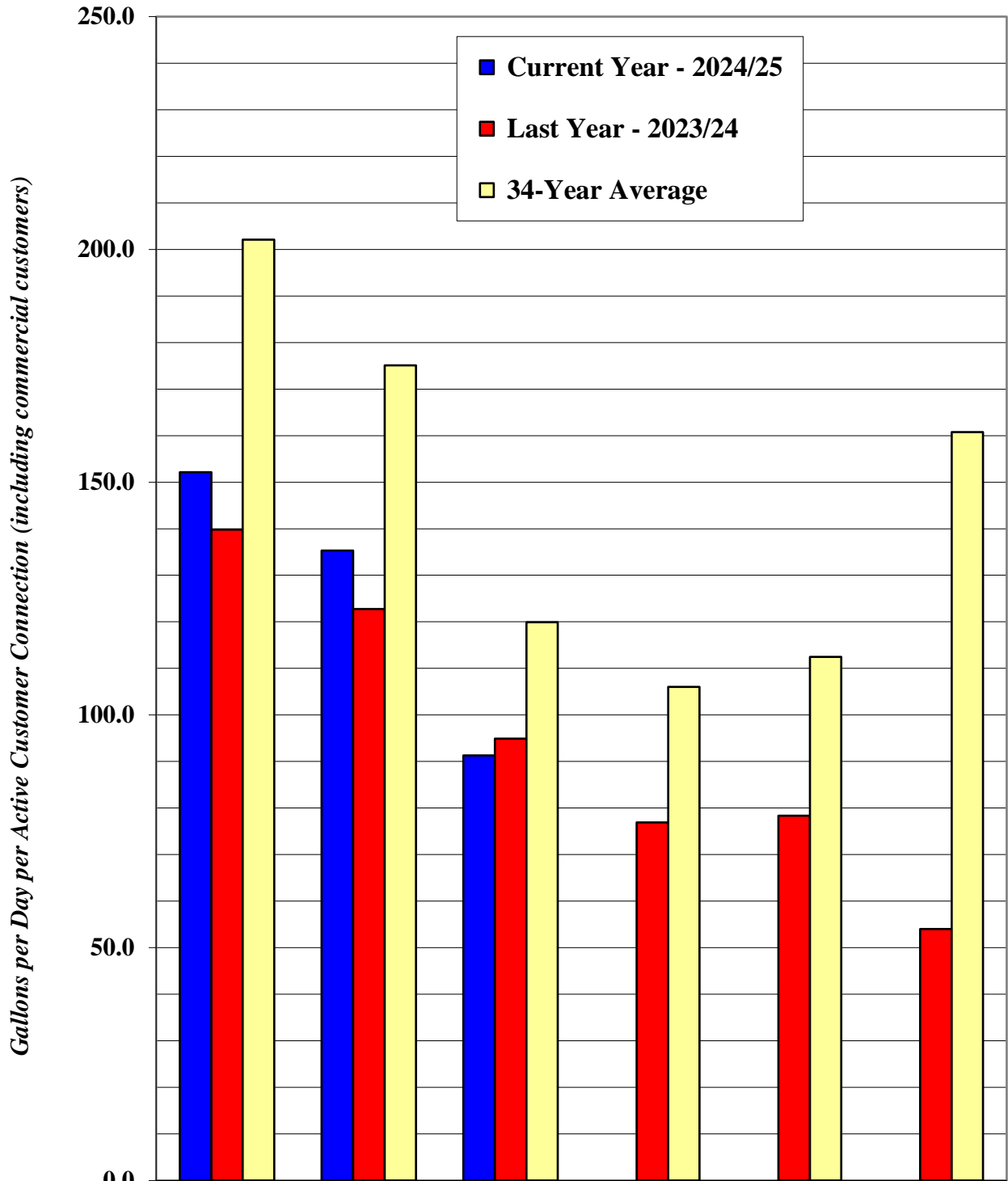
Period covered: November/December 2024

Number of residential services discontinued for inability to pay during the covered period: 0

Number of residential services discontinued for inability to pay during a previous period and still on discontinued status at the close of the covered period: 0

*Inverness Public Utility District Water System*

# Average Daily Water Usage per Active Customer



	Jul/Aug	Sep/Oct	Nov/Dec	Jan/Feb	Mar/Apr	May/June
■ Current Year - 2024/25	152.2	135.3	91.3	0.0	0.0	0.0
■ Last Year - 2023/24	139.8	122.7	94.9	76.9	78.4	54.0
■ 34-Year Average	202.1	175.1	119.9	106.0	112.5	160.8

# FIRE DEPARTMENT REPORT

November 2024 / January Board Meeting

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## Incidents

*Number Date*

- #24-124 11/14 **Tree down** @ SFD and Camino del Mar.  
*Attendance:* Cassidy Russell, David Briggs, Jacob Leyva
- #24-125 11/15 **EMS** @ Perth Way for a fall. M94 transport.  
*Attendance:* David Briggs, Brian Cassell, Jim Fox, Tom Fox
- #24-126 11/19 **Accidental tone**  
*Attendance:* None
- #24-127 11/21 **Tree down** @ 12938 SFD.  
*Attendance:* Cassidy Russell, David Briggs, Dennis Holton, Jacob Leyva, Jim Fox
- #24-128 11/21 **Flooding** @ 12784 SFD.  
*Attendance:* Cassidy Russell, David Briggs, Dennis Holton, Jacob Leyva, Jim Fox
- #24-129 11/24 **EMS** @ Aberdeen Way for accidental medical alarm activation.  
*Attendance:* David Briggs, Dennis Holton, Jacob Leyva, Jim Fox, Brian Cassel, Burton Eubank
- #24-130 11/27 **Propane leak** @ 50 Argyle.  
*Attendance:* Jim Fox, Burton Eubank, Sydney Knudsen, Tom Fox

## Trainings

**November 10:** Joint drill with Inverness Disaster Council. Discussed radio usage and disaster set up at firehouse.

*Attendees:* Jim Fox, Tom Fox, Ken Fox, Dennis Holton, Greg Eastman, Andrew Bock, Silas Blunk, Burton Eubank

**November 26:** Overview of new pager programming. Scene light set up and training.

*Attendees:* Tom Fox, Jim Fox, Jay Borodic, Brian Cassel, Greg Eastman, David Briggs, Sydney Knudsen

## Activities and Maintenance

1. NFIRS data preparation.
2. New volunteer training.
3. Defensible space violation research and outreach.
4. MERA radio updates
5. Holiday Fair t-shirt prep



## Personnel

Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Tim Olson, Dennis Holton, David Briggs, Nikki Spencer, Greg Eastman, Jay Borodic, Liam Riley, Andrew Bock, Jacob Leyva, Cassidy Russell, Andrew Bock, Sydney Knudsen, Silas Blunk

**Jim Fox, Chief**

# FIRE DEPARTMENT REPORT

December 2024 / January Board Meeting

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## Incidents

*Number Date*

- #24-131 12/7 **EMS** @ Camino del Mar for a fall.  
*Attendance:* Jim Fox, Dennis Holton, Greg Eastman, Tom Fox
- #24-132 12/9 **EMS** @ Cameron for an unresponsive person. Patient flown out by helicopter.  
*Attendance:* Brian Cassel, David Briggs, Dennis Holton, Greg Eastman, Jacob Leyva, Tim Olson, Tom Fox.
- #24-133 12/14 **Wires down** @ 14254 SFD. Road blocked for 8 hours.  
*Attendance:* Burton Eubank, David Briggs, Jim Fox, Ken Fox, Sydney Knudsen
- #24-134 12/14 **Tree down** @ 615 Via de la Vista.  
*Attendance:* Dennis Holton, Sydney Knudsen
- #24-135 12/14 **Wires down** @ 33 Madrone Ave.  
*Attendance:* Jim Fox
- #24-136 12/14 **Tree down** @ 41 Inverness Way, into a house. No major damage  
*Attendance:* Brian Cassel.
- #24-137 12/14 **Tree down** @ 44 Woodhaven  
*Attendance:* Tom Fox
- #24-138 12/14 **Tree down** @ Woodhaven.  
*Attendance:* Tom Fox
- #24-139 12/14 **Tree down** @ Rannoch Way.  
*Attendance:* Ken Fox
- #24-140 12/14 **Tree down** @ 12451 Sir Francis Drake Blvd  
*Attendance:* Jim Fox
- #24-141 12/15 **EMS** @ Highland Way for accidental medical alarm activation.  
*Attendance:* Jim Fox, David Briggs, Tom Fox
- #24-142 12/15 **Propane leak** @ 50 Argyle.  
*Attendance:* Brian Cassel, Jacob Leyva, David Briggs
- #24-143 12/15 **Poss. Structure Fire** @ 11275 Shoreline Hwy. No fire. Was electrical issue.  
*Attendance:* Brian Cassel, Dennis Holton, Greg Eastman, Jacob Leyva, Jim Fox, Sydney Knudsen, Tim Olson, Tom Fox
- #24-144 12/15 **Wires down** @ 615 Via de la Vista.  
*Attendance:* Brian Cassel, Dennis Holton, Greg Eastman, Jacob Leyva, Jim Fox, Sydney Knudsen, Tim Olson, Tom Fox
- #24-145 12/15 **Water leak** @ 21 Inverness Way.

- Attendance:* Brian Cassel, David Briggs, Jim Fox, Sydney Knudsen
- #24-146 12/17 **EMS** @ Sir Francis Drake Blvd for a lift assist.  
*Attendance:* Cassidy Russell, Greg Eastman, Jacob Leyva, Jim Fox, Ken Fox, Tom Fox.
- #24-147 12/21 **EMS** @ Edgemont Way for a sick person. M94 transport.  
*Attendance:* Brian Cassel, Burton Eubank, David Briggs, Jim Fox, Tom Fox
- #24-148 12/22 **Public assist** @ 305 Vision Rd for vehicle teetering on edge of driveway.  
*Attendance:* David Briggs, Jim Fox.
- #24-149 12/29 **Vehicle accident** @ 22000 SFD, for a vehicle off the road.  
*Attendance:* Burton Eubank, David Briggs, Jim Fox, Sydney Knudsen, Tom Fox

## Activities and Maintenance

1. NFIRS data preparation.
2. New volunteer training.
3. Crafts fair fundraiser.

## Personnel

Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Tim Olson, Dennis Holton, David Briggs, Nikki Spencer, Greg Eastman, Jay Borodic, Liam Riley, Andrew Bock, Jacob Leyva, Cassidy Russell, Andrew Bock, Sydney Knudsen, Silas Blunk, Maya Wolf, Jonah Thomas

**Jim Fox, Chief**

# MWPA MONTHLY REPORT

November 2024 / January Board Meeting

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## Local Projects

- Vegetation maintenance activities in watershed on evacuation routes as needed.

## Defensible Space

- IPUD staff have sent letters to all homeowners that received poor marks from defensible space inspectors.
  - The fire department has received three responses to those letters. Staff met with those residents at their homes, walked their property, and discussed the most urgent issues to resolve.
  - Staff have stressed that vegetation maintenance directly adjacent to the home is the highest priority. We also discussed likely wildfire and emergency scenarios and where around the home and property the most effective work could be focused on.
  - Staff gave residents details on grant opportunities available through the MWPA that can help pay for work.

## West Marin CORE Project Activity

- Evacuation route clearing 10-25 feet from roadway will happen on Woodhaven, Kehoe, Rannoch and Stirling in late November or December.
  - Work was delayed due to an independent contractor backing out at the last minute.
  - Advance notice has been given to all IPUD homeowners and a door hanger will be placed on homes in the immediate area that work is planned.

## Meetings / Committees

- None

# MWPA MONTHLY REPORT

December 2024 / January Board Meeting

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## Local Projects

- Vegetation maintenance activities in watershed on evacuation routes as needed.

## Defensible Space

- IPUD staff have sent letters to all homeowners that received poor marks from defensible space inspectors.
  - The fire department has received three responses to those letters. Staff met with those residents at their homes, walked their property, and discussed the most urgent issues to resolve.
  - Staff have stressed that vegetation maintenance directly adjacent to the home is the highest priority. We also discussed likely wildfire and emergency scenarios and where around the home and property the most effective work could be focused on.
  - Staff gave residents details on grant opportunities available through the MWPA that can help pay for work.

## West Marin CORE Project Activity

- Evacuation route clearing 10-25 feet from roadway will happen on Woodhaven, Kehoe, Rannoch and Stirling in late November or December.
  - Work was delayed due to an independent contractor backing out at the last minute.
  - Advance notice has been given to all IPUD homeowners and a door hanger will be placed on homes in the immediate area that work is planned.

## Meetings / Committees

- December 12, Operations Committee:
  - Overview of 25/26 fiscal year work plan timeline.
  - Discussed strategic direction for work plan.
    - Continue the “House Out” approach.
    - Continue to reduce wildfire risk to communities by providing resources directly to residents for home hardening and defensible space activities.
    - Prioritize shaded fuel breaks directly adjacent to communities and explore the potential for strategically placed landscape area treatments (SPLATs) informed by pathways modeling.
    - Expand the use of prescribed fire and public education and involvement around beneficial fire.
    - Continue to prioritize evacuation planning and projects to improve safe and efficient evacuations.
    - Partner with insurance companies and the Insurance Institute for Business & Home Safety (IBHS) to help avoid insurance cancellations and control costs for homeowners.
    - Increase public education, particularly to new audiences. Support activities that fire agencies and Marin residents can take, such as home hardening and

defensible space (particularly Zone 0); safe evacuations; and reducing human caused ignitions.

- Discussed how to approach 80% core funding mandate for each zone.
  - Staff recommended each zone budget core proposals to 80% then collaborate with other to explore where additional 20% would be best spent.
  - Some East Marin member agencies preferred budgeting to 100% for their zone, then working backwards from there. This could negatively affect the West Zone because we have benefitted from money from other zones in past years being spent in the West to help with our large environmental compliance hurdles.



Inverness Public Utility District  
Board Meeting

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## Agenda Item No. 6

### **Business Of The District**

- A. FY 2023 -2024 Audit Review and Approval**
- B. Consider Proposal for a 3<sup>rd</sup> Party Financial Consultant**
- C. Resolution 290-2025: Consider And Approve Pension Prefunding Trust Account with CalPERS (CEPPT).**



## **Board Agenda Item Staff Report**

**Subject:** Fiscal year 2023-2024 Financial Audit  
**Meeting Date:** January 21, 2025  
**Date Prepared:** January 17, 2025  
**Prepared by:** Shelley Redding, General Manager  
**Attachments:** Nigro & Nigro, PC 2023-2024 Board Presentation Document, Audited Financial Statements, and Independent Auditor Governance Letter for the Inverness Public Utility District.

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**Recommended Action:** Approve the Audited Financial Statements and the Independent Auditor Governance Letter as presented.

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### **BACKGROUND:**

Accounting for the District's financial activities is governed by the Governmental Accounting Standards Board (GASB). A few years ago, GASB recognized that a change in financial reporting was necessary. This stemmed from a growing concern that some financial statement users were unclear about the distinctions between reserved fund balances and restricted net assets. As a result of this determination, GASB now requires those entities that are affected by this reporting to report its activities in a different way. Consequently, the District changed over to a new method of financial reporting, as reflected in the audited Financial Statements and Independent Auditor's Report for the Fiscal Year Ending June 30, 2024.

### **DISCUSSION:**

IPUD's Governmental fund combines District and Fire Department activities. This fund tracks and records revenue and expenses that affect regular governmental operations. District revenue from property taxes and interest go into this fund. Fire Department revenues are marked as special fire tax assessment revenue, revenue from joint participation agreements, and grants. Only assets expected to be used up and liabilities that come due during the year or soon thereafter are recorded. No capital assets are included in Governmental funds. A Balance Sheet and a Statement of Revenues, Expenditures & Changes to Fund Balances are used to disclose Governmental fund activities.

The Water System is operated as a business and uses a Proprietary fund which records revenues from water charges, receipts from customer work, and interest. All assets and liabilities, both short- and long-term, are stated and capital assets are included. A Statement of Net Position, Statues of Revenues, Expenses & Changes in Net Position, and Statement of Cash Flows are used to disclose Proprietary fund activities.

During the 2023/2024 fiscal year, IPUD reverted to using the previous software, Quick-Books Pro mid-year since the new accounting software, Black Mountain Software (BMS) did not perform satisfactorily for staff or the Auditor. As was reported previously, the available reports in the BMS accounting system did not meet the needs of the Auditor and extensive account reconciliations were required due to complications with the integrated payroll component and subsequent calculation issues continued to arise from processing errors and staff confusion.



Contained in the audited June 30, 2023, financial statement is the Management Discussion and Analysis (MD&A). The MD&A presents financial highlights about the District's net position, the total revenues, and total expenses.

### **FINANCIAL IMPACT:**

The financial position of the Inverness Public Utility District as of June 30, 2024, can be summarized as follows:

- Net Position: The District's net position increased by 8.70% or \$259,779 from the previous year, reaching a total of \$3,246,479. This increase indicates an improvement in the District's financial position.
- Revenues: Total program and general revenues decreased by .21% or \$3,437 from the previous year, from \$1,602,394 to \$1,598,957, from the prior year primary due to the \$60,740 decrease in program revenues.
- Total expenses for the District's operations decreased by 3.71% or \$51,589 from \$1,390,767 to \$1,339,178, from the prior year, primarily due to the \$58,073 decrease in operations expenses.
- Governmental Funds: As of June 30, 2024, the District reported a total fund balance of \$3,466,983. The amount of \$3,450,366 constitutes the District's *unassigned fund balance*, which is available for future expenditures.
- Assets: The District had total assets of \$5,079,127, including current assets of \$2,584,945 and non-current assets of \$2,494,182.
- Liabilities: The District had total liabilities of \$1,879,682, including current liabilities of \$76,124 and non-current liabilities of \$1,803,558.
- Capital Assets: District's investment in capital assets amounted to \$2,494,182 (net of accumulated depreciation). This investment in capital assets includes structures, improvements, and equipment. Major capital asset additions during the year totaling \$73,950.
- Long-Term Debt: The District had a long-term debt balance of \$569,920 at the end of the fiscal year.
- Other Information: The District operates one banking account for all funds, has a liability for compensated absences of \$37,243, and a net OPEB liability of \$641,416. The District participates in the CalPERS pension plan, the MERA joint venture, and the SDRMA risk management program.

Overall, the Inverness Public Utility District has shown improvement in its financial position, with increased net position and revenues. The District has a positive fund balance, manageable long-term debt, and participates in various programs for pension, joint venture, and risk management. These factors indicate a stable financial position for the District.

### **RECOMMENDATION:**

Staff have reviewed the Presentation Document, the Financial Report Document, and the Governance Letter. Staff concurs with Financial Audit Report and the Governance Letter conclusions. Staff recommend the approval of the 2023-2024 Financial Audit Report and the Independent Auditor Governance Letter.

**INVERNESS PUBLIC UTILITY DISTRICT  
FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITORS' REPORT  
For the Fiscal Year Ended  
June 30, 2024**

**NIGRO & NIGRO<sup>PC</sup>**

**INVERNESS PUBLIC UTILITY DISTRICT**  
*For the Fiscal Year Ended June 30, 2024*  
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***Financial Section***

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Inverness Public Utility District  
Inverness, California

### Opinion

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Inverness Public Utility District (District) as of and for the year ended June 30, 2024, and related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the District, as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedule - Public Safety Fund, Schedule of the District's Proportionate Share of the Plan's Net Pension Liability - Total Plan, Schedule of the District's Contributions to the Pension Plan - Total Plan, Schedule of Changes in the District's Net OPEB Liability and Related Ratios, and Schedule of the District's Contributions to the OPEB Plan be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a separate report dated January 25, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Murrieta, California  
January 25, 2025

## **INVERNESS PUBLIC UTILITY DISTRICT**

### *Management's Discussion and Analysis (Unaudited)*

*For the Fiscal Year Ended June 30, 2024*

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Management's Discussion and Analysis (MD&A) offers readers of Inverness Public Utility District's financial statements a narrative overview of the District's financial activities for the fiscal year ended June 30, 2024. This MD&A presents financial highlights, an overview of the accompanying financial statements, an analysis of net position and results of operations, a current-to prior year analysis, a discussion on restrictions, commitments and limitations, and a discussion of significant activity involving capital assets and long-term debt. Please read in conjunction with the financial statements, which follow this section.

#### **FINANCIAL HIGHLIGHTS**

- The District's net position increased 8.70%, or \$259,779 from the prior year's net position of \$2,986,700 to \$3,246,479.
- Total program and general revenues decreased by 0.21% or \$3,437 from \$1,602,394 to \$1,598,957, from the prior year primary due to the \$60,740 decrease in program revenues.
- Total expenses for the District's operations decreased by 3.71% or \$51,589 from \$1,390,767 to \$1,339,178, from the prior year, primarily due to the \$58,073 decrease in operations expenses.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- *District-wide financial statements* provide both short-term and long-term information about the District's overall financial status.
- *Fund financial statements* focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
  - The *governmental funds* statements tell how basic services were financed in the short term as well as what remains for future spending.
  - Short and long-term financial information about the activities of the District that operate like businesses (self-insurance funds) are provided in the *proprietary fund statements*.



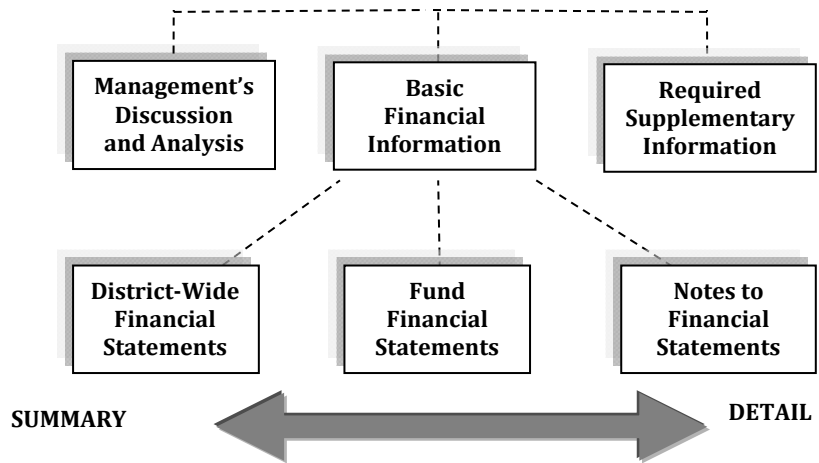
**INVERNESS PUBLIC UTILITY DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2024*

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**OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

**Figure A-1. Organization of Inverness Public Utility District's Annual Financial Report**

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.



**INVERNESS PUBLIC UTILITY DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2024*

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**OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

**Figure A-2. Major Features of the District-Wide and Fund Financial Statements**

<b>Type of Statements</b>	<b>District-Wide</b>	<b>Governmental Fund</b>	<b>Proprietary Funds</b>
<i>Scope</i>	Entire District	The activities of the District that are not proprietary or fiduciary	Activities of the District that operate like a business, such as self-insurance funds
<i>Required financial statements</i>	<ul style="list-style-type: none"> <li>• Statement of Net Position</li> <li>• Statement of Activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance Sheet</li> <li>• Statement of Revenues, Expenditures &amp; Changes in Fund Balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of Net Position</li> <li>• Statement of Revenues, Expenses, &amp; Changes in Net Position</li> <li>• Statement of Cash Flows</li> </ul>
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short-term and long-term; The District's funds do not currently contain nonfinancial assets, though they can
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

# INVERNESS PUBLIC UTILITY DISTRICT

## *Management's Discussion and Analysis (Unaudited)* *For the Fiscal Year Ended June 30, 2024*

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### OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

#### **District-Wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the District's financial health, or *position*.

- Over time, increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's demographics and the condition of buildings and other facilities.
- In the district-wide financial statements, the District's activities are categorized as *Governmental Activities*. Most of the District's basic services are included here. State and local programs finance most of these activities.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by State law and by grantor requirements.

The District has two kinds of funds:

- 1) **Governmental funds** – Governmental funds generally focus on (1) how cash and other financial assets can readily be converted into cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information on a separate reconciliation page that explains the relationship (or differences) between them.
- 2) **Proprietary funds** – When the District charges other District funds for the services it provides, these services are reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and Statement of Activities. In fact, the District's internal service fund is included within the governmental activities reported in the district-wide statements but provide more detail and additional information, such as cash flows. The District uses the internal service fund to report activities that relate to the District's self-insured programs for workers compensation claims, health and welfare benefits, and property and liability claims.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
For the Fiscal Year Ended June 30, 2024

**FINANCIAL ANALYSIS AND CONDENSED FINANCIAL INFORMATION**

**Analysis of Net Position**

**Table A-1: Condensed Statement of Net Position**

	Governmental Activities		Business-Type Activities		Total	
	June 30, 2024	June 30, 2023	June 30, 2024	June 30, 2023	June 30, 2024	June 30, 2023
<b>ASSETS:</b>						
Current assets	\$ 3,488,857	\$ 3,108,903	\$ (903,912)	\$ (769,192)	\$ 2,584,945	\$ 2,339,711
Capital assets, net	17,570	25,503	2,476,612	2,539,145	2,494,182	2,564,648
<b>Total assets</b>	<b>3,506,427</b>	<b>3,134,406</b>	<b>1,572,700</b>	<b>1,769,953</b>	<b>5,079,127</b>	<b>4,904,359</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>110,344</b>	<b>150,094</b>	<b>257,469</b>	<b>350,219</b>	<b>367,813</b>	<b>500,313</b>
<b>LIABILITIES:</b>						
Current liabilities	27,788	16,420	48,336	29,795	76,124	46,215
Non-current liabilities	370,419	329,061	1,433,139	1,365,226	1,803,558	1,694,287
<b>Total liabilities</b>	<b>398,207</b>	<b>345,481</b>	<b>1,481,475</b>	<b>1,395,021</b>	<b>1,879,682</b>	<b>1,740,502</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>96,234</b>	<b>203,241</b>	<b>224,545</b>	<b>474,229</b>	<b>320,779</b>	<b>677,470</b>
<b>NET POSITION</b>						
Net investment in capital assets	17,570	25,503	1,889,419	1,934,917	1,906,989	1,960,420
Unrestricted	3,104,760	2,710,275	(1,765,270)	(1,683,995)	1,339,490	1,026,280
<b>Total net position</b>	<b>\$ 3,122,330</b>	<b>\$ 2,735,778</b>	<b>\$ 124,149</b>	<b>\$ 250,922</b>	<b>\$ 3,246,479</b>	<b>\$ 2,986,700</b>

At the end of fiscal year 2024, the District shows a positive balance in its unrestricted net position of \$1,339,490.

**Analysis of Revenues and Expenses**

**Table A-2: Condensed Statement of Activities**

	Governmental Activities		Business-Type Activities		Total	
	June 30, 2024	June 30, 2023	June 30, 2024	June 30, 2023	June 30, 2024	June 30, 2023
<b>REVENUES:</b>						
Program revenues	\$ -	\$ -	\$ 570,970	\$ 635,147	\$ 570,970	\$ 635,147
General revenues	1,027,987	967,247	-	-	1,027,987	967,247
<b>Total revenues</b>	<b>1,027,987</b>	<b>967,247</b>	<b>570,970</b>	<b>635,147</b>	<b>1,598,957</b>	<b>1,602,394</b>
<b>EXPENSES:</b>						
Operations	616,610	641,737	569,732	602,678	1,186,342	1,244,415
Depreciation expense	24,825	11,327	119,592	126,186	144,417	137,513
Interest expense	-	-	8,419	8,839	8,419	8,839
<b>Total expenses</b>	<b>641,435</b>	<b>653,064</b>	<b>697,743</b>	<b>737,703</b>	<b>1,339,178</b>	<b>1,390,767</b>
<b>Change in net position</b>	<b>386,552</b>	<b>314,183</b>	<b>(126,773)</b>	<b>(102,556)</b>	<b>259,779</b>	<b>211,627</b>
<b>NET POSITION:</b>						
Beginning of year	2,735,778	2,421,595	250,922	353,478	2,986,700	2,775,073
End of year	\$ 3,122,330	\$ 2,735,778	\$ 124,149	\$ 250,922	\$ 3,246,479	\$ 2,986,700

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2024*

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**FINANCIAL ANALYSIS AND CONDENSED FINANCIAL INFORMATION (continued)**

**Analysis of Revenues and Expenses (continued)**

The District's net position increased 8.70%, or \$259,779 from the prior year's net position of \$2,986,700 to \$3,246,479.

Total program and general revenues decreased by 0.21% or \$3,437 from \$1,602,394 to \$1,598,957, from the prior year primary due to the \$60,740 decrease in program revenues.

Total expenses for the District's operations decreased by 3.71% or \$51,589 from \$1,390,767 to \$1,339,178, from the prior year, primarily due to the \$58,073 decrease in operations expenses.

**GOVERNMENTAL FUNDS FINANCIAL ANALYSIS**

The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, the *unreserved fund balance* may serve as a useful measure of the government's net resources for spending at the end of the fiscal year.

As of June 30, 2024, the District reported a total fund balance of \$3,466,983. The amount of \$3,450,366 constitutes the District's *unassigned fund balance*, which is available for future expenditures.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

The final budgeted expenditures for the District's general fund at year-end were \$102,932 more than actual. The variance was due to actual public safety expenses being more than budgeted. Actual revenues were less than the anticipated budget by \$63,369.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Management's Discussion and Analysis (Unaudited)*  
*For the Fiscal Year Ended June 30, 2024*

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**CAPITAL ASSET ADMINISTRATION**

**Table A-3: Capital Assets at Year End, Net of Depreciation**

	<b>Balance June 30, 2024</b>	<b>Balance June 30, 2023</b>
Non-depreciable capital assets	\$ 119,319	\$ 66,320
Depreciable capital assets	<u>5,878,367</u>	<u>5,890,496</u>
Total capital assets	5,997,686	5,956,816
Accumulated depreciation	<u>(3,503,504)</u>	<u>(3,392,168)</u>
Total capital assets, net	<u>\$ 2,494,182</u>	<u>\$ 2,564,648</u>

At the end of fiscal year 2024, the District's investment in capital assets amounted to \$2,494,182 (net of accumulated depreciation). This investment in capital assets includes structures, improvements, and equipment. Major capital asset additions during the year totaling \$73,950.

See Note 4 for further information on the District's capital assets.

**DEBT ADMINISTRATION**

**Table A-4: Long-term Debt**

	<b>Balance June 30, 2024</b>	<b>Balance June 30, 2023</b>
Long-term debt	<u>\$ 569,920</u>	<u>\$ 622,293</u>

At the end of fiscal year 2024, the District had deletions to its long-term debt by \$17,035. See Note 6 for further information on the District's outstanding debt.

**FACTORS AFFECTING CURRENT FINANCIAL POSITION**

Management is unaware of any item that would affect the current financial position.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

The District's basic financial statements are designed to present users with a general overview of the District's finances and to demonstrate the District's accountability. If you have any questions about the report or need additional information, please contact the District's General Manager at 50 Inverness Way North, Inverness, CA 94937 or (415) 669-1414.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Statement of Net Position*  
*June 30, 2024*

<u>ASSETS</u>	<u>Primary Government</u>		
	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<b>Current assets:</b>			
Cash and cash equivalents (Note 2)	\$ 2,455,205	\$ -	\$ 2,455,205
Accrued interest receivable	24,270	-	24,270
Accounts receivable – services	-	20,474	20,474
Accounts receivable – other	76,896	3,311	80,207
Internal balances (Note 3)	927,697	(927,697)	-
Prepays	4,789	-	4,789
<b>Total current assets</b>	<b>3,488,857</b>	<b>(903,912)</b>	<b>2,584,945</b>
<b>Non-current assets:</b>			
Capital assets – not being depreciated (Note 4)	-	119,319	119,319
Capital assets – being depreciated, net (Note 4)	17,570	2,357,293	2,374,863
<b>Total non-current assets</b>	<b>17,570</b>	<b>2,476,612</b>	<b>2,494,182</b>
<b>Total assets</b>	<b>3,506,427</b>	<b>1,572,700</b>	<b>5,079,127</b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>			
OPEB related deferred outflows of resources (Note 7)	20,570	47,995	68,565
Pension related deferred outflows of resources (Note 8)	89,774	209,474	299,248
<b>Total deferred outflows of resources</b>	<b>110,344</b>	<b>257,469</b>	<b>367,813</b>
<b><u>LIABILITIES</u></b>			
<b>Current liabilities:</b>			
Accounts payable and accrued expenses	21,874	16,985	38,859
Accrued interest payable	-	1,370	1,370
Compensated absences (Note 5)	5,914	12,708	18,622
Loan payable - State revolving fund (Note 6)	-	17,273	17,273
<b>Total current liabilities</b>	<b>27,788</b>	<b>48,336</b>	<b>76,124</b>
<b>Non-current liabilities:</b>			
Compensated absences (Note 5)	5,914	12,707	18,621
Loan payable - State revolving fund (Note 6)	-	569,920	569,920
Net OPEB obligation (Note 7)	192,425	448,991	641,416
Net pension liability (Note 8)	172,080	401,521	573,601
<b>Total non-current liabilities</b>	<b>370,419</b>	<b>1,433,139</b>	<b>1,803,558</b>
<b>Total liabilities</b>	<b>398,207</b>	<b>1,481,475</b>	<b>1,879,682</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>			
OPEB related deferred inflows of resources (Note 7)	91,237	212,886	304,123
Pension related deferred inflows of resources (Note 8)	4,997	11,659	16,656
<b>Total deferred inflows of resources</b>	<b>96,234</b>	<b>224,545</b>	<b>320,779</b>
<b><u>NET POSITION</u></b>			
Net investment in capital assets (Note 9)	17,570	1,889,419	1,906,989
Unrestricted (Deficit)	3,104,760	(1,765,270)	1,339,490
<b>Total net position</b>	<b>\$ 3,122,330</b>	<b>\$ 124,149</b>	<b>\$ 3,246,479</b>

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Statement of Activities*  
*For the Fiscal Year Ended June 30, 2024*

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<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>	
		<b>Charges for Services</b>	<b>Capital and Operating Grants</b>
<b>Primary government:</b>			
<b>Governmental activities:</b>			
Public safety – fire services	\$ 641,435	\$ -	\$ 178,663
<b>Total governmental activities</b>	<b>641,435</b>	<b>-</b>	<b>178,663</b>
<b>Business-type activities:</b>			
Water	697,743	570,970	-
<b>Total business-type activities</b>	<b>697,743</b>	<b>570,970</b>	<b>-</b>
<b>Total primary government</b>	<b>\$ 1,339,178</b>	<b>\$ 570,970</b>	<b>\$ 178,663</b>



**INVERNESS PUBLIC UTILITY DISTRICT**  
*Statement of Activities (continued)*  
*For the Fiscal Year Ended June 30, 2024*

Functions/Programs	Net (Expense) Revenue and Changes in Net Position		
	Governmental Activities	Business-Type Activities	Total
<b>Primary government:</b>			
<b>Governmental activities:</b>			
Public safety – fire services	\$ (462,772)	\$ -	\$ (462,772)
<b>Total governmental activities</b>	<u>(462,772)</u>	<u>-</u>	<u>(462,772)</u>
<b>Business-type activities:</b>			
Water	-	(126,773)	(126,773)
<b>Total business-type activities</b>	<u>-</u>	<u>(126,773)</u>	<u>(126,773)</u>
<b>Total primary government</b>	<u>(462,772)</u>	<u>(126,773)</u>	<u>(589,545)</u>
<b>General revenues and transfers:</b>			
Property taxes	782,668	-	782,668
Investment earnings	59,484	-	59,484
Other revenues	7,172	-	7,172
<b>Total general revenues and transfers</b>	<u>849,324</u>	<u>-</u>	<u>849,324</u>
<b>Change in net position</b>	<u>386,552</u>	<u>(126,773)</u>	<u>259,779</u>
<b>Net position:</b>			
Beginning of year	<u>2,735,778</u>	<u>250,922</u>	<u>2,986,700</u>
End of year	<u>\$ 3,122,330</u>	<u>\$ 124,149</u>	<u>\$ 3,246,479</u>

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Balance Sheet – Governmental Funds*  
*June 30, 2024*

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<u>Assets</u>	<u>Public Safety</u>
<b>Assets:</b>	
Cash and investments	\$ 2,455,205
Accrued interest receivable	24,270
Accounts receivable – other	76,896
Due from other funds	927,697
Prepays	4,789
<b>Total assets</b>	<u>\$ 3,488,857</u>
<b><u>Liabilities and Fund Balance</u></b>	
<b>Liabilities:</b>	
Accounts payable and accrued expenses	<u>\$ 21,874</u>
<b>Total liabilities</b>	<u>21,874</u>
<b>Fund balance: (Note 10)</b>	
Nonspendable	4,789
Assigned	11,828
Unassigned	<u>3,450,366</u>
<b>Total fund balance</b>	<u>3,466,983</u>
<b>Total liabilities and fund balance</b>	<u>\$ 3,488,857</u>

## INVERNESS PUBLIC UTILITY DISTRICT

### Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2024

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<b>Total Fund Balances – Total Governmental Funds</b>	<u>\$ 3,462,194</u>
Amounts reported for governmental activities in the statement of net position are different because:	
Capitalized assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those assets as capital assets.	17,570
Deferred outflows of resources used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those deferred outflows of resources.	110,344
Long-term liabilities applicable to the District are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities' both current and long-term, are reported in the statement of net position as follows:	
Compensated absences	(11,828)
Net pension liability	(172,080)
Net other post-employment benefits obligations	(192,425)
Deferred inflows of resources used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the statement of net position includes those deferred inflows of resources.	<u>(96,234)</u>
Total adjustments	<u>(344,653)</u>
<b>Net Position of Governmental Activities</b>	<u><u>\$ 3,117,541</u></u>

**INVERNESS PUBLIC UTILITY DISTRICT**

*Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds  
For the Fiscal Year Ended June 30, 2024*

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	<u><b>Public Safety</b></u>
<b>Revenues:</b>	
Property taxes	\$ 782,668
Capital and operating grant revenue	178,663
Investment earnings	59,484
Other revenues	<u>7,172</u>
<b>Total revenues</b>	<u>1,027,987</u>
<b>Expenditures:</b>	
Current:	
Public safety – fire services	645,255
Capital outlay	<u>16,891</u>
<b>Total expenditures</b>	<u>662,146</u>
<b>Revenues over(under) expenditures</b>	<u>365,841</u>
<b>Change in fund balance</b>	365,841
<b>Fund balance:</b>	
Beginning of year	<u>3,101,142</u>
End of year	<u><u>\$ 3,466,983</u></u>

## INVERNESS PUBLIC UTILITY DISTRICT

### Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities

For the Fiscal Year Ended June 30, 2024

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<b>Net Changes in Fund Balance - Total Governmental Funds</b>	<u>\$ 365,841</u>
<b>Amounts reported for governmental activities in the statement of activities is different because:</b>	
Some expenses reported in the statement of activities do not require the use of current financial resources. Therefore, those expenses are not reported as expenditures in governmental funds as follows:	
Change in compensated absences	5,491
Change in net pension liability	(11,483)
Change in other post-employment benefits obligations	34,637
Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those capitalized assets is allocated over their estimated useful lives as depreciation expense.	
Capital outlay	16,891
Depreciation expense	<u>(24,825)</u>
<b>Total adjustments</b>	<u>20,711</u>
<b>Change in Net Position of Governmental Activities</b>	<u><u>\$ 386,552</u></u>

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Balance Sheets – Proprietary Funds*  
*June 30, 2024*

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<u>ASSETS</u>	<u>Water Operations</u>
<b>Current assets:</b>	
Accounts receivable – services, net	\$ 20,474
Accounts receivable – other	3,311
Internal balances	<u>(927,697)</u>
<b>Total current assets</b>	<u>(903,912)</u>
<b>Non-current assets:</b>	
Capital assets – not being depreciated	119,319
Capital assets – being depreciated, net	<u>2,357,293</u>
<b>Total non-current assets</b>	<u>2,476,612</u>
<b>Total assets</b>	<u>1,572,700</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>	
OPEB related deferred outflows of resources	47,995
Pension related deferred outflows of resources	<u>209,474</u>
<b>Total deferred outflows of resources</b>	<u>257,469</u>
<b>Total assets and deferred outflows of resources</b>	<u>\$ 1,830,169</u>
<b><u>LIABILITIES</u></b>	
<b>Current liabilities:</b>	
Accounts payable and accrued expenses	\$ 16,985
Accrued interest payable	1,370
Compensated absences	12,708
Loan payable - State revolving fund	<u>17,273</u>
<b>Total current liabilities</b>	<u>48,336</u>
<b>Non-current liabilities:</b>	
Compensated absences	12,707
Loan payable - State revolving fund	569,920
Net OPEB obligation	448,991
Net pension liability	<u>401,521</u>
<b>Total non-current liabilities</b>	<u>1,433,139</u>
<b>Total liabilities</b>	<u>1,481,475</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>	
OPEB related deferred inflows of resources	212,886
Pension related deferred inflows of resources	<u>11,659</u>
<b>Total deferred inflows of resources</b>	<u>224,545</u>
<b><u>NET POSITION</u></b>	
Net investment in capital assets	1,889,419
Unrestricted (Deficit)	<u>(1,765,270)</u>
<b>Total net position</b>	<u>124,149</u>
<b>Total liabilities, deferred inflows of resources and net position</b>	<u>\$ 1,830,169</u>

**INVERNESS PUBLIC UTILITY DISTRICT***Statements of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds  
For the Fiscal Year Ended June 30, 2024*

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	<b>Water Operations</b>
<b>Operating revenues:</b>	
Water consumption sales	\$ 561,823
Other charges for services	9,147
<b>Total operating revenues</b>	<u>570,970</u>
<b>Operating expenses:</b>	
Operations	<u>569,732</u>
<b>Total operating expenses</b>	<u>569,732</u>
Operating income before depreciation	1,238
Depreciation expense	<u>(119,592)</u>
<b>Operating loss</b>	<u>(118,354)</u>
<b>Non-operating revenue(expense) and transfers:</b>	
Interest expense	<u>(8,419)</u>
<b>Total non-operating, net and transfers</b>	<u>(8,419)</u>
<b>Change in net position</b>	<u>(126,773)</u>
<b>Net position:</b>	
Beginning of year	<u>250,922</u>
End of year	<u>\$ 124,149</u>

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Statements of Cash Flows – Proprietary Funds*  
*For the Fiscal Year Ended June 30, 2024*

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	<b>Water Operations</b>
<b>Cash flows from operating activities:</b>	
Cash receipts from customers and others	\$ 561,636
Cash paid to employees for salaries and wages	(379,542)
Cash paid to vendors and suppliers	(236,968)
	<u>(54,874)</u>
<b>Net cash provided by operating activities</b>	<u>(54,874)</u>
<b>Cash flows from capital and related financing activities:</b>	
Acquisition and construction of capital assets	(57,059)
Principal payments on long-term debt	(17,035)
Interest payments on long-term debt	(8,459)
	<u>(82,553)</u>
<b>Net cash used in capital and related financing activities</b>	<u>(82,553)</u>
<b>Net increase in cash</b>	(137,427)
<b>Cash and cash equivalents:</b>	
Beginning of year	<u>(790,270)</u>
End of year	<u>\$ (927,697)</u>
<b>Reconciliation of operating loss to net cash used in operating activities:</b>	
<b>Operating loss</b>	<u>\$ (118,354)</u>
<b>Adjustments to reconcile operating loss to net cash used in operating activities:</b>	
Depreciation expense	119,592
<b>Changes in account balances:</b>	
(Increase)decrease in assets:	
Accounts receivable – services, net	(2,523)
Accounts receivable – other	(3,311)
Prepays	3,127
(Increase)decrease in deferred outflows of resources	92,750
Increase(decrease) in liabilities:	
Accounts payable and accrued expenses	5,492
Customer deposits and unearned revenue	(3,500)
Compensated absences	(1,370)
Net OPEB obligation	58,740
Net pension liability	44,167
Increase(decrease) in deferred inflows of resources	(249,684)
<b>Total adjustments</b>	<u>63,480</u>
<b>Net cash provided by operating activities</b>	<u>\$ (54,874)</u>



# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

#### A. Description of Organization

The Inverness Public Utility District (the District) was formed in 1948 with the intent to purchase the water system serving to Inverness Valley community. In 1949 and 1950, the District attempted to purchase the water system serving the community; however, the district did not receive the required votes from the community to make the purchase. In 1951, the District took over the operations of Inverness Volunteer Fire Department. In 1980, the District purchased the water system serving the community. The District is governed by a five-member Board of Directors who serve four-year terms and are elected at large. The directors entrust the responsibility for the efficient execution of District policies to their designated representative, the General Manager. The District is subject to the laws, regulations and guidelines as set forth by the State Controller's Office. Major sources of revenue for the District include water service charges and property taxes.

#### B. Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, and agencies that are not legally separate from the District.

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete.

#### C. Basis of Presentation, Basis of Accounting

##### 1. Basis of Presentation

##### **Government-Wide Financial Statements**

The statement of net position and the statement of activities display information about the primary government (the District) and its component units. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### C. Basis of Presentation, Basis of Accounting (continued)

##### 1. Basis of Presentation (continued)

###### **Fund Financial Statements**

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and the major individual enterprise funds are reported as separate columns in the fund financial statements.

Governmental fund financial statements are reported using the 'current financial resources' measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers tax revenues to be available if they are collected within 60 days of the end of the current fiscal year and other revenues when collected within one year of the end of the current fiscal year. Expenditures are generally recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due. The primary revenue sources susceptible to accrual are property taxes, charges for services, and interest associated with the current fiscal period and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

###### **Major Governmental Funds**

The District maintains the following major governmental funds:

**Public Safety Fund:** This fund is used to account for all financial resources of the District's fire services.

###### **Proprietary Funds**

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position, and cash flows. Proprietary funds are classified as enterprise or internal service. The District has the following proprietary fund:

**Water Operations:** This fund accounts for the water transmission and distribution operations of the District.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### C. Basis of Presentation, Basis of Accounting (continued)

##### 2. Measurement Focus, Basis of Accounting

###### **Government-Wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year in which all eligibility requirements have been satisfied.

###### **Governmental Fund Financial Statements**

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

##### 3. Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year. Generally, available is defined as collectible within 60 days.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

##### 1. Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid investments with a maturity of three months or less, when purchased, to be cash equivalents. Cash deposits are reported at carrying amount, which reasonably estimates fair value.

##### 2. Investments

Investments are reported at fair value except for short-term investments, which are reported at cost, which approximates fair value. Cash deposits are reported at carrying amount, which reasonably estimates fair value. Investments in governmental investment pools are reported at fair value based on the fair value per share of the pool's underlying portfolio.

In accordance with fair value measurements, the District categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement.

Financial assets and liabilities recorded on the balance sheet are categorized based on the inputs to the valuation techniques as follows:

*Level 1* – Inputs that reflect unadjusted quoted prices in active markets for identical investments, such as stocks, corporate and government bonds. The District has the ability to access the holding and quoted prices as of the measurement date.

*Level 2* – Inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.

*Level 3* – Inputs that are unobservable. Unobservable inputs reflect the District's own assumptions about the factors market participants would use in pricing an investment, and is based on the best information available in the circumstances.

##### 3. Receivables – Services

The District extends credit to customers in the normal course of operations. Management views all accounts receivable as collectible; however, certain accounts are delinquent and an allowance for doubtful accounts has not been recorded.

##### 4. Prepaid Items

Certain payments to vendors reflect costs or deposits applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

##### 5. Capital Assets

Capital assets are stated at cost or at their estimated fair value at date of donation. It is the District's policy to capitalize assets costing over \$5,000. The provision for depreciation is computed using the straight-line method over the estimated service lives of the capital assets.

Estimated service lives for the District's classes of assets are as follows:

Description	Estimated Lives
Infrastructure	5-30 years
Buildings	5-30 years
Machinery and equipment	3-7 years
Furniture and fixtures	3-7 years
Fire apparatus	3-20 years

##### 6. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net assets that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has no items that qualify for reporting in this category.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net assets that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. The District has no items that qualify for reporting in this category.

##### 7. Compensated Absences

The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated annual and vacation leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

##### 8. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plan and addition to/deductions from the Plans fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

##### 8. Pensions (Continued)

The following timeframes are used for pension reporting:

Valuation Date June 30, 2022

Measurement Date June 30, 2023

Measurement Period July 1, 2022 to June 30, 2023

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retirees) as of the beginning of the measurement period.

##### 9. Other Post-Employment Benefits (OPEB)

For purposes of measuring the net OPEB liability and deferred outflows/inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's Retiree Benefit Plan (OPEB Plan) and additions to/deductions from the OPEB Plans' fiduciary net position have been determined on the same basis as they are reported by the OPEB Plan. For this purpose, the OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The following timeframes are used for OPEB reporting:

Valuation Date June 30, 2022

Measurement Date June 30, 2023

Measurement Period July 1, 2022 to June 30, 2023

##### 10. Net Position

Net position is classified into two components: net investment in capital assets and unrestricted. These classifications are defined as follows:

- **Net investment in capital assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- **Unrestricted net position** - This component of net position consists of net position that does not meet the definition of "net investment in capital assets."

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 1 – DESCRIPTION OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

##### 11. Fund Balances

The fund balance for governmental funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

**Nonspendable:** Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

**Assigned:** Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

**Unassigned:** Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

#### E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reported period. Actual results could differ from those estimates.

#### F. Capital Contributions

Capital contributions are recorded when the District receives cash contributions or accepts contributions of capital assets in kind or when governmental construction grants are earned. Capital contributions are reported as a separate line item in the statement of revenues, expenses, and changes in net position.

#### G. Property Taxes

Property taxes attach as an enforceable lien on property as of January 1, each year. Secured property taxes are levied on July 1 and are payable in two installments, on December 10 and April 10. The Marin County Assessor's Office assesses all real and personal property within the County each year.

Property tax in California is levied in accordance with Article 13A of the State Constitution at one (1%) of countywide assessed valuations. The Marin County Treasurer's Office remits an undisclosed portion of the one (1%) current and delinquent property tax collections to the District throughout the year.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and investments at June 30, 2024, consist of the following:

<u>Description</u>	<u>Balance</u>
Demand deposits held with financial institutions	\$ 179,904
Local Agency Investment Fund (LAIF)	2,270,775
Deposits with Marin County Pooled Investment Fund (MCPIF)	4,526
Total	<u>\$ 2,455,205</u>

#### Demand Deposits

At June 30, 2024, the carrying amount of the District's demand deposits were \$179,904, and the financial institution's balance was \$200,830. The net difference represents outstanding checks, deposits-in-transit and/or other reconciling items between the financial institution's balance and the District's balance for each year.

#### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC) and are collateralized by the respective financial institutions. In addition, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

#### Local Agency Investment Fund (LAIF)

The California State Treasurer, through the Pooled Money Investment Account (PMIA), invests its funds to manage the State's cash flow and strengthen the financial security of local public agencies. PMIA's policy sets as primary investment objectives safety, liquidity and yield. Through the PMIA, the Investment Division manages the Local Agency Investment Fund (LAIF). The LAIF allows cities, counties and special districts to place money in a major portfolio and, at no additional costs, use the expertise of Investment Division staff. Participating agencies can withdraw their funds from the LAIF at any time as LAIF is highly liquid and has a dollar-in dollar-out amortized cost methodology.

The District is a voluntary participant in LAIF. The fair value of the District's investment in this pool is reported at an amount based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of the of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF. LAIF is not categorized under the fair value hierarchy established by GAAP as it is held at an amortized cost basis and it is Not Rated under the current credit risk ratings format. For financial reporting purposes, the District considers funds in LAIF a cash equivalent due to its highly liquid nature and dollar-in dollar-out amortized cost methodology. As of June 30, 2024, the District held \$2,270,775 in LAIF.



# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 2 – CASH AND CASH EQUIVALENTS

#### Marin County Pooled Investment Fund (MCPIF)

The District maintains cash in the Marin County Pooled Investment Fund (MCPIF) to increase interest earnings through pooled investment activities. Interest earned on the investment pool is allocated quarterly to the participating funds using the daily cash balance of each fund. This pool, which is available for use by all funds, is displayed in the financial statements as “Cash.” There are no limitations or restrictions on withdrawals from the pool.

The MCPIF includes both voluntary and involuntary participation from external entities. State of California statutes require certain special districts and other governmental entities to maintain their cash surplus with the Marin County Treasurer.

The MCPIF is not registered with the Securities and Exchange Commission as an investment company. Investments made by the County Treasurer are regulated by the California Government Code and by the Marin County’s investment policy. The objectives of the policy are in order of priority, safety, liquidity, yield, and public trust. The County has established a treasury oversight committee to monitor and review the management of public funds maintained in the investment pool in accordance with Article 6 Section 27131 of the California Government Code. The oversight committee and the Board of Supervisors review and approve the investment policy annually. The County Treasurer prepares and submits a comprehensive investment report to the members of the oversight committee and the investment pool participants every month. The report covers the types of investments in the pool, maturity dates, par value, actual costs, and fair value. As of June 30, 2024, the District held \$4,526 in MCPIF.

### NOTE 3 – INTERNAL BALANCES

The District operates one banking account for all funds. The internal balance represents the amount of cash that is owed to the governmental activities fund from previous years of deficit spending in the business-type fund as follows:

<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<u>\$ 927,697</u>	<u>\$ (927,697)</u>	<u>\$ -</u>

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Notes to Financial Statements*  
*June 30, 2024*

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**NOTE 4 – CAPITAL ASSETS**

At June 30, 2024, capital assets of the District’s governmental funds were as follows:

	<u>Balance</u> <u>July 1, 2023</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance</u> <u>June 30, 2024</u>
Depreciable assets:				
Buildings	\$ 237,515	\$ -	\$ -	\$ 237,515
Vehicles	381,811	-	-	381,811
Furnishings and equipment	331,882	16,891	(33,080)	315,693
Total depreciable assets	<u>951,208</u>	<u>16,891</u>	<u>(33,080)</u>	<u>935,019</u>
Accumulated depreciation:				
Buildings	(237,515)	-	-	(237,515)
Vehicles	(381,811)	-	-	(381,811)
Furnishings and equipment	(306,379)	(24,824)	33,080	(298,123)
Total accumulated depreciation	<u>(925,705)</u>	<u>(24,824)</u>	<u>33,080</u>	<u>(917,449)</u>
Total depreciable assets, net	<u>25,503</u>	<u>(7,933)</u>	<u>-</u>	<u>17,570</u>
Total capital assets, net	<u>\$ 25,503</u>	<u>\$ (7,933)</u>	<u>\$ -</u>	<u>\$ 17,570</u>

At June 30, 2024, capital assets of the District’s enterprise funds were as follows:

	<u>Balance</u> <u>July 1, 2023</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance</u> <u>June 30, 2024</u>
Non-depreciable assets:				
Land	\$ 66,320	\$ -	\$ -	\$ 66,320
Construction-in-progress	-	52,999	-	52,999
Total non-depreciable assets	<u>66,320</u>	<u>52,999</u>	<u>-</u>	<u>119,319</u>
Depreciable assets:				
Wells	71,499	-	-	71,499
Collection system	382,968	-	-	382,968
Distribution system	1,164,265	-	-	1,164,265
Tanks	1,815,687	-	-	1,815,687
Water treatment	1,371,898	-	-	1,371,898
Vehicles and equipment	132,971	4,060	-	137,031
Total depreciable assets	<u>4,939,288</u>	<u>4,060</u>	<u>-</u>	<u>4,943,348</u>
Accumulated depreciation:				
Wells	(70,949)	(550)	-	(71,499)
Collection system	(307,462)	(4,639)	-	(312,101)
Distribution system	(811,149)	(18,753)	-	(829,902)
Tanks	(344,503)	(34,075)	-	(378,578)
Water treatment	(816,558)	(55,789)	-	(872,347)
Vehicles and equipment	(115,842)	(5,786)	-	(121,628)
Total accumulated depreciation	<u>(2,466,463)</u>	<u>(119,592)</u>	<u>-</u>	<u>(2,586,055)</u>
Total depreciable assets, net	<u>2,472,825</u>	<u>(115,532)</u>	<u>-</u>	<u>2,357,293</u>
Total capital assets, net	<u>\$ 2,539,145</u>	<u>\$ (62,533)</u>	<u>\$ -</u>	<u>\$ 2,476,612</u>

**INVERNESS PUBLIC UTILITY DISTRICT**

*Notes to Financial Statements*

*June 30, 2024*

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**NOTE 5 – COMPENSATED ABSENCES**

Compensated absences comprise unpaid vacation leave and compensating time off which is accrued as earned. The District's liability for compensated absences is determined annually. The changes to the compensated absences balance at June 30, 2024 were as follows:

<u>Balance July 1, 2023</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2024</u>	<u>Current Portion</u>	<u>Long-term Portion</u>
\$ 44,103	\$ 32,012	\$ (38,872)	\$ 37,243	\$ 18,622	\$ 18,621

**NOTE 6 – LOAN PAYABLE – STATE REVOLVING FUND**

Changes in loan payable for the year ended June 30, 2024, were as follows:

<u>Balance July 1, 2023</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance June 30, 2024</u>
\$ 604,228	\$ -	\$ (17,035)	\$ 587,193

**2020 SRF Water Construction Project Loan**

On February 12, 2020 the District entered into a loan agreement to receive up to \$800,000 from the California State Water Resources Control Board to fund the Tenney Tank Replacement project. As of June 30, 2024, \$622,293 of the loan proceeds has been drawn down and utilized. The loan bears of interest rate of 1.4%. Interest begins accruing with each disbursement. Interest is paid annually on April 30 each year until one year after completion of construction. Upon completion of construction and submission of necessary reports by the district, the Division will prepare an appropriate payment schedule and supply the same to the district. The construction completion date is April 30, 2024 and the final reimbursement request date is October 30, 2024. The loan matures in April 2052. The principal amount outstanding at June 30, 2024, was \$569,920. Future remaining payments are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 17,273	\$ 8,221	\$ 25,494
2026	17,515	7,979	25,494
2027	17,760	7,734	25,494
2028	18,009	7,485	25,494
2029	18,261	7,233	25,494
2030-2034	95,213	32,257	127,470
2035-2039	102,067	25,403	127,470
2040-2044	109,414	18,056	127,470
2045-2049	117,291	10,179	127,470
2050-2052	74,390	2,093	76,483
Total	587,193	\$ 126,640	\$ 713,833
Current	(17,273)		
Long-term	\$ 569,920		

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 7 – NET OTHER POST-EMPLOYMENT BENEFITS OBLIGATIONS

#### Summary

The following balances on the statement of net position will be addressed in this footnote as follows:

<u>Description</u>	<u>Amount</u>
OPEB related deferred outflows of resources	\$ 68,565
Net other post-employment benefits obligation	641,416
OPEB related deferred inflows of resources	304,123

#### A. General Information about the OPEB Plan

##### Plan Description and Benefits Provided

The District provides healthcare benefits for retirees through a cost-sharing multi-employer defined benefit plan. Active employees are offered a choice of medical plans through the CalPERS Health Program under the Public Employees' Medical and Hospital Care Act (PEMHCA). The District offers access to medical plan coverage for life.

The District contributes to the retiree health coverage of eligible retirees. The district pays a portion of the cost of health insurance for retirees under any group plan offered by CalPERS. District paid benefits are capped at the PERS Choice premiums.

An employee is eligible for the District contribution provided they are vested in their CalPERS pension benefit and commence payment of their pension benefit within 120 days of retirement with the District. Vesting requires at least 5 years of CalPERS eligible service. The surviving spouse of an eligible retiree who elected spouse coverage under CalPERS is eligible for the employer contribution upon the death of the retiree.

##### Funding Policy

The contribution requirements of plan members and the District are established and may be amended by the District and/or the District's Board of Directors. Currently, contributions are not required from plan members. The District has been typically funding this OPEB plan on a pay-as-you-go basis. The district has also made contributions to its irremovable trust with California Employees' Retiree Benefit Trust (CERBT).

##### Contributions

Benefit provisions and contribution requirements are established and may be amended through agreements and memorandums of understanding between the District and its employees. The plan does not require employee contributions. Administrative costs of this plan are financed by the District. For fiscal year ended June 30, 2024, the measurement period, the District's contributions totaled \$0. For fiscal year ended June 30, 2024 the district paid benefits of \$28,579 and requested to be reimbursed by the CERBT.

**INVERNESS PUBLIC UTILITY DISTRICT**

*Notes to Financial Statements*

*June 30, 2024*

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**NOTE 7 – NET OTHER POST-EMPLOYMENT BENEFITS OBLIGATIONS (continued)**

**A. General Information about the OPEB Plan (continued)**

**Employees covered by benefit terms**

At June 30, 2024, the following employees were covered by the benefit terms:

<u>Plan Members</u>	<u>Covered Participants</u>
Active members	6
Inactives entitled to but not yet receiving benefits	-
Inactives currently receiving benefits	4
<b>Total plan members</b>	<b>10</b>

**B. Total OPEB Liability**

The District’s total OPEB liability of \$641,416 was measured as of June 30, 2024 and was determined by an actuarial valuation as of that date.

**Actuarial assumptions and other inputs**

The total OPEB liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	4.00%
Inflation	2.50%
Salary Increases	3.00%
Investment Rate of Return	4.00%
Mortality Rate	CalPERS Membership Data
Pre-Retirement Turnover	CalPERS Membership Data
Healthcare Trend Rate	5.2% 2023-2034 5% 2035-2049

Discount Rate

The discount rate used to measure the total OPEB liability was 4.00 percent. The projection of cash flows used to determine the discount rate assumed that contributions would be sufficient to fully fund the obligation over a period not to exceed 30 years. The Bond Buyer 20 Bond Index was used.

**INVERNESS PUBLIC UTILITY DISTRICT**

*Notes to Financial Statements*

June 30, 2024

**NOTE 7 – NET OTHER POST-EMPLOYMENT BENEFITS OBLIGATIONS (continued)**

**C. Changes in the Total OPEB Liability**

	<u>Total OPEB Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net OPEB Liability</u>
<b>Balance at July 1, 2022</b>	\$ 986,004	\$ 428,502	\$ 557,502
<b>Changes for the year:</b>			
Service cost	114,466	-	114,466
Interest	41,518	-	41,518
Changes in assumptions	(21,902)	-	(21,902)
Changes in experience	-	-	-
Contributions - employer	-	33,206	(33,206)
Net investment income	-	17,086	(17,086)
Administrative expenses	-	(124)	124
Benefit payments	(33,206)	(33,206)	-
Net changes	<u>100,876</u>	<u>16,962</u>	<u>83,914</u>
<b>Balance at June 30, 2023</b>	<u>\$ 1,086,880</u>	<u>\$ 445,464</u>	<u>\$ 641,416</u>

**Sensitivity of the total OPEB liability to changes in the discount rate**

The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>1% Decrease 3.00%</u>	<u>Discount Rate 4.00%</u>	<u>1% Increase 5.00%</u>
\$ 782,304	\$ 641,416	\$ 526,767

**Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates**

The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

<u>1% Decrease</u>	<u>Healthcare Cost Current Trend</u>	<u>1% Increase</u>
\$ 513,691	\$ 641,416	\$ 798,191

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 7 – NET OTHER POST-EMPLOYMENT BENEFITS OBLIGATIONS (continued)

#### D. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2024, the District recognized OPEB expense/(credit) of \$115,454. At June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB of the following:

<u>Account Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in assumptions	\$ 10,408	\$ (142,315)
Changes in experience	-	(135,299)
Difference between projected and actual return on investments	58,157	(26,509)
<b>Total Deferred Outflows/(Inflows) of Resources</b>	<b>\$ 68,565</b>	<b>\$ (304,123)</b>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Amortization Period Fiscal Year Ended June 30</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2025	\$ (252,873)
2026	1,246
2027	14,751
2028	1,318
Total	<b>\$ (235,558)</b>

**INVERNESS PUBLIC UTILITY DISTRICT**

*Notes to Financial Statements*

*June 30, 2024*

**NOTE 8 – PENSION PLAN**

**Summary**

The following balances on the balance sheet will be addressed in this footnote as follows:

<u>Description</u>	<u>2024</u>
Pension related deferred outflows	\$ 299,248
Net pension liability	573,601
Pension related deferred inflows	16,656

Qualified employees are covered under a multiple-employer defined benefit pension plan maintained by agencies of the State of California known as the California Public Employees’ Retirement System (CalPERS), or "The Plan".

**A. General Information about the Pension Plan**

**The Plan**

The District has engaged with CalPERS to administer the following pension plans for its employees (members):

	<u>Miscellaneous Plans</u>	
	<u>Classic Tier 1</u>	<u>PEPRA Tier 2</u>
Hire date	Prior to December 31, 2012	On or after January 1, 2013
Benefit formula	2.5% @ 60	2.0% @ 62
Benefit vesting schedule	5-years of service	5-years of service
Benefits payments	monthly for life	monthly for life
Retirement age	50 - 67 & up	52 - 67 & up
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	1.0% to 2.5%
Required member contribution rates	6.930%	6.750%
Required employer contribution rates	8.630%	7.470%
	<u>Safety Plans</u>	
	<u>Classic Tier 1</u>	<u>PEPRA Tier 2</u>
Hire date	On or after January 1, 2013	On or after January 1, 2013
Benefit formula	2.5% @ 55	2.0% @ 57
Benefit vesting schedule	5-years of service	5-years of service
Benefits payments	monthly for life	monthly for life
Retirement age	50 - 67 & up	52 - 67 & up
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	1.0% to 2.5%
Required member contribution rates	7.000%	10.000%
Required employer contribution rates	14.740%	10.800%



# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 8 – PENSION PLAN (continued)

#### A. General Information about the Pension Plan (continued)

##### Plan Description

The District contributes to the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer defined benefit pension plan. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. A full description of the pension plan, benefit provisions, assumptions (for funding, but not accounting purposes), and membership information are listed in the June 30, 2023 Annual Actuarial Valuation Reports. This report and CalPERS' audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

At June 30, 2023 (Measurement Date), the following members were covered by the benefit terms:

Plan Members	Miscellaneous and Safety Plans		
	Classic Tier 1	PEPRA Tier 2	Total
Active members	3	6	9
Transferred and terminated members	3	4	7
Retired members and beneficiaries	7	-	7
<b>Total plan members</b>	<b>13</b>	<b>10</b>	<b>23</b>

All qualified permanent and probationary employees are eligible to participate in the District's cost-sharing multiple-employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by state statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions, and membership information that can be found on the CalPERS website.

##### Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments, and death benefits to Plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for nonindustrial disability benefits after five years of service. The death benefit is one of the following the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each Plan are applied as specified by the Public Employees' Retirement Law.

##### Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

### NOTE 8 – PENSION PLAN (continued)

#### A. General Information about the Pension Plan (continued)

Contributions for the year ended June 30, 2024, (Measurement Date June 30, 2023) were as follows:

Contribution Type	Miscellaneous and Safety Plans		
	Classic Tier 1	PEPRA Tier 2	Total
Contributions – employer	\$ 62,153	\$ 30,573	\$ 92,726
Contributions – members	15,007	30,876	45,883
<b>Total contributions</b>	<b>\$ 77,160</b>	<b>\$ 61,449</b>	<b>\$ 138,609</b>

#### B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

##### Proportionate Share of Net Pension Liability and Pension Expense

The District’s net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2023, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The District’s proportionate share of the net pension liability was based on a projection of the District’s long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The following table shows the District’s proportionate share of the risk pool collective net pension liability over the measurement period for the Miscellaneous Plan for the year ended June 30, 2023, measurement date was as follows:

Plan Type and Balance Descriptions	Plan Total Pension Liability	Plan Fiduciary Net Position	Change in Plan Net Pension Liability
<b>CalPERS – Total Plans:</b>			
Balance as of June 30, 2022 (Measurement Date)	\$ 2,085,352	\$ 1,574,847	\$ 510,505
Balance as of June 30, 2023 (Measurement Date)	\$ 2,306,391	\$ 1,732,790	\$ 573,601
<b>Change in Plan Net Pension Liability</b>	<b>\$ 221,039</b>	<b>\$ 157,943</b>	<b>\$ 63,096</b>

The District’s proportionate share percentage of the net pension liability for the June 30, 2023, measurement date was as follows:

CalPERS – Safety and Miscellaneous	Percentage Share of Risk Pool		Change Increase/ (Decrease)
	Fiscal Year Ending June 30, 2024	Fiscal Year Ending June 30, 2023	
Measurement Date	June 30, 2023	June 30, 2022	
Percentage of Risk Pool Net Pension Liability	0.004598%	0.004420%	0.000178%

**INVERNESS PUBLIC UTILITY DISTRICT**

*Notes to Financial Statements*

June 30, 2024

**NOTE 8 – PENSION PLAN (continued)**

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)**

For the year ended June 30, 2024, the District recognized pension expense of \$130,999. At June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Account Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions made after the measurement date	\$ 92,726	\$ -
Difference between actual and proportionate share of employer contributions	12,298	(11,946)
Adjustment due to differences in proportions	38,346	(485)
Differences between expected and actual experience	33,672	(4,225)
Differences between projected and actual earnings on pension plan investments	87,968	-
Changes in assumptions	34,237	-
<b>Total Deferred Outflows/(Inflows) of Resources</b>	<b>\$ 299,247</b>	<b>\$ (16,656)</b>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period. The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, changes of assumptions, and differences between expected and actual experience in the measurement of the total pension liability will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 3.8 years.

An amount of \$92,726 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as a reduction to pension expense as follows:

<u>Amortization Period Fiscal Year Ended June 30</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2025	\$ 64,656
2026	47,770
2027	74,936
2028	2,503
<b>Total</b>	<b>\$ 189,865</b>

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 8 – PENSION PLAN (continued)

#### B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)

##### Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ending June 30, 2023 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2022, total pension liability. The June 30, 2023, total pension liability was based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	Contract COLA up to 2.30% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.30% thereafter

##### Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The table below reflects long-term expected real rate of return by asset class.

Investment Type <sup>1</sup>	New Strategic Allocation	Real Return <sup>1,2</sup>
Global Equity - Cap-weighted	30.0%	4.54%
Global Equity - Non-Cap-weighted	12.0%	3.84%
Private Equity	13.0%	7.28%
Treasury	5.0%	0.27%
Mortgage-backed Securities	5.0%	0.50%
Investment Grade Corporates	10.0%	1.56%
High Yield	5.0%	2.27%
Emerging Market Debt	5.0%	2.48%
Private Debt	5.0%	3.57%
Real Assets	15.0%	3.21%
Leverage	-5.0%	-0.59%
	<u>100.0%</u>	

<sup>1</sup> An expected inflation of 2.30% used for this period.

<sup>2</sup> Figures are based on the 2021 Asset Liability Management study.

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 8 – PENSION PLAN (continued)

#### B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (continued)

##### Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

##### Subsequent Events

There were no subsequent events that would materially affect the results in this disclosure.

##### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability/(asset) of the Plan as of the measurement date, calculated using the discount rate of 6.90%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90%) or 1 percentage-point higher (7.90%) than the current rate:

Plan Type	Plan's Net Pension Liability/(Asset)		
	Discount Rate - 1% 5.90%	Current Discount Rate 6.90%	Discount Rate + 1% 7.90%
CalPERS – Total Plans	\$ 886,815	\$ 573,601	\$ 316,300

##### Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial report and can be obtained from CalPERS' website under Forms and Publications.

#### C. Payable to the Pension Plans

At June 30, 2024, the District reported no payables for outstanding contributions to the CalPERS pension plan required for the year ended June 30, 2024.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Notes to Financial Statements*  
*June 30, 2024*

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**NOTE 9 – NET INVESTMENT IN CAPITAL ASSETS**

Net investment in capital assets consisted of the following as of June 30:

<u>Description</u>	<u>Amount</u>
<b>Net investment in capital assets:</b>	
Capital assets – not being depreciated	\$ 119,319
Capital assets – being depreciated, net	2,374,863
Capital lease payable – current portion	(17,273)
Capital lease payable – long-term portion	<u>(569,920)</u>
<b>Total net investment in capital assets</b>	<b><u><u>\$ 1,906,989</u></u></b>

**NOTE 10 – FUND BALANCE**

A detailed schedule of fund balances and their funding composition at June 30, 2024 is as follows:

<u>Description</u>	<u>General Government</u>
<b>Nonspendable:</b>	
Prepaid items	\$ 4,789
<b>Assigned:</b>	
Compensated absences	11,828
<b>Unassigned</b>	<u>3,450,366</u>
<b>Total fund balance</b>	<b><u><u>\$ 3,466,983</u></u></b>

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 11- JOINT VENTURE - MARIN EMERGENCY RADIO AUTHORITY

The Marin Emergency Radio Authority (MERA) is a joint powers authority created on February 28, 1998 by and among the County of Marin and certain public agencies within the County (collectively, the "Members"). MERA was formed to plan, finance, implement, manage, own and operate a multi-jurisdictional and countywide public safety and emergency radio system. This radio system will be used by member agencies in the law enforcement, fire management, emergency medical, road maintenance, transit, public works, local government and other county-based entities in Marin County. MERA is governed by a Governing Board comprised of one appointed official from each participating member. The JPA is a separate entity which is independently audited. Condensed financial and other information available for MERA as of June 30, 2023 is as follows:

<b>A. Entity</b>	Marin Emergency Radio Authority	
<b>B. Purpose</b>	To plan, finance, implement, manage, own and operate	
<b>C. Participants</b>	As of June 30, 2023 – 25 member agencies	
<b>D. Governing board</b>	25 representatives employed by members	
<b>E. District payments for FY 2024:</b>		
<b>Operating payment</b>	\$16,862	
<b>F. Condensed financial information</b>	June 30, 2023	
<b>Audit signed</b>	December 8, 2023	
<b>Statement of financial position:</b>		<b>June 30, 2023</b>
<b>Total assets</b>		<u>\$ 64,226,478</u>
<b>Deferred outflows</b>		<u>-</u>
<b>Total liabilities</b>		<u>34,164,040</u>
<b>Deferred inflows</b>		<u>-</u>
<b>Net position</b>		<u>\$ 30,062,438</u>
<b>Statement of revenues, expenses and changes in net position:</b>		
<b>Total revenues</b>		\$ 5,964,236
<b>Total expenses</b>		<u>(2,883,978)</u>
<b>Change in net position</b>		3,080,258
<b>Beginning - net position</b>		<u>26,982,180</u>
<b>Ending - net position</b>		<u>\$ 30,062,438</u>
<b>G. Member agencies share of year-end financial position</b>		Not Calculated

# INVERNESS PUBLIC UTILITY DISTRICT

## Notes to Financial Statements

June 30, 2024

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### NOTE 12 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District is a member of the Special District Risk Management Authority (SDRMA), an intergovernmental risk sharing joint powers authority created to provide self-insurance programs for California special districts. The purpose of the SDRMA is to arrange and administer programs of self-insured losses and to purchase excess insurance coverage. Further information about the SDRMA is as follows:

<b>A. Entity</b>	SDRMA	
<b>B. Purpose</b>	To provide risk financing and risk management services to California public agencies	
<b>C. Participants</b>	As of June 30, 2024 – 503 member agencies	
<b>D. Governing board</b>	Seven representatives employed by members	
<b>E. District payments for FY 2024:</b>		
<b>Property/Liability policy</b>	\$43,042	
<b>F. Condensed financial information</b>	June 30, 2024	
<b>Statement of net position:</b>		<b>June 30, 2024</b>
<b>Total assets</b>		<u>\$ 162,654,367</u>
<b>Deferred outflows</b>		<u>1,620,957</u>
<b>Total liabilities</b>		<u>78,404,034</u>
<b>Deferred inflows</b>		<u>384,924</u>
<b>Net position</b>		<u>\$ 85,486,366</u>
<b>Statement of revenues, expenses and changes in net position:</b>		
<b>Total revenues</b>		\$ 117,667,940
<b>Total expenses</b>		<u>(104,002,777)</u>
<b>Change in net position</b>		13,665,163
<b>Beginning – net position</b>		<u>71,521,203</u>
<b>Ending – net position</b>		<u>\$ 85,186,366</u>
<b>G. Member agencies share of year-end financial position</b>		Not Calculated



## **INVERNESS PUBLIC UTILITY DISTRICT**

### *Notes to Financial Statements*

*June 30, 2024*

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#### **NOTE 12 – RISK MANAGEMENT (continued)**

At June 30, 2024, the District participated in the liability and property programs of the SDRMA as follows:

- General and auto liability, public officials and employees' errors and omissions: Total risk financing self-insurance limits of \$2,500,000, combined single limit at \$2,500,000 per occurrence. The District purchased additional excess coverage layers: \$10,000,000 for general, auto and public officials' liability, which increases the limits on the insurance coverage noted above.

In addition to the above, the District also has the following insurance coverage:

- Employee dishonesty coverage up to \$5,000,000 per loss includes public employee dishonesty, forgery or alteration and theft, disappearance and destruction coverages.
- Property loss is paid at the replacement cost for property on file, if replaced within three years after the loss, otherwise paid on an actual cash value basis, to a combined total of \$1.0 billion per occurrence, subject to a \$2,000 deductible per occurrence.
- Boiler and machinery coverage for the replacement cost up to \$100 million per occurrence, subject to a \$1,000 deductible per occurrence.
- Public officials' personal liability up to \$5,000,000 each occurrence, with an annual aggregate of \$500,000 per each elected/appointed official to which this coverage applies, subject to the terms, with a deductible of \$500 per claim.
- Workers' compensation insurance per statutory requirements and Employer's Liability Coverage up to \$5 million.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years. There were no reductions in insurance coverage in fiscal year 2024, 2023 and 2022. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payable as of June 30, 2024, 2023 and 2022.

#### **NOTE 13 – RELATED PARTY TRANSACTIONS**

The District employs a relative of a member of management staff. This transaction is approved annually by the board of Directors as part of the budget process. For year ended June 30, 2024 \$20,654 was paid in earnings under for this employee.

## INVERNESS PUBLIC UTILITY DISTRICT

Notes to Financial Statements

June 30, 2024

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### NOTE 14 – COMMITMENTS AND CONTINGENCIES

#### **Excluded Leases – Short-Term Leases and De Minimis Leases**

The District does not recognize a lease receivable and a deferred inflow of resources for short-term leases. Short-term leases are certain leases that have a maximum possible term under the lease contract of 12-months (or less), including any options to extend, regardless of their probability of being exercised.

Also, *de minimis* lessor or lessee leases are certain leases (i.e., room rental, copiers, printers, postage machines) that regardless of their lease contract period are *de minimis* with regards to their aggregate total dollar amount to the financial statements as a whole.

#### **Grant Awards**

Grant funds received by the District are subject to audit by the grantor agencies. Such audit could lead to requests for reimbursements to the grantor agencies for expenditures disallowed under terms of the grant. Management of the District believes that such disallowances, if any, would not be significant.

#### **Litigation**

In the ordinary course of operations, the District is subject to other claims and litigation from outside parties. After consultation with legal counsel, the District believes the ultimate outcome of such matters will not materially affect its financial condition.

### NOTE 15 – SUBSEQUENT EVENTS

The District has evaluated subsequent events through January 25, 2025, the date which the financial statements were available to be issued.

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***Required Supplementary Information***

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**INVERNESS PUBLIC UTILITY DISTRICT**  
*Budgetary Comparison Schedule – Public Safety Fund*  
*For the Fiscal Year Ended June 30, 2024*

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	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
<b>Revenues:</b>				
Property taxes	\$ 830,530	\$ 822,003	\$ 782,668	\$ (39,335)
Grants and contributions	201,928	177,428	178,663	1,235
Interest revenue	57,477	91,375	59,484	(31,891)
Other revenues	5,500	550	7,172	6,622
<b>Total revenues</b>	<u>1,095,435</u>	<u>1,091,356</u>	<u>1,027,987</u>	<u>(63,369)</u>
<b>Expenditures:</b>				
Current:				
Public safety – fire services	738,100	765,078	645,255	119,823
Capital outlay	-	-	16,891	(16,891)
<b>Total expenditures</b>	<u>738,100</u>	<u>765,078</u>	<u>662,146</u>	<u>102,932</u>
<b>Change in fund balance</b>	<u>\$ 357,335</u>	<u>\$ 326,278</u>	365,841	<u>\$ 39,563</u>
<b>FUND BALANCES:</b>				
Beginning of year			<u>3,101,142</u>	
End of year			<u>\$ 3,466,983</u>	

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Schedule of Proportionate Share of the Net Pension Liability*  
*For the Fiscal Year Ended June 30, 2024*

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**Last Ten Fiscal Years\***

**California Public Employees' Retirement System (CalPERS) Miscellaneous Plan**

<b>Measurement Date</b>	<b>District's Proportion of the Net Pension Liability</b>	<b>District's Proportionate Share of the Net Pension Liability</b>	<b>District's Covered Payroll</b>	<b>District's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll</b>	<b>Plan's Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability</b>
June 30, 2014	0.00401%	\$ 213,909	\$ 272,180	78.59%	87.25%
June 30, 2015	0.00401%	277,362	282,072	98.33%	83.52%
June 30, 2016	0.00401%	353,625	394,784	89.57%	74.06%
June 30, 2017	0.00407%	386,936	334,937	115.53%	75.85%
June 30, 2018	0.00402%	386,976	336,740	114.92%	78.19%
June 30, 2019	0.00401%	410,703	365,201	112.46%	78.03%
June 30, 2020	0.00405%	440,675	407,063	108.26%	76.79%
June 30, 2021	0.00387%	209,277	326,960	64.01%	89.57%
June 30, 2022	0.00442%	510,505	497,864	102.54%	89.57%
June 30, 2023	0.00460%	573,601	571,542	100.36%	75.13%

**Notes to Schedule:**

**Benefit Changes:**

There were no changes in benefits.

**Changes in Assumptions:**

**From fiscal year June 30, 2015 and June 30, 2016:**

GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014, measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2015, measurement date is without reduction of pension plan administrative expense.

**From fiscal year June 30, 2016 to June 30, 2017:**

There were no changes in assumptions.

**From fiscal year June 30, 2017 to June 30, 2018:**

The discount rate was reduced from 7.65% to 7.15%.

**From fiscal year June 30, 2018 to June 30, 2019:**

There were no significant changes in assumptions.

**From fiscal year June 30, 2019 to June 30, 2020:**

There were no significant changes in assumptions.

**From fiscal year June 30, 2020 to June 30, 2021:**

There were no significant changes in assumptions.

**From fiscal year June 30, 2021 to June 30, 2022:**

There were no significant changes in assumptions.

**From fiscal year June 30, 2022 to June 30, 2023:**

The discount rate was reduced from 7.15% to 6.90%.

**From fiscal year June 30, 2023 to June 30, 2024:**

There were no significant changes in assumptions.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Schedule of Pension Contributions*  
*For the Fiscal Year Ended June 30, 2024*

**Last Ten Fiscal Years\***

**California Public Employees' Retirement System (CalPERS) Miscellaneous Plan**

<b>Fiscal Year</b>	<b>Actuarially Determined Contribution</b>	<b>Contributions in Relation to the Actuarially Determined Contribution</b>	<b>Contribution Deficiency (Excess)</b>	<b>Covered Payroll</b>	<b>Contributions as a Percentage of Covered Payroll</b>
June 30, 2015	\$ 39,386	\$ (39,386)	\$ -	\$ 282,072	13.96%
June 30, 2016	45,817	(45,817)	-	394,784	11.61%
June 30, 2017	62,835	(62,835)	-	334,937	18.76%
June 30, 2018	55,024	(55,024)	-	336,740	16.34%
June 30, 2019	64,628	(64,628)	-	365,201	17.70%
June 30, 2020	73,754	(73,754)	-	407,063	18.12%
June 30, 2021	61,427	(61,427)	-	326,960	18.79%
June 30, 2022	69,284	(69,284)	-	497,864	13.92%
June 30, 2023	87,920	(87,920)	-	628,839	13.98%
June 30, 2024	92,726	(92,726)	-	647,704	14.32%

**Notes to Schedule:**

<b>Fiscal Year</b>	<b>Valuation Date</b>	<b>Actuarial Cost Method</b>	<b>Asset Valuation Method</b>	<b>Inflation</b>	<b>Investment Rate of Return</b>
June 30, 2015	June 30, 2013	Entry Age	Market Value	2.75%	7.65%
June 30, 2016	June 30, 2014	Entry Age	Market Value	2.75%	7.65%
June 30, 2017	June 30, 2015	Entry Age	Market Value	2.75%	7.65%
June 30, 2018	June 30, 2016	Entry Age	Market Value	2.75%	7.15%
June 30, 2019	June 30, 2017	Entry Age	Market Value	2.50%	7.15%
June 30, 2020	June 30, 2018	Entry Age	Market Value	2.50%	7.15%
June 30, 2021	June 30, 2019	Entry Age	Market Value	2.50%	7.15%
June 30, 2022	June 30, 2020	Entry Age	Market Value	2.50%	7.15%
June 30, 2023	June 30, 2021	Entry Age	Market Value	2.30%	6.90%
June 30, 2024	June 30, 2022	Entry Age	Market Value	2.30%	6.90%

**Amortization Method**

Level percentage of payroll, closed

**Salary Increases**

Depending on age, service, and type of employment

**Investment Rate of Return**

Net of pension plan investment expense, including inflation

**Retirement Age**

50 years (2%@55 and 2%@60), 52 years (2%@62)

**Mortality**

Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted by the CalPERS Board.

# INVERNESS PUBLIC UTILITY DISTRICT

## Schedule of Changes in the District's Total OPEB Liability and Related Ratios For the Fiscal Year Ended June 30, 2024

Fiscal Year Ended	Last Ten Fiscal Years*					
	June 30, 2024	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019
Measurement Date	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
<b>Total OPEB liability:</b>						
Service cost	\$ 114,466	\$ 171,319	\$ 203,047	\$ 127,780	\$ 40,072	\$ 34,947
Interest	41,518	37,702	39,003	58,068	30,388	8,327
Changes in assumptions	(21,902)	(384,708)	114,499	350,704	(160,751)	(101,900)
Differences between expected and actual experience	-	(405,899)	-	(487,791)	436,009	688,136
Benefit payments	<u>(33,206)</u>	<u>(45,518)</u>	<u>(46,496)</u>	<u>(44,705)</u>	<u>(38,885)</u>	<u>(37,284)</u>
<b>Net change in total OPEB liability</b>	100,876	(627,104)	310,053	4,056	306,833	592,226
<b>Total OPEB liability - beginning</b>	<u>986,004</u>	<u>1,613,108</u>	<u>1,303,055</u>	<u>1,298,999</u>	<u>992,166</u>	<u>399,940</u>
<b>Total OPEB liability - ending</b>	<u>1,086,880</u>	<u>986,004</u>	<u>1,613,108</u>	<u>1,303,055</u>	<u>1,298,999</u>	<u>992,166</u>
<b>Plan fiduciary net position:</b>						
Contributions - employer	33,206	8,694	6,512	44,705	38,840	37,284
Net investment income	17,086	(66,210)	93,939	24,546	29,955	24,686
Administrative expense	(124)	(136)	(174)	(224)	(228)	(739)
Benefit payments	<u>(33,206)</u>	<u>(45,518)</u>	<u>(46,496)</u>	<u>(44,705)</u>	<u>(38,885)</u>	<u>(37,284)</u>
<b>Net change in plan fiduciary net position</b>	16,962	(103,170)	53,781	24,322	29,682	23,947
<b>Plan fiduciary net position - beginning</b>	<u>428,502</u>	<u>531,672</u>	<u>477,891</u>	<u>453,569</u>	<u>423,887</u>	<u>399,940</u>
<b>Plan fiduciary net position - ending</b>	<u>445,464</u>	<u>428,502</u>	<u>531,672</u>	<u>477,891</u>	<u>453,569</u>	<u>423,887</u>
<b>District's net OPEB liability</b>	<u>\$ 641,416</u>	<u>\$ 557,502</u>	<u>\$ 1,081,436</u>	<u>\$ 825,164</u>	<u>\$ 845,430</u>	<u>\$ 568,279</u>
<b>Plan fiduciary net position as a percentage of the total OPEB liability</b>	<u>40.99%</u>	<u>43.46%</u>	<u>32.96%</u>	<u>36.67%</u>	<u>34.92%</u>	<u>42.72%</u>
<b>Covered-employee payroll</b>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<b>District's net OPEB liability as a percentage of covered-employee payroll</b>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

### Notes to Schedule:

#### Benefit Changes:

Measurement Date June 30, 2020 – There were no changes of benefits terms  
Measurement Date June 30, 2021 – There were no changes of benefits terms  
Measurement Date June 30, 2022 – There were no changes of benefits terms  
Measurement Date June 30, 2023 – There were no changes of benefits terms

#### Changes in Assumptions:

Measurement Date June 30, 2020 – There were no changes in assumptions except change in discount rate  
Measurement Date June 30, 2021 – There were no changes in assumptions except change in discount rate  
Measurement Date June 30, 2022 – There were no changes in assumptions except change in discount rate  
Measurement Date June 30, 2023 – There were no changes in assumptions except change in discount rate

Fiscal year 2018 - No information is available.

**INVERNESS PUBLIC UTILITY DISTRICT**  
*Schedule of OPEB Contributions*  
*For the Fiscal Year Ended June 30, 2024*

Fiscal Year Ended	Last Ten Fiscal Years*						
	June 30, 2024	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Actuarially determined contribution* (Pay-as-you-go funding with No Plan Assets)	\$ 28,579	\$ 30,768	\$ 46,496	\$ 44,705	\$ 38,855	\$ 37,284	\$ -
Contributions in relation to the actuarially determined contributions	(28,579)	(30,768)	(46,496)	(44,705)	(38,855)	(37,284)	-
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Contributions as a percentage of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Notes to Schedule:**

Valuation Date	June 30, 2022	June 30, 2022	June 30, 2021	June 30, 2020	N/A	N/A	N/A
<b>Methods and Assumptions Used to Determine Contribution Rates:</b>							
Actuarial cost method	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	N/A
Amortization method	Closed period, level percent of pay (1)	(1)	(1)	(1)	(1)	(1)	N/A
Amortization period	20-years	20-years	20-years	20-years	20-years	20-years	N/A
Asset valuation method	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	N/A
Discount rate	4.00%	3.83%	2.16%	2.63%	3.00%	3.00%	N/A
Inflation	2.50%	2.50%	2.50%	2.75%	3.00%	3.00%	N/A
Payroll increases	3.00%	3.00%	2.75%	3.00%	3.69%	369.00%	N/A
Mortality	(2)	(2)	(2)	(2)	(2)	(2)	N/A
Morbidity	Not Valued	Not Valued	Not Valued	Not Valued	Not Valued	Not Valued	N/A
Disability	Not Valued	Not Valued	Not Valued	Not Valued	Not Valued	Not Valued	N/A
Retirement	(3)	(3)	(3)	(3)	(3)	(3)	N/A
Percent Married - Spouse Support	70%	70%	70%	70%	70%	70%	N/A
Healthcare trend rates	(4)	(4)	(4)	(4)	(4)	(4)	N/A

- (1) Closed period, level percent of pay  
(2) SOA Pub-2010 using Scale MP-2019 or MP-2017  
(3) CalPERS Public Agency Miscellaneous 2.7% @55 and 2% @62  
CalPERS Public Agency Safety 3.0% @55 and 2.7% @57  
(4) Pre-65 - 8.00% trending down 0.25% annually to 5.00% in 2031 and later  
Post-65 - 5.50% trending down 0.25% annually to 5.00% in 2021 and later

\* Fiscal year 2018 was the first year of implementation; therefore, only seven years are shown.



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***Other Independent Auditors' Report***

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Inverness Public Utility District  
Inverness, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Inverness Public Utility District as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 25, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Murrieta, California  
January 25, 2025



## **Board Agenda Item Staff Report**

**Subject:** Proposal to engage with a 3<sup>rd</sup> party financial consultant to assist with monthly financial reports, assist staff with accounting questions and provide support during the annual audit.

**Meeting Date:** January 21, 2025

**Date Prepared:** January 16, 2025

**Prepared by:** Shelley Redding, General Manager

**Attachments:** Financial Support Proposal from Phillip Chavira Corporation

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**Recommended Action: Accept and Approve proposal to engage the services of Phillip Chavira Corporation for 3<sup>rd</sup> party financial review and assistance.**

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In discussion with the personnel committee, a suggestion was made to investigate the possibility of engaging with a 3<sup>rd</sup> party to review the District financials on a regular basis. Staff contacted the current Auditor for the District, Stacy Macias of Nigro & Nigro, Inc. and inquired about any accountants that they had experience with that may be able to fulfill this role for the District. A recommendation was made to contact Phillip Chavira with whom she has worked with for the past 2 years on audits for Special Districts in Marin County.

Staff contacted Mr. Chavira and had an extensive discussion about the needs of the District, the restricted funds reporting, the current Water Tank Project and the grant for that project, the long-term liability of the Tenny Tank Loan, payroll processing and the day-to-day accounts payable and accounts receivable. Staff described to Mr. Chavira the areas of support that would be most beneficial to staff, which include the monthly financial reviews and reconciliations of the bank statements. This review process would provide the District and staff with the separation of duties necessary to ensure financial transparency and integrity. Staff would also benefit from his experience in financial analysis for rate studies, investment analysis and annual budget preparation.

Mr. Chavira disclosed that he performs similar duties for both Stinson Beach Fire Department and Kentfield Fire Department, which gives him insight into Special District accounting and the unique restricted fund reporting we are required to provide.



January 10, 2025

**To:** Shelley Redding, GM at Inverness Public Utility District  
**From:** Phillip Chavira, Founder & CEO at Phillip Chavira Corp  
**Re:** Financial Support

Thank you for the engaging discussion earlier this week about Inverness Water & Fire. I value your dedication to maintaining robust checks and balances and your openness to inviting third-party expertise to uphold financial integrity.

At Phillip Chavira Corp, our mission is to enhance community well-being by providing accessible CFO solutions tailored to the needs of mission-driven organizations. Our experience spans working with organizations such as Stinson Beach Fire, Kentfield Fire, community foundations, and various nonprofits, where we've had the privilege of supporting seamless transitions for long-standing bookkeeping roles and driving meaningful financial improvements.

Below, I've outlined a snapshot of the services we can offer to the District, with more details on the following page. We discussed providing light bookkeeping support to complement your Accountant's work, particularly with reconciliations and reporting. Some initial onboarding hours will be needed to familiarize our team with the District's operations. Additionally, I'd like to offer financial strategy and audit support as optional services to further strengthen your financial processes.

**Bookkeeping Service:** The goal of bookkeeping is to support financial stability, compliance, and decision-making by maintaining accurate records, assisting with reconciliations and reporting, improving processes, and contributing to team development. [*\$75 /hour*]

**Financial Strategist:** The goal of a senior financial analyst is to provide strategic financial support by delivering insights at board and committee meetings, consulting on financial needs, and executing special assignments to drive organizational success. [*\$90 /hour*]

**Audit Support:** The goal is to support the CPA firm and staff in year-end financial preparation and compliance through accurate reporting, clear communication, and promoting consistency with standardized processes.. [*\$105/ hour*]

Thank you for the opportunity to contribute to your meaningful work and I look forward to our follow-up discussion to learn how we can best support the District's financial needs.

SAN RAFAEL, CA 94903  
(628) 999-3253 pc@phillipchavira.com



Phillip Chavira Corp  
**Proposal - Inverness Public Utility District**  
 1/10/25

Service	Objectives	Deliverables	Audience	Price
<b>Bookkeeping Service</b>	<p><b>Description:</b> Bookkeeping contributes significantly to the financial stability, compliance, and strategic decision-making of the businesses.</p> <p><b>Objectives:</b> - Participate in the preparation of monthly financial statements and account reconciliations, oversee the preparation of the monthly financial report, prepare detailed work plans and schedules. - Review documents produced by the Accountant including accounts payable, accounts receivable, cash receipts, and payroll. - Assess current accounting operations, offering recommendations for improvement and implementing new processes with team buy-in. - Create variance analysis and other financial and operational reports as requested. - Attend approved learning opportunities such as webinars and other trainings.</p>	<ul style="list-style-type: none"> <li>- Review general ledger, journal entries.</li> <li>- Coordinate and prepare internal and external financial statements including budget tracking.</li> <li>- Meet with Accountant for financial support and General Manager to review month close paperwork.</li> <li>- Support accounts payable &amp; receivable.</li> <li>- Support payroll and corresponding tax filings.</li> </ul>	<ul style="list-style-type: none"> <li>- Staff</li> <li>- Board</li> </ul>	<p>\$75/hour</p> <p>Monthly 15-20 hours*</p> <p>Onboarding 20-25 hours*</p>
	<p><b>Description:</b> A senior financial analyst is not just a steward of numbers; they are the architect of financial destinies, sculpting a path toward sustained enterprise success through visionary financial leadership.</p> <p><b>Objectives:</b> - Attend Board and Finance Committee meetings to provide reports and input relative to finance. - Consult with the General Manager on timely District financial needs and issues. - Perform special assignments as directed by the General Manager.</p>	<ul style="list-style-type: none"> <li>- Provide sessions to review and to ideate practices, next steps, and current issues.</li> <li>- The District has the option to schedule time on a cadence that supports client's needs and pool of hours must be used within agreed upon timeframe. Pre-scheduling is highly recommended.</li> </ul>	<ul style="list-style-type: none"> <li>- General Manager</li> <li>- Board</li> </ul>	<p>\$90/hour</p>
<b>Audit Support</b>	<p><b>Description:</b> Assist external CPA firm and Staff with end of year financial preparation and compliance.</p> <p><b>Objectives:</b> - Examine obligations and ensure accurate posting. - Meticulously work with CPA firm and Staff to align with organizational goals. - Emphasize transparent communication, setting expectations, defining roles, and providing stakeholders with updates on audit progress. - Promote consistency through standardized processes for comparability, trend identification, and implementation of best practices.</p>	<ul style="list-style-type: none"> <li>- Establish timeline and deliverables with CPA firm and Staff.</li> <li>- Completed end of year financials ready for Board review, approval and in accordance with the Bylaws.</li> </ul>	<ul style="list-style-type: none"> <li>- Staff</li> <li>- Board</li> </ul>	<p>\$105/hour</p> <p>Yearly 30 hours*</p>

**Notes:**

\*Estimated hours and rates are subject to change.  
 Meetings can be arranged via Google Meets or in person with travel fee.



## **Board Agenda Item Staff Report**

Subject: Resolution 290-2025: Authorizing the establishment of a CalPERS Employer Pension Prefunding Trust Account (CEPPT)

Meeting Date: January 16, 2025

Date Prepared: January 9, 2025

Prepared by: Shelley Redding, General Manager

Attachments: Resolution 290-2025; CalPERS CEPPT Participation Agreement; CalPERS Delegation of Authority Document; CalPERS Certification of Funding Policy

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**Recommended Action: Approve and Adopt Resolution 290-2025; Adopt and Execute the CEPPT Participation Agreement; Adopt and Execute the Delegation of Authority; Adopt and Execute the Certification of Funding Policy; Direct the General manager to return the executed documents, as well as any other needed documentation, to CalPERS for processing and account setup.**

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### **Background:**

The Inverness Public Utility District is part of the California Public Employees' Retirement System (CalPERS) and is affected by its funding policies and actuarial assumptions. Over the past decade, pension costs have risen, prompting the State to enact the Public Employees' Pension Reform Act (PEPRA), which introduced new pension formulas for employees hired after January 1, 2013. Despite these reforms, pension costs continue to escalate, largely due to CalPERS' overly optimistic discount rate assumptions. The Unfunded Accrued Liability (UAL) has increased since 2003, particularly when actual investment performance falls short of expectations or when CalPERS reduces its discount rate.

The District is legally required to make payments to CalPERS for both current and retired employees under various pension plans, which include normal costs and amortization of obligations. Additionally, the District has historically made lump sum payments for its UAL. As of June 30, 2022, the District was 73.7% funded for its Pension Plans, with future funding status dependent on CalPERS' investment performance. For the current fiscal year, UAL payments totaled \$46,540, with an expected annual increase of approximately 6.8%.

Two common strategies for pre-funding pension liabilities are making payments directly to CalPERS and creating a Section 115 Trust. Direct payments to CalPERS can yield better long-term investment returns through options like a shorter amortization period (Fresh Start) or Additional Discretionary Payments (ADPs). While a Fresh Start leads to higher short-term payments and lower long-term payments, it is irreversible once elected. ADPs can help reduce future contributions to CalPERS, but they do not guarantee savings due to potential investment losses.

Alternatively, a Section 115 Trust allows the District to maintain control over assets, providing flexibility in contributions and withdrawals for CalPERS payments. However, it does not directly reduce the District's Net Pension Liability unless the California Employers' Pension Prefunding Trust (CEPPT) is used.

The District previously established the California Employers' Retiree Benefit Trust Fund (CERBT) in 2014 for Other Post Employment Benefits (OPEB), achieving 43% funded status. This allowed reimbursement of OPEB expenses and can be used for initial contributions to CEPPT or ADPs for the Unfunded Accrued Liability (UAL). The District retains total financial control over the Section 115 Trust, with no obligation to contribute, allowing for deposits as funds are available.

As was presented at the Board meeting in November, staff recommended establishing an investment policy that would guide staff to make recommendations to the Board of Directors for consideration of contributions to both the CERBT Trust and the CEPPT Trust to maintain funding goals as established by the policy. With this policy in mind, staff recommends the following:

- 1) Approve and adopt Resolution 290-2025, authorizing establishment of the California Employer Pension Pre-funding Trust (CEPPT) Section 115 Trust.
- 2) Adopt and Execute the CalPERS CEPPT Participation Agreement
- 3) Adopt and Execute the CalPERS CEPPT Delegation of Authority document listing the General Manager, Board President and the Board Treasurer as authorized to request disbursements from the Trust.
- 4) Adopt the Certification of Pre-Funding Policy designating the CEPPT Trust Fund be established with the Asset Allocation Strategy of Strategy 2, and an initial contribution estimation of \$20,000 over the next 2 years.



*Inverness Public Utility District*

**RESOLUTION NO. 290-2025**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE INVERNESS PUBLIC UTILITY DISTRICT  
AUTHORIZING THE ESTABLISHMENT OF A CALPERS EMPLOYER PENSION  
PREFUNDING TRUST (CEPPT) SECTION 115 TRUST**

**WHEREAS**, the Inverness Public Utility District (“District”) is committed to ensuring the long-term fiscal health and sustainability of its retirement benefit programs; and

**WHEREAS**, the District participates in the California Public Employees Retirement System (CalPERS) to provide pension benefits to its eligible employees; and

**WHEREAS**, the District recognizes the need to manage its pension liabilities proactively and efficiently to mitigate budgetary pressures and financial risks associated with unfunded pension obligations; and

**WHEREAS**, the establishment of a California Employers Pension Prefunding Trust (CEPPT) Section 115 Trust (the “Trust”) allows the District to set aside and invest funds specifically for future pension obligations, offering a strategic approach to prefunding pension costs; and

**WHEREAS**, the Trust provides several benefits, including enhanced financial management, risk mitigation, and increased local control over funds; and

**WHEREAS**, The Board of Directors of the District (“Board”) has determined that establishing the Trust is in the best interest of the District, its employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Inverness Public Utility District as follows:

1. **Approval of Trust Establishment**- The Board hereby authorizes the establishment of a CalPERS Employer Pension Prefunding Trust (CEPPT) Section 115 Trust to prefund pension obligations.
2. **Implementation and Administration** – The General Manager, or their designee, is authorized to execute all necessary documents and agreements required to establish and administer the Trust in accordance with this resolution. The General Manager, or their designee, is also authorized to take any other actions necessary to implement the intent and purpose of this resolution.

**PASSED AND ADOPTED** at a rescheduled regular meeting of the Board of Directors of the Inverness Public Utility District held on the 21<sup>st</sup> day of January 16, 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSTAINING:**

**ABSENT:**

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Kathryn Donohue, President

ATTEST:

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Shelley Redding, Clerk of the Board

**CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM**

**AGREEMENT AND ELECTION  
OF**

**Inverness Public Utility District**

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(NAME OF EMPLOYER)

**to Prefund Employer Contributions to a Defined Benefit  
Pension Plan**

WHEREAS (1) Government Code (GC) Section 21711(a) establishes in the State Treasury the California Employers' Pension Prefunding Trust Fund (CEPPT), a special trust fund for the purpose of allowing eligible employers to prefund their required pension contributions to a defined benefit pension plan (each an Employer Pension Plan) by receiving and holding in the CEPPT amounts that are intended to be contributed to an Employer Pension Plan at a later date; and

WHEREAS (2) GC Section 21711(b) provides that the California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control of the administration and investment of the CEPPT, the purposes of which include, but are not limited to (i) receiving contributions from participating employers; (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds; and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the CEPPT and to deposit employer contributions into Employer Pension Plans in accordance with their terms; and

WHEREAS (3) **Inverness Public Utility District**

(NAME OF EMPLOYER)

(Employer) desires to participate in the CEPPT upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the CEPPT upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Employer Contributions to a Defined Benefit Pension Plan (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The CEPPT is a trust fund that is intended to perform an essential governmental function (that is, the investment of funds by a State, political subdivision or 115 entity) within the meaning of Internal Revenue Code (Code) Section 115 and Internal Revenue Service Revenue Ruling 77-261, and as an Investment Trust Fund, as defined in Governmental Accounting Standards Board (GASB) Statement No. 84, Paragraph 16, for accounting and financial reporting of fiduciary activities from the

external portion of investment pools and individual investment accounts that are held in a trust that meets the criteria in Paragraph 11c(1).

WHEREAS (6) The CEPPT is not a Code Section 401(a) qualified trust and the assets held in the CEPPT are not assets of any Employer Pension Plan or any plan qualified under Code Section 401(a).

NOW, THEREFORE, BE IT RESOLVED THAT EMPLOYER HEREBY MAKES THE FOLLOWING REPRESENTATION AND WARRANTY AND THAT THE BOARD AND EMPLOYER AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

A. Employer Representation and Warranty

Employer hereby represents and warrants that it is the State of California or a political subdivision thereof, or an entity whose income is excluded from gross income under Code Section 115(1).

B. Adoption and Approval of the Agreement; Effective Date; Amendment

(1) Employer's governing body shall elect to participate in the CEPPT by adopting this Agreement and filing with the Board a true and correct original or certified copy of this Agreement as follows:

Filing by mail, send to: CalPERS  
CEPPT  
P.O. Box 1494  
Sacramento, CA 95812-1494

Filing in person, deliver to: CalPERS Mailroom  
CEPPT  
400 Q Street  
Sacramento, CA 95811

(2) Upon receipt of the executed Agreement, and after approval by the Board, the Board shall fix an effective date and shall promptly notify Employer of the effective date of the Agreement. Employer shall provide the Board such other documents as the Board may request, including, but not limited to a certified copy of the resolution(s) of the governing body of Employer authorizing the adoption of the Agreement and documentation naming Employer's successor entity in the event that Employer ceases to exist prior to termination of this Agreement.

(3) The terms of this Agreement may be amended only in writing upon the agreement of both the Board and Employer, except as otherwise provided herein. Any such amendment or modification to this Agreement shall be adopted and executed in the same manner as required for the Agreement. Upon receipt of the executed amendment or modification, the Board shall fix the effective date of the amendment or modification.

(4) The Board shall institute such procedures and processes as it deems necessary to administer the CEPPT, to carry out the purposes of this Agreement, and to maintain the tax-exempt status of the CEPPT. Employer agrees to follow such procedures and processes.

#### C. Employer Reports Provided for the Board's Use in Trust Administration and Financial Reporting and Employer Contributions

(1) Employer shall provide to the Board a defined benefit pension plan cost report on the basis of the actuarial assumptions and methods prescribed by Actuarial Standards of Practice (ASOP) or prescribed by GASB. Such report shall be for the Board's use in trust administration and financial reporting and shall be prepared at least as often as the minimum frequency required by applicable GASB Standards. This defined benefit pension plan cost report may be prepared as an actuarial valuation report or as a GASB compliant financial report. Such report shall be:

- 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
- 2) prepared in accordance with ASOP or with GASB; and
- 3) provided to the Board prior to the Board's acceptance of contributions for the reporting period or as otherwise required by the Board.

(2) In the event that the Board determines, in its sole discretion, that Employer's cost report is not suitable for the Board's purposes and use or if Employer fails to provide a required report, the Board may obtain, at Employer's expense, a report that meets the Board's trust administration and financial reporting needs. At the Board's option, the Board may recover the costs of obtaining the report either by billing and collecting such amount from Employer or through a deduction from Employer's Prefunding Account (as defined in Paragraph D(2) below).

(3) Employer shall notify the Board in writing of the amount and timing of contributions to the CEPPT, which contributions shall be made in the manner established by the Board and in accordance with the terms of this Agreement and any procedures adopted by the Board.

(4) The Board may limit Employer's contributions to the CEPPT to the amount necessary to fully fund the actuarial present value of total projected benefit payments not otherwise prefunded through the applicable Employer Pension Plan (Unfunded PVFB), as set forth in Employer's cost report for the applicable period. If Employer's contribution would cause the assets in Employer's Prefunding Account to exceed the Unfunded PVFB, the Board may refuse to accept the contribution. If Employer's cost report for the applicable period does not set forth the Unfunded PVFB, the Board may

refuse to accept a contribution from Employer if the contribution would cause the assets in Employer's Prefunding Account to exceed Employer's total pension liability, as set forth in Employer's cost report.

(5) No contributions are required. Contributions can be made at any time following the effective date of this Agreement if Employer has first complied with the requirements of this Agreement, including Paragraph C.

(6) Employer acknowledges and agrees that assets held in the CEPPT are not assets of any Employer Pension Plan or any plan qualified under Code Section 401(a), and will not become assets of such a plan unless and until such time as they are distributed from the CEPPT and deposited into an Employer Pension Plan.

#### D. Administration of Accounts; Investments; Allocation of Income

(1) The Board has established the CEPPT as a trust fund consisting of an aggregation of separate single-employer accounts, with pooled administrative and investment functions.

(2) All Employer contributions and assets attributable to Employer contributions shall be separately accounted for in the CEPPT (Employer's Prefunding Account). Assets in Employer's Prefunding Account will be held for the exclusive purpose of funding Employer's contributions to its Employer Pension Plan(s) and defraying the administrative expenses of the CEPPT.

(3) The assets in Employer's Prefunding Account may be aggregated with the assets of other participating employers and may be co-invested by the Board in any asset classes appropriate for a Code Section 115 trust, subject to any additional requirements set forth in applicable law, including, but not limited to, subdivision (d) of GC Section 21711. Employer shall select between available investment strategies in accordance with applicable Board procedures.

(4) The Board may deduct the costs of administration of the CEPPT from the investment income of the CEPPT or from Employer's Prefunding Account in a manner determined by the Board.

(5) Investment income earned shall be allocated among participating employers and posted to Employer's Prefunding Account daily Monday through Friday, except on holidays, when the allocation will be posted the following business day.

(6) If, at the Board's sole discretion and in compliance with accounting and legal requirements applicable to an Investment Trust Fund and to a Code Section 115 compliant trust, the Board determines to its satisfaction that all obligations to pay defined benefit pension plan benefits in accordance with the applicable Employer Pension Plan terms have been satisfied by payment or by defeasance with no remaining risk regarding the amounts to be paid or the value of assets held in the

CEPPT, then the residual Employer assets held in Employer's Prefunding Account may be returned to Employer.

#### E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board, at its discretion but at least annually, shall prepare and provide a statement of Employer's Prefunding Account reflecting the balance in Employer's Prefunding Account, contributions made during the period covered by the statement, investment income allocated during such period, and such other information as the Board may determine.

#### F. Disbursements

(1) Employer may receive disbursements from the CEPPT not to exceed, on an annual basis, the amount of the total annual Employer contributions to Employer's Pension Plan for such year.

(2) Employer shall notify the Board in writing in the manner specified by the Board of the persons authorized to request disbursements from the CEPPT on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board, and the Board may rely conclusively upon such writing. The Board may, but is not required to, require that Employer certify or otherwise demonstrate that amounts disbursed from Employer's Prefunding Account will be used solely for the purposes of the CEPPT. However, in no event shall the Board have any responsibility regarding the application of distributions from Employer's Prefunding Account.

(4) No disbursement shall be made from the CEPPT which exceeds the balance in Employer's Prefunding Account.

(5) Requests for disbursements that satisfy the above requirements will be processed on at least a monthly basis.

(6) The Board shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements, and is under no duty to make any investigation or inquiry about the correctness of such instruction. In the event of any other erroneous disbursement, the extent of the Board's liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

## G. Costs of Administration

Employer shall pay its share of the costs of administration of the CEPPT, as determined by the Board and in accordance with Paragraph D.

## H. Termination of Employer's Participation in the CEPPT

(1) The Board may terminate Employer's participation in the CEPPT if:

- (a) Employer's governing body gives written notice to the Board of its election to terminate; or
- (b) The Board determines, in its sole discretion, that Employer has failed to satisfy the terms and conditions of applicable law, this Agreement or the Board's rules, regulations or procedures.

(2) If Employer's participation in the CEPPT terminates for either of the foregoing reasons, all assets in Employer's Prefunding Account shall remain in the CEPPT, except as otherwise provided below, and shall continue to be invested and accrue income as provided in Paragraph D, and Employer shall remain subject to the terms of this Agreement with respect to such assets.

(3) After Employer's participation in the CEPPT terminates, Employer may not make further contributions to the CEPPT.

(4) After Employer's participation in the CEPPT terminates, disbursements from Employer's Prefunding Account may continue upon Employer's instruction or otherwise in accordance with the terms of this Agreement.

(5) After Employer's participation in the CEPPT terminates, the governing body of Employer may request either:

- (a) A trustee to trustee transfer of the assets in Employer's Prefunding Account to a trust dedicated to prefunding Employer's required pension contributions; provided that the Board shall have no obligation to make such transfer unless the Board determines that the transfer will satisfy applicable requirements of the Code, other law and accounting standards, and the Board's fiduciary duties. If the Board determines that the transfer will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the transfer. The amount to be transferred shall be the amount in Employer's Prefunding Account as of the date of the transfer (the "transfer date") and shall include investment earnings up to an investment earnings allocation date preceding the transfer date. In no event shall the investment earnings allocation date precede the transfer date by more than 150 days.

- (b) A disbursement of the assets in Employer's Prefunding Account; provided that the Board shall have no obligation to make such disbursement unless the Board determines that, in compliance with the Code, other law and accounting standards, and the Board's fiduciary duties, all of Employer's obligations for payment of defined benefit pension plan benefits and reasonable administrative costs of the Board have been satisfied. If the Board determines that the disbursement will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the disbursement. The amount to be disbursed shall be the amount in Employer's Prefunding Account as of the date of the disbursement (the "disbursement date") and shall include investment earnings up to an investment earnings allocation date preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement date by more than 150 days.

(6) After Employer's participation in the CEPPT terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate. To the extent that assets remain in Employer's Prefunding Account, this Agreement shall remain in full force and effect.

(7) If, for any reason, the Board terminates the CEPPT, the assets in Employer's Prefunding Account shall be paid to Employer to the extent permitted by law and Code Section 115 after retention of (i) an amount sufficient to pay the Unfunded PVFB as set forth in a current defined benefit pension plan(s) cost report prepared in compliance with ASOP and the requirements of Paragraph C(1), and (ii) amounts sufficient to pay reasonable administrative costs of the Board. Amounts retained by the Board to pay the Unfunded PVFB shall be transferred to (i) another Code Section 115 trust dedicated to prefunding Employer's required pension contributions, subject to the Board's determination that such transfer will satisfy applicable requirements of the Code, other law and accounting standards, and the Board's fiduciary duties or (ii) Employer's Pension Plan, subject to acceptance by Employer's Pension Plan.

(8) If Employer ceases to exist but Employer's Prefunding Account continues to exist, and if no provision has been made to the Board's satisfaction by Employer with respect to Employer's Prefunding Account, the Board shall be permitted to identify and appoint a successor to Employer under this Agreement, provided that the Board first determines, in its sole discretion, that there is a reasonable basis upon which to identify and appoint such a successor and provided further that such successor agrees in writing to be bound by the terms of this Agreement. If the Board is unable to identify or appoint a successor as provided in the preceding sentence, then the Board is authorized to appoint a third-party administrator or other successor to act on behalf of Employer under this Agreement and to otherwise carry out the intent of this Agreement with respect to Employer's Prefunding Account. Any and all costs associated with such appointment shall be paid from the assets attributable to Employer's Prefunding Account. At the Board's option, and subject to acceptance by Employer's Pension Plan,



the Board may instead transfer the assets in Employer's Prefunding Account to Employer's Pension Plan and terminate this Agreement.

(9) If the Board determines, in its sole discretion, that Employer has breached the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the CEPPT.

I. Indemnification

Employer shall indemnify, defend, and hold harmless CalPERS, the Board, the CEPPT, and all of the officers, trustees, agents and employees of the foregoing from and against any loss, liability, claims, causes of action, suits, or expense (including reasonable attorneys' fees and defense costs, lien fees, judgments, fines, penalties, expert witness fees, appeals, and claims for damages of any nature whatsoever) not charged to the CEPPT and imposed as a result of, arising out of, related to or in connection with (1) the performance of the Board's duties or responsibilities under this Agreement, except to the extent that such loss, liability, suit or expense results or arises from the Board's own gross negligence, willful misconduct or material breach of this Agreement, or (2) without limiting the scope of Paragraph F(6) of this Agreement, any acts taken or transactions effected in accordance with written directions from Employer or any of its authorized representatives or any failure of the Board to act in the absence of such written directions to the extent the Board is authorized to act only at the direction of Employer.

J. General Provisions

(1) Books and Records

Employer shall keep accurate books and records connected with the performance of this Agreement. Such books and records shall be kept in a secure location at Employer's office(s) and shall be available for inspection and copying by the Board and its representatives.

(2) Notice

(a) Any notice or other written communication pursuant to this Agreement will be deemed effective immediately upon personal delivery, or if mailed, three (3) days after the date of mailing, or if delivered by express mail or e-mail, immediately upon the date of confirmed delivery, to the following:

For the Board:

Filing by mail, send to:  
CalPERS  
CEPPT  
P.O. Box 1494  
Sacramento, CA 95812-1494

Filing in person, deliver to:  
CalPERS Mailroom  
CEPPT  
400 Q Street  
Sacramento, CA 95811

For Employer:

Inverness Public Utility District  
12781 Sir Francis Drake Blvd., Ste 5  
Inverness, CA 94937-0469

(b) Either party to this Agreement may, from time to time by notice in writing served upon the other, designate a different mailing address to which, or a different person to whom, all such notices thereafter are to be addressed.

### (3) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of this Agreement shall survive the termination of this Agreement.

### (4) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

### (5) Necessary Acts; Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

### (6) Incorporation of Amendments to Applicable Laws and Accounting Standards

Any references to sections of federal or state statutes or regulations or accounting standards shall be deemed to include a reference to any amendments thereof and any successor provisions thereto.

(7) Days

Wherever in this Agreement a set number of days is stated or allowed for a particular event to occur, the days are understood to include all calendar days, including weekends and holidays, unless otherwise stated.

(8) No Third Party Beneficiaries

Except as expressly provided herein, this Agreement is for the sole benefit of the parties hereto and their permitted successors and assignees, and nothing herein, expressed or implied, will give or be construed to give any other person any legal or equitable rights hereunder. Notwithstanding the foregoing, CalPERS, the CEPPT, and all of the officers, trustees, agents and employees of CalPERS, the CEPPT and the Board shall be considered third party beneficiaries of this Agreement with respect to Paragraph 1 above.

(9) Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

A majority vote of Employer's Governing Body at a public meeting held on the 21st day of the month of January in the year 2025, authorized entering into this Agreement.

Signature of the Presiding Officer: \_\_\_\_\_

Printed Name of the Presiding Officer: Kathryn Donohue

Name of Governing Body: Board of Directors

Name of Employer: Inverness Public Utility District

Date: \_\_\_\_\_

BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
MELODY BENAVIDES  
DIVISION CHIEF, PENSION CONTRACTS AND PREFUNDING PROGRAMS  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS  
The effective date of this Agreement is: \_\_\_\_\_



California Public Employees' Retirement System  
 California Employers' Pension Prefunding Trust (CEPPT)  
 400 Q Street, Sacramento, CA 95811  
 www.calpers.ca.gov

Delegation of Authority to Request Disbursements  
 California Employers' Pension Prefunding Trust  
 (CEPPT)

RESOLUTION  
 OF THE

BOARD OF DIRECTORS

(GOVERNING BODY)

OF THE

INVERNESS PUBLIC UTILITY DISTRICT

(NAME OF EMPLOYER)

The Board of Directors delegates to the incumbents  
 (GOVERNING BODY)

in the positions of General Manager and  
 (TITLE)

Board President, and/or  
 (TITLE)

Board Treasurer authority to request on behalf of the  
 (TITLE)

Employer disbursements from the Pension Prefunding Trust and to certify as to the purpose for which the disbursed funds will be used.

By \_\_\_\_\_

Title \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_



State of California  
 California Public Employees' Retirement System  
 California Employers' Pension Prefunding Trust (CEPPT)  
 400 Q Street, Sacramento, CA 95811  
 www.calpers.ca.gov

## California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

EMPLOYER NAME: Inverness Public Utility District

**SECTION I: CEPPT Asset Allocation Strategy Selection**

As the employer, I certify that my agency chooses the following CEPPT asset allocation strategy (select one):

CEPPT Asset Allocation Strategy	10 Year Expected Rate of Return	Expected Volatility (Standard Deviation)
<input type="checkbox"/> Strategy 1	5.4%	8.4%
<input checked="" type="checkbox"/> Strategy 2	4.9%	5.9%
<input type="checkbox"/> Concurrent Enrollment	-	-

**SECTION II: Contributions and Reimbursements**

As the employer, I certify that we intend to make CEPPT contributions and request eligible reimbursements in the following manner:

**Contributions:**

We intend to make an initial contribution of \$ 20,000.00 on or around 4/15/25.  
(MM/YYYY)

For fiscal year ending June 30, 2025 we intend to contribute the estimated following amount(s) in:  
(YYYY)

Strategy 1: \$ \_\_\_\_\_ and/or

Strategy 2: \$ 10,000.00

For fiscal year ending June 30, 2026 we intend to contribute the estimated following amount(s) in:  
(YYYY)

Strategy 1: \$ \_\_\_\_\_ and/or

Strategy 2: \$ 10,000.00



State of California  
California Public Employees' Retirement System  
California Employers' Pension Prefunding Trust (CEPPT)  
400 Q Street, Sacramento, CA 95811  
www.calpers.ca.gov

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## California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

### Reimbursements:

During the two years period identified above, do you intend to seek a reimbursement?

Yes

No

If you answered yes:

For fiscal year ending June 30, \_\_\_\_\_ we intend to seek an approximate reimbursement of \$ \_\_\_\_\_.  
(YYYY)

For fiscal year ending June 30, \_\_\_\_\_ we intend to seek an approximate reimbursement of \$ \_\_\_\_\_.  
(YYYY)

### COMMENTS:

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State of California  
 California Public Employees' Retirement System  
 California Employers' Pension Prefunding Trust (CEPPT)  
 400 Q Street, Sacramento, CA 95811  
 www.calpers.ca.gov

## California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

We understand we will be asked to provide information to CalPERS as required to facilitate compliance with Governmental Accounting Standards Board (GASB) reporting requirements and we agree to provide this information to CalPERS on a timely basis.

We understand that CEPPT will be reported in aggregate as a fiduciary fund for CalPERS reporting. CEPPT assets will not be reported under GASB 67/68.

We understand that the cash flow information provided in Section II are estimated amounts and is being used for CEPPT asset management purposes. There is no implied commitment to contribute or reimburse.

**Inverness Public Utility District**

Employer Name

**Kathryn Donohue**

Printed Name of Person Signing the Form

**President, Board of Directors**

Title of Person Signing the Form

Signature

Date

**Shelley Redding**

Designated Employer Contact Name

**General Manager**

Title of Designated Employer Contact

**415-669-1414**

Phone #

**shelley.redding@invernesspud.org**

Email Address





State of California  
California Public Employees' Retirement System  
California Employers' Pension Prefunding Trust (CEPPT)  
400 Q Street, Sacramento, CA 95811  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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## California Employers' Pension Prefunding Trust (CEPPT) CERTIFICATION OF FUNDING POLICY

**This page provides instructions to complete each section of the Certification of Pension Funding Policy.**

### **SECTION I: CEPPT Asset Allocation Strategy Selection**

Your CEPPT assets will be invested using the asset allocation strategy checked here. Each strategy has a different assumed 10 year expected rate of return and risk profile.

### **SECTION II: Contributions and Reimbursements**

Here we ask you to indicate how you expect to make contributions to, and seek reimbursement from, the trust. All contributions are voluntary and never required. This section is for informational purpose. There is no implied commitment to contribute or reimburse. Information provided is intended for investment forecast and asset management purposes.



Inverness Public Utility District  
Board Meeting

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Agenda Item No. 07

**Committee Meetings/Reports**



## **Board Agenda Item Staff Report**

Subject: Personnel Committee Update  
Meeting Date: January 21, 2025  
Date Prepared: January 7, 2025  
Prepared by: Shelley Redding, General Manager  
Attachments: None

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### **Recommended Action: None - Informational**

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The Personnel Committee of Ken Emanuels, Kathryn Donohue and Shelley Redding met on January 7, 2025, to discuss the most recent personnel activities for the District. The meeting discussed the updated annual employee review process and employment offers in both the Water System and Administration departments.

**Annual Employee Evaluations:** The District evaluation process is changing to an annual review schedule based on the date of hire and not annually in the spring. The evaluations involve input from the direct supervisors and are conducted by the General Manager. The evaluations consist of an overview of job performance for the previous year, with noted areas for improvement (if warranted) and specific goals for the next year. A merit-based pay-rate increase will be considered based on the performance of the employee during the previous year.

#### **Water System Staffing:**

- Staff have begun conducting performance reviews using the new process and utilizing goals and objectives for future reviews.
- The District has extended an employment offer to Jonathan Anderson for the position of Water Operator. Jonathan would be brought in as a full-time employee to train and work alongside current staff in preparation for staff changes soon for the water system staff.
- The potential candidate for the Water Superintendent position has been engaged as a consultant on a limited term basis, to provide the General Manager with a review of the current Operations Manual and provide recommendations for updates. He is also being asked to conduct a review of current policies and procedures for the water system. This strategy allows him to get a better sense of the District operations and allows the District to assess his capabilities for the position. He is planning a trip to Inverness near the end of the month to go over some of these documents in detail with staff and discuss the potential for recruitment for the position.

**Administrative Staffing:** The Administration staff will have some changes in 2025 as Kaaren Gann has announced her desire to step down as bookkeeper. After consideration, it was decided that the position required someone with bookkeeping experience who could not only fulfill the day-to-day financial duties, but who could also train with Wade for the water billing. Staff posted a job announcement and had one qualified candidate apply for the position.



Inverness Public Utility District  
Board Meeting

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Agenda Item No. 8

**Adjournment**